

ALAMEDA COUNTY - OFFICE OF DISTRICT ATTORNEY

1225 FALLON STREET, OAKLAND, CALIFORNIA 94612 PHONE: (415) 874-6565

OFFICE USE ONLY

A ___ B ___ C ___ DATE _____

REASON _____

BY: _____

EXACT TITLE OF POSITION YOU ARE APPLYING FOR

Summer Law Clerk

1. NAME Harris LAST Kamala FIRST Devi MIDDLE

2. ADDRESS _____ NUMBER _____ STREET _____ APT. No. _____

3. CITY _____ STATE _____ ZIP _____

4. HOME PHONE _____ 5. WORK PHONE 565-4601 (school)

10. Have you ever been convicted of any violation of the law? Exclude traffic violations under \$25.00. A conviction record is not necessarily a bar to employment. Each case will be given individual consideration, based on job-relatedness.

YES NO

11. List any previous names under which you have worked, gone to school or served in the Armed Forces:

N/A

12. Soc. Sec. No. _____

13. If you are not a U.S. Citizen, have you the legal right to remain permanently in the U.S.?

YES NO

EDUCATION & TRAINING

14. HIGH SCHOOL Westmount High School
LOCATION Montreal, PQ, Canada

15. DID YOU GRADUATE? YES NO

16. If not, have you a GED or California High School Proficiency Certificate? YES NO

17. NAMES OF COLLEGES/UNIVERSITIES ATTENDED	Dates Attended	Course of Study/Major	Degree Awarded		Units Completed		Type of Degree	Date Degree Completed
			YES	NO	Semester	Quarter		
Vanier College, Montreal	8/81-5/82	N/A		X	N/A		-	-
Howard University	8/82-5/86	Economics	X				BA	May 86
Hastings College of the Law	8/86-	Law						

18. OTHER RELEVANT COURSES AND TRAINING	NAME & LOCATION OF INSTITUTION	Length of Course	Date Ended

19. PROFESSIONAL LICENSE OR CERTIFICATE, IF REQUIRED	Serial No.	Date Issued	Expiration Date

20. Drivers License Number & State: _____

21. Skills, if Required For This Position: Typing Speed _____ WPM Stenographic Speed _____ WPM

22. List any Foreign Language in which you are fluent: _____

23. OTHER SKILLS: _____

24. U.S. MILITARY SERVICE (Details)

25. Give name and address of a person who would know your address at any time. (Local, if possible.)

NAME _____ PHONE _____

26. CERTIFICATE OF APPLICANT: I certify that all statements made in this application are true, and I agree and understand that misstatements or omissions of material facts herein may forfeit my rights to any employment in the service of the County of Alameda.

X Kamala Devi Harris DATE 10/21/87 P145

THIS SECTION MUST BE FILLED OUT; HOWEVER, you may attach a resume or other relevant documents to further describe your qualifications.

27. EMPLOYMENT HISTORY: List your work record for the last 10 years. Begin with your most recent experience. Include self-employed and U.S. Military service. Describe the work you did as completely as possible. List each promotion separately. Explain any gaps between employment periods. If more space is needed, use a separate sheet prepared in the same form and attach securely.

6/87 TO: 8/87 MO. YR. MO. YR.	EMPLOYER (BUSINESS OR AGENCY NAME) Alexander, Millner & McGee	TITLE OF YOUR PRESENT POSITION Law Clerk	No. Employees Supervised By You N/A
Hours Per Wk. 40	ADDRESS CITY STATE 505-14th St. Oakland CA	NAME OF SUPERVISOR David Alexander	Supervisor's Phone No. [REDACTED]
SALARY: \$400/week	DUTIES: Prepared motions, and memoranda on civil litigation, employment, insurance defense and procedural issues. Analysis of lease and trust agreements.		
REASON FOR LEAVING: return to school.			
7/86 TO: 8/86 MO. YR. MO. YR.	EMPLOYER (BUSINESS OR AGENCY NAME) Charles Schwab & Co.	TITLE OF YOUR POSITION Operator	No. Employees Supervised By You N/A
Hours Per Wk approx. 35	ADDRESS CITY STATE 300 Montgomery St. SF/Ca	NAME OF SUPERVISOR	Supervisor's Phone No.
SALARY: \$ 7.00/hr	DUTIES: Provided clients with quotes for stock market prices and activity.		
REASON FOR LEAVING: return to school.			
1/85 TO: 5/86 MO. YR. MO. YR.	EMPLOYER (BUSINESS OR AGENCY NAME) Federal Trade Commission	TITLE OF YOUR POSITION Student Assistant	No. Employees Supervised By You N/A
Hours 20-40 Per Wk.	ADDRESS CITY STATE Penn. Ave, Washington, DC	NAME OF SUPERVISOR	Supervisor's Phone No.
SALARY: \$ 6.25/hr	DUTIES: Aided in preparation of weekly newsletter and conducted research. Worked in Office of Public Affairs.		
REASON FOR LEAVING: moved to CA.			

28. List two persons (not relatives) who are acquainted with your ability and character excluding any information which indicates the race, religious creed, color, national origin, or ancestry of yourself and the persons listed.

NAME ADDRESS OCCUPATION

Hon. Henry Ramsey Jr. 1225 Falon St. Judge
David Alexander, Esq. 505-14th St. Oakland Attorney

29. Were you ever discharged or forced to resign from any position? YES NO If Yes, explain: _____

30. Inquiry may be made of your former employers or the last school you attended regarding your performance record. May we contact your present employer? YES NO

How soon can you report for work? Summer 88 Salary expected? _____
Your photograph may be required after employment.

KAMALA D. HARRIS

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October 3, 1987

Mr. Christopher G. Carpenter, Esq.
Alameda County District Attorney
1225 Fallon Street
Oakland, CA 94612

Dear Mr. Carpenter:

It was a pleasure to talk with you and your associate on September 29 during the "On Campus Interview" program at Hastings. The information you shared with me about the District Attorney's office was both helpful and insightful. I continue to be very interested in the possibility of applying my education and experience to your Summer Clerkship Program.

If I can provide you with any additional information, please let me know. I look forward to hearing from you soon.

Sincerely,



Kamala D. Harris

Wed
10/21 at
9:30

KAMALA D. HARRIS



EDUCATION

HASTINGS COLLEGE OF THE LAW

San Francisco, CA

Candidate, Juris Doctor Degree, 1989

Activities: President, Black Law Student's Association

HOWARD UNIVERSITY

Washington, D.C.

Bachelor of Arts, Economics, 1986

Activities: Recipient, Martin Luther King, Jr. Forensics Society Scholarship, 1984
Representative, Liberal Arts Student Council, 1983
Chairperson, Economics Society, 1985
Member, The Howard University Debate Team
Member, Alpha Kappa Alpha Sorority

EXPERIENCE

ALEXANDER, MILLNER & MCGEE, San Francisco, CA

Law Clerk, Summer 1987

Prepared motions, and memoranda on various civil litigation, employment, insurance defense and procedural issues. Analysis of lease and trust agreements.

CHARLES SCHWAB & CO., San Francisco, CA

Operator, Summer 1986

Provided clients with quotes for stock market prices and activity.

FEDERAL TRADE COMMISSION, Washington, D.C.

Student Assistant, April 1985 - May 1986

Worked in Office of Public Affairs, aided in preparation of weekly newsletter and conducted research.

HONORABLE ALAN CRANSTON, Washington, D.C.

U.S. Senate Intern, Summer 1984

Drafted letters to constituents, conducted research for Legislative Assistants on Central American and South African issues.

ADDITIONAL EXPERIENCE

PETER D. HART RESEARCH FIRM, Washington, D.C. (statistical analyst); extensive travel in India, Africa, Europe; lived in Montreal, Canada for six years.

REFERENCES

David Alexander, Esq.
Alexander, Millner & McGee
505 -14th St., Suite 880
Oakland, CA 94602

Honorable Henry Ramsey
Alameda County Courthouse
1225 Falon Street
Oakland, CA 94612

Richard Sakai, Esq.
Hastings College of the Law
198 McAllister Street
San Francisco, CA 94102