



FOR OFFICIAL USE ONLY

Monday, May 3, 2021, 5:30 PM

SCHEDULING MEMO

FROM: Annie Tulann
THROUGH: Becca Wexler
SUBJECT: Scheduling Memo 04.29.2021

EVENTS:

Date: May 11, 2021

Name of Event: 75th Anniversary of the CARE Package

Role: Hour long 1:1 conversation with Michelle Nunn

Requested by: Michele Flournoy

Location: Virtual

Details: Live or pre-recorded conversation - Michele Flournoy reached out to you via email to see if you would be willing to provide live or pre-recorded remarks for an anniversary celebration CARE is planning to honor its 75th anniversary. They would specifically like a one-hour, 1:1 conversation between you and Michelle Nunn about the importance of U.S. leadership at this moment in history, as well as the implications for gender and building back stronger.

The event will be targeted to CARE’s three million followers and media partners. It will be modeled on the CARE 2020 Virtual Summit which garnered 7,000 live viewers and more than 400,000 replays last year with speakers including CARE’s 75th Anniversary Honorary Chair Secretary Hillary Rodham Clinton, Stacey Abrams, Senator Cory Booker, Senator Amy Klobuchar, Amanda Gorman, and Iman.

Recommendation: We recommend declining this invitation given the timeline and many priorities for your second week. You had responded to Michele that you would likely have to pass, and she has not followed up.

Accept _____

Decline _____

Date: May 12, 2021 1:30PM

Who: Michelle Nunn, Chief Executive Officer (CEO) and Horacio Rozanski (CEO) & CARE USA Board Member

Role: Conversation

Requested by: David Ray, Vice President for Policy & Advocacy for CARE USA, and President of CARE Action

Location: Virtual

Details: Partnerships in equitable vaccine delivery. CARE has requested this meeting to share information about a new analysis that CARE and Booz Allen Hamilton are launching entitled, *The Case for U.S. Investment in Global COVID-19 Vaccinations*, which focuses on equitable

delivery of the COVID-19 vaccine globally to achieve herd immunity and protect the U.S. economy. Per CARE, this analysis comes at a particularly critical moment in the global fight against COVID-19, as we see the impact of an uncoordinated vaccine rollout and new virus mutations create dire situations even in countries with stronger health systems like India.

CARE is a longtime USAID implementer, and we expect that they may make a pitch for USAID resources to support this work.

Recommendation: PPL recommends, in consultation with the Bureau for Global Health and the COVID-19 Task Force, that this meeting is **DEFERRED** to an alternate principal at the bureau-level based on the planned agenda to discuss new analysis that CARE and Booz AllenHamilton are launching.

Accept _____

Decline _____

Defer ✓

Date: May 18, 2021

Name of Event: Board of Directors Discussion with NDI/Secretary Albright

Role: 45-minute conversation with NDI Board of Directors

Requested by: Secretary Albright

Location: Virtual

Details: Secretary Albright has invited you to share your priorities at the helm of USAID, and engage with the NDI Board on how the Institute may best advance our shared commitment to inclusive development, justice and democratic resilience worldwide. Closed Press.

Recommendation: Staff recommend that you accept this 45 minute discussion. You have no current conflicts.

Accept ✓ _____

Decline _____

Date: May 20, 2021

Name of Event: "Research Beyond Borders: The Importance of Data for Advancing LGBTIQ Rights Around the World."

Role: Fireside Chat/Conversation (15 mins) with Dr. Ari Shaw

Requested by: Williams Institute, UCLA School of Law

Location: Virtual (Conversation can be pre-recorded)

Details: The Williams Institute is the leading global think tank focused on sexual orientation and gender identity law and public policy. They have invited you to participate in a brief conversation with Dr. Ari Shaw addressing opportunities for data to help advance the human rights of LGBTIQ people. Specifically, in light of President Biden's recent presidential memorandum affirming the U.S. commitment to promoting LGBTIQ rights globally, they would appreciate your insights on how research and data can support the work of USAID in this area.

Recommendation: LPA recommends you decline this invitation and defer to an alternative principal of either DDI GenDev's A-DAA Cotton or LGBTQ lead Stephen Leonelli speak at the event.

Accept _____

Decline / Defer ✓

Date: May 26, 2021

Name of Event: Washington Chapter of the Society for International Development (SID-W) 2021 Annual Conference

Role: Opening Keynote

Requested by: Katherine Ralpheson, President of SID-W

Location: Pre-recorded remarks, virtual

Details: This Annual Conference is SID-W's largest event of the year, convening high-level professionals from all sectors of international development to discuss trends, issues and challenges through keynote addresses, plenaries, breakout panels, and other sessions. Last year's conference drew more than 1,500 people from more than 40 countries around the world, including senior level representatives from NGOs, the private sector, consulting firms, think tanks, government agencies, universities, and other organizations focused on international development. The event will also include students, young professionals, field office staff, USAID employees and alumni, and others with an interest in international development. USAID leadership traditionally opens the conference. Deputy Administrator Bonnie Glick participated in a fireside chat in both 2019 and 2020; before that SID-W had a session with five former USAID Administrators; and Acting Administrator Alfonso Lenhardt. Administrator Raj Shah also delivered keynote addresses.

Recommendation: Staff recommends you offer pre-recorded remarks.

Accept _____ ✓

Decline _____

MEETINGS

Date: Flexible

Who: Mark Lowcock, Under-Secretary-General for Humanitarian Affairs and Emergency Relief Coordinator, UN

Location: Virtual

Date: Flexible

Who: Achim Steiner, UNDP

Location: Virtual

lower priority

Date: Flexible

Who: Introductory call with Ambassador Tai

Location: Virtual

Date: May 10-14, 2021

Who: Foreign Secretary Dominic Raab

Role: Courtesy Call

pls put in Accept/Decline by each call plan I list?

Location: Virtual

Recommendation:

see above

Accept _____

Decline _____

Date: May 13, 2021

Who: Australian Foreign Minister Senator the Hon Maurice Payne

Role: Introductory Call

Requested by: James Hall, Minister Counsellor, Embassy of Australia

Location: RRB, Point IV Conference Room

Details: Minister Payne has a bilateral meeting with Secretary Blinken confirmed for the afternoon of Thursday, May 13. Priorities for discussion would center around our partnership in the Indo-Pacific, including: the health and economic impacts of COVID in the Indo-Pacific region, vaccine access and the quad response; identifying solutions for a gender-responsive approach to COVID-19 recovery; opportunities for Australia to partner with the US on climate adaptation, mitigation and building resilience, especially in the Pacific; and the challenges posed by China for the region – including cooperation on infrastructure and democratic governance. Minister Payne will be particularly interested to hear your priorities for the Pacific region.

Recommendation: PPL recommends that you accept this in-person meeting after Secretary Blinken has his initial meeting with the Foreign Minister.

Accept ✓

Decline _____

Date: May 24, 10-10:30am

Who: Introductory call with CDC Director, Rochelle Walensky

Requested by: CDC

Location: Virtual ✓

Drafter: Annie Tulann, Acting Director of Scheduling and Advance: 202-712-1915

Clearances
Becca Wexler, Senior Advisor

Clearance Status

Date

May 2021 Calendar - US Holidays.

This Calendar is fully editable & ideal as a Printable calendar.

Downloaded from WinCalendar.com

May 2021						
◀ April						June ▶
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 International Press Freedom Day G7 Begins	4 G7	5 Cinco De Mayo G7 Development Ministers	6 G7 Harry S Truman Legacy award (Virtual)	7 Foreign Service Day	8 <i>Alphon exercise</i>
9 Mother's Day	10	11	12	13 Dinner: Ambassador Mulhall	14	15 Armed Forces Day
16	17	18	19	20	21	22
23	24	25 SID W Event <i>(pls clearer include clearer description of event)</i>	26 SACFO Budget Hearing	27 HACFO Budget Hearing	28	29
30	31 Memorial Day	Notes: <i>Do we want to try to visit NT this month?</i>				

June 2021 Calendar - US Holidays.

This Calendar is fully editable & ideal as a Printable calendar.

Courtesy of WinCalendar.com

June 2021						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5 Tribute to Vartan Gregorian
6	7 VP N. Triangle Trip	8 VP N. Triangle Trip	9	10	11	12
13	14 Flag Day	15	16 Tidewater - Dublin	17 Tidewater- Dublin	18	19 American University of Armenia Commencement
20 Start of Summer (Summer Solstice) / Father's Day	21	22	23	24	25	26
27	28 SP Boston	29 G20 SP Boston	30 G20 SP Boston	Notes:		

More Calendars:

[Jul 2021](#)

[Aug 2021](#)

[2021](#)

Is there any thinking that I would need to go?

From: Administrator Scheduling Request
Sent: Tue, 11 May 2021 21:08:14 +0000
To: Annie Tulann
Subject: Fwd: Message from KM_C658
Attachments: SKM_C65821051116430.pdf

----- Forwarded message -----

From: **Natalia Castillo** <ncastillo@usaid.gov>
Date: Tue, May 11, 2021 at 4:47 PM
Subject: Fwd: Message from KM_C658
To: Administrator Scheduling Request <administrator_scheduling_request@usaid.gov>

Good Afternoon,

Flagging for you the Administrator's responses to an earlier scheduling memo.

P.S. Congrats on your graduation Annie!

Best,
Natalia

----- Forwarded message -----

From: <ncastillo@usaid.gov>
Date: Tue, May 11, 2021 at 4:43 PM
Subject: Message from KM_C658
To: <ncastillo@usaid.gov>

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Natalia Castillo
Program Analyst
Office of the Executive Secretary
U.S. Agency for International Development
Office: 6.08.043
Desk: (202) 712-5640
Cell: (b)(6)
Unclass: ncastillo@usaid.gov
Visit the [ES Website](#) for templates, samples, and guidance

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Administrator's Scheduling Team
Office of the Administrator
U.S. Agency for International Development
(202) 712-4040



From: Administrator Scheduling Request
Sent: Tue, 11 May 2021 16:48:32 +0000
To: Annalie Jiang; Annie Tulann
Cc: Danielle Douglas; Asia Bureau ES Taskers; Nitin Madhav
Subject: Re: Schedule Request for Administrator Power to meet with AF Mission Director, Tina Dooley-Jones

Hello Everyone,

I understand from Administrator Power's immediate team that this meeting is on the list for review but that it is likely to slip until next week. Expect an answer later this week from Annie (I'm stepping in for her today while she's on leave).

Best,
Dan

On Mon, May 10, 2021 at 5:02 PM Administrator Scheduling Request <administrator_scheduling_request@usaid.gov> wrote:
Hi all,

Looping in Annie to see if it is possible with the Administrator's schedule.

Best,
Sara

On Mon, May 10, 2021 at 4:39 PM Annalie Jiang <ajiang@usaid.gov> wrote:
Hi,

It will likely be virtual - Sonali requested that the rest of the Mission FO participate also in this meeting. Please note that Friday is the Eid holiday - can we aim for Thursday AM?

Thanks,
Annalie

On Mon, May 10, 2021 at 4:16 PM Danielle Douglas <ddouglas@usaid.gov> wrote:
I defer to Annalie. Can you please confirm? Thanks!

V/R,
Danielle Douglas
Program Specialist-Office of Pakistan Affairs
USAID Asia Bureau
Dexis Consulting Group
202-712-0633 (O)
(b)(6) *(M)*
ddouglas@usaid.gov



"Attract what you expect, reflect what you desire, become what you respect, mirror what you admire." Unknown

On Mon, May 10, 2021 at 3:45 PM Administrator Scheduling Request <administrator_scheduling_request@usaid.gov> wrote:
Hi Danielle,

Could you clarify if this is for an in-person or virtual meeting?

Thank you!

On Fri, May 7, 2021 at 6:35 PM Danielle Douglas <ddouglas@usaid.gov> wrote:
Greetings,

Please see the [scheduling request](#) attached for your review. Please let us know if there are any questions. Thank you in advance.

V/R,
Danielle Douglas
Program Specialist-Office of Pakistan Affairs
USAID Asia Bureau
Dexis Consulting Group
202-712-0633 (O)
(b)(6) (M)
ddouglas@usaid.gov



"Attract what you expect, reflect what you desire, become what you respect, mirror what you admire." Unknown

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Administrator's Scheduling Team
Office of the Administrator
U.S. Agency for International Development
(202) 712-4040



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You received this message because you are subscribed to the Google Groups "Asia Bureau ES Taskers" group.

To unsubscribe from this group and stop receiving emails from it, send an email to asiabureauestaskers+unsubscribe@usaid.gov.

To view this discussion on the web visit

(b)(3)6 U.S.C. § 133 (Critical Infrastructure Information Act of 2002)

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Office of the Administrator
U.S. Agency for International Development
(202) 712-4040



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Administrator's Scheduling Team
Office of the Administrator
U.S. Agency for International Development
(202) 712-4040



From: Rachel Grand
Sent: Wed, 12 May 2021 13:08:04 +0000
To: Administrator Scheduling Request
Cc: AFR Taskers; Danielle Lee; Cara George
Subject: AFR Bureau Scheduling Request

Good morning,

Please see the attached [scheduling request](#) for the Administrator with UN Deputy SRSG to Somalia.

Best,

Rachel

--

Rachel Grand
Special Assistant
USAID | Bureau for Africa
202-717-3011
rgrand@usaid.gov

From: Sara Rubin
Sent: Wed, 12 May 2021 13:29:33 +0000
To: Administrator Scheduling Request
Subject: Fwd: Invitation to Samantha Power to speak at the Dublin Climate Dialogues on 19th May

----- Forwarded message -----

From: **Annie Tulann** <qtulann@usaid.gov>
Date: Wed, May 12, 2021 at 9:12 AM
Subject: Re: Invitation to Samantha Power to speak at the Dublin Climate Dialogues on 19th May
To: Rebecca Wexler <rwexler@usaid.gov>, Sara Rubin <srubin@usaid.gov>, Emily Davis <edavis@usaid.gov>

Copying Sara & Emily!

--

Annie Tulann

Acting Director of Scheduling and Advance

Office of the Administrator

U.S. Agency for International Development | USAID Contractor

Desk: (202) 712-1915 | Main Line: (202) 712-4040 | Mobile: (b)(6)

qtulann@usaid.gov

On Wed, May 12, 2021 at 8:57 AM Rebecca Wexler <rwexler@usaid.gov> wrote:
hey there - given kerry, i think she will want to do this. lets get a rec ASAP. doesnt need to be a whole sched proposal but just a quick steer would be helpful

----- Forwarded message -----

From: **Eddie O'Connor** <(b)(6)@mainstreamrp.com>

Date: Wed, May 12, 2021 at 5:00 AM

Subject: RE: Invitation to Samantha Power to speak at the Dublin Climate Dialogues on 19th May

To: Rebecca Wexler <rwexler@usaid.gov>

Hi Becca,

Today we got the great news that Special Envoy John Kerry will be speaking at the first political session of our Dublin Climate Dialogues.

The session at we hope and pray that Samantha will speak live at now includes Dr. Satyendra Prasad, Fiji Ambassador to the UN. As you are aware Damilola Ogunbiyi, (Nigerian) and Sinead Walsh (Irish but current EU Ambassador to South Sudan, and former Irish ambassador to sierra Leone and Liberia) are already speaking. This is a mission critical session for the whole COP process. The main cost of global warming will fall on the those poorer countries in Africa, the shallow islands, an many maritime abutting lands. This is right up the alley of where USAid will be operating and showing global leadership. From my vantage point, and given the strong connection Samantha Power has with Dublin and Ireland, it strikes one that she would love to participate.

On a personal note, my mother in law, my wife, and my daughter attended the same school, Mount Anville, as Samantha did

With kindest personal regards

Eddie

From: Rebecca Wexler <rwexler@usaid.gov>
Sent: Friday 30 April 2021 15:03
To: Power, Samantha (b)(6)
Cc: Eddie O'Connor (b)(6)@mainstreamrp.com>
Subject: Re: Invitation to Samantha Power to speak at the Dublin Climate Dialogues on 19th May

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thanks Eddie,

As discussed, I will be back in touch as soon as I'm able as we work through the schedule for the Ambassador's first few weeks!

Appreciate your patience as we work to get you an answer.

Becca

On Fri, Apr 30, 2021 at 9:58 AM Power, Samantha (b)(6) wrote:

Thank you. I'm not in the job yet but adding Becca who will shepherd the invite. Thank you!

On Apr 30, 2021, at 9:56 AM, Eddie O'Connor (b)(6) @mainstreamrp.com> wrote:

Dear Ambassador Samantha,

Heartiest congratulations on getting through the Senate hearings successfully. Our conference organisers were delighted with this.

I sent the email below to your new co-workers at USAID. In it we give all the details of your section of the event.

Let me reiterate again that we would be delighted to have your great presence at our event

Looking forward to your hopefully positive reply

Eddie

From: Eddie O'Connor

Sent: Thursday 29 April 2021 12:41

To: Rebecca Wexler <rwexler@usaid.gov>; Annie Tulann <qtulann@usaid.gov>

Subject: FW: Invitation to Samantha Power to speak at the Dublin Climate Dialogues on 19th May

Dear Rabecca, Annie,

We were delighted to read that Samantha Power was confirmed by the Senate as the Head of USAid.

Samantha indicated that she would like to participate in a pre-COP event we are running in Dublin. It will take place on the 19th and 20th May, and is entitled the Dublin Climate Dialogues. The session at which Samantha will be speaking will be moderated by former President of the European Parliament Pat Cox, and include

- Dr. Aidan Farren, Dr Farren will deliver a summary of the ground breaking report co-written by him that describes the current cost of global warming. He has calculated that the cost in 2019 was \$2.9 trillion, and that the human cost was 4.5 million deaths.
- Sinead Walsh, the EU Ambassador to South Sudan and former Irish Ambassador to Sierra Leone and Liberia, and
- Damilola Ogunbiyi, CEO and special representative of the UN Secretary-General for sustainable energy for all, as well as co-Chair of UN Energy

It would be great to have Samantha as a live contributor, given her brilliance in debate.

The session kicks at 14.45, with an hour's duration

Eddie O'Connor

Chairman Mainstream Renewable Power, and SuperNode

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Sara Rubin (she/her/hers)
Deputy Director for Travel Planning and Strategy
Office of the Administrator
U.S. Agency for International Development
Phone: 202.712.1105
Mobile: (b)(6)
srubin@usaid.gov
PM Consulting Group LLC

From: Daniel Mcdonald
Sent: Wed, 12 May 2021 15:06:25 +0000
To: Rebecca Wexler; Isabella Blecha; Administrator Scheduling Request; Natalia Castillo
Subject: Fwd: Message from KM_C658
Attachments: SKM_C65821051116431.pdf

Becca, Isabella, and Annie,

I just wanted to flag that Administrator Power is writing in whether or not to respond to the letters, and I want to be sure that we're true to the spirit of her notes here.

We captured the scheduling proposals in the letters for tasking (and note the ones she proactively said she supports).

Would it be possible to let her know that we have planned to send a standard template response (cleared by Maany) and to ask her if she is comfortable with that for all letters or if she truly means "no response" for the majority of these? If it's the latter, I'll just go back and correct the record with the bureaus; won't be any issue either way.

Can you confirm
Dan McDonald
Office of the Administrator
U.S. Agency for International Development
Office: 6.07-F
Desk: (202) 712-4938
Cell: (b)(6)
Unclass: damcdonald@usaid.gov

(b)(6)

----- Forwarded message -----

From: **Natalia Castillo** <ncastillo@usaid.gov>
Date: Tue, May 11, 2021 at 4:48 PM
Subject: Fwd: Message from KM_C658
To: Daniel Mcdonald <damcdonald@usaid.gov>

Hi Dan,

Please see the Administrator's remarks on a recent batch on congratulatory notes.

Best,
Natalia

----- Forwarded message -----

From: <ncastillo@usaid.gov>
Date: Tue, May 11, 2021 at 4:44 PM
Subject: Message from KM_C658
To: <ncastillo@usaid.gov>

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Natalia Castillo

Program Analyst

Office of the Executive Secretary

U.S. Agency for International Development

Office: 6.08.043

Desk: (202) 712-5640

Cell: (b)(6)

Unclass: ncastillo@usaid.gov

Visit the [ES Website](#) for templates, samples, and guidance

No response re

David M. Rubenstein
Chairman

Blair Effron
Vice Chairman

Jami Miscik
Vice Chairman

Richard N. Haass
President

Board of Directors

Thad W. Allen

Nicholas F. Beinn

Afsaneh M. Beschloss

Sylvia Mathews Burwell

Ash Carter

Kenneth I. Chenault

Tony Coles

David M. Cote

Steven A. Denning

Laurence D. Fink

Stephen Freidheim

Timothy F. Geithner

James P. Gorman

Stephen J. Hadley

Margaret (Peggy) Hamburg

John Charles Johnson

James Manyika

William H. McRaven

Janet Napolitano

Meghan L. O'Sullivan

Eduardo J. Padrón

John Paulson

Charles Phillips

Richard L. Plepler

Ruth Porat

Laurene Powell Jobs

L. Rafael Reif

Cecilia Elena Rouse

Frances Fragos Townsend

Margaret G. Warner

Daniel H. Yergin

Fareed Zakaria

*Emeritus and Honorary
Directors*

Madeleine K. Albright

Maurice R. Greenberg

Carla A. Hills

Robert E. Rubin

May 3, 2021

Hon. Samantha Power
Administrator
U.S. Agency for International Development
Ronald Reagan Building
1300 Pennsylvania Avenue NW
Washington, DC 20523

Dear Ambassador Power:

Congratulations on your recent confirmation as administrator of the U.S. Agency for International Development.

As a former international affairs fellow of the Council, you are aware that CFR is dedicated to promoting a better understanding of the foreign policy choices facing the United States and the world. CFR also seeks to serve as a resource on the pressing issues that affect the priorities and agendas of officials within the executive branch. We have fellows in many fields of expertise who are available to provide you and your staff with specialized, private briefings and consultations. I, too, would be happy to meet with you to discuss these issues and more if it is of interest. In addition, the Council frequently hosts public and private meetings with senior U.S. government officials; your fellow members would value the opportunity to hear from you when the time is right. We will send a more formal invitation for your consideration at a later date.

You may make use of any of these resources by contacting me directly or by having your staff contact Patrick Costello, director of Washington External Affairs at CFR, at (b)(6) or (b)(6)@cfr.org. We look forward to working with you in the months and years ahead.

Sincerely,



Richard N. Haass
President
tel (b)(6)
(b)(6)@cfr.org

1777 F Street, NW
Washington, DC 20006

tel 202.509.8400
fax 202.509.8490
www.cfr.org



International Organization for Migration (IOM)
The UN Migration Agency

*no response
rec*

ODG/195/2021

The International Organization for Migration (IOM) presents its compliments to the Permanent Mission of the United States of America to the United Nations Office and other international organizations in Geneva and has the honour to enclose a letter from Mr António Vitorino, Director General, addressed to the Honorable Samantha Power, Administrator of the United States Agency for International Development.

IOM shall appreciate the good offices of the Permanent Mission in forwarding the letter to the Administrator.

The International Organization for Migration (IOM) avails itself of this opportunity to renew to the Permanent Mission of the United States of America to the United Nations Office and other international organizations in Geneva the assurances of its highest consideration.



[Signature]
Geneva, 29 April 2021

Permanent Mission of the United States of America
to the United Nations Office and
other international organizations in Geneva
Route de Pregny 11
1292 Chambésy



No response rec.

*Ambassador of Japan
Washington, D. C.*

April 29, 2021

Dear Administrator Power

On the occasion of your confirmation as the Administrator, U.S. Agency for International Development, I would like to extend my heartfelt congratulations to you. Your broad expertise and experience on foreign policy will be an essential asset as you lead your country and the international community in foreign assistance field in your new capacity.

The Japan-U.S. relationship is indispensable pillar of our alliance, which brings peace, stability and prosperity to the international community including in the Indo-Pacific region and beyond. I look forward to working with you to further enhance our bilateral economic relationship and collaborate especially in global health under COVID-19 pandemic.

Please allow me to take this opportunity to congratulate you once again, and to wish you good health and great success. I look forward to seeing you soon.

Sincerely,

TOMITA Koji
Ambassador of Japan

The Honorable
Samantha Power
Administrator, U.S. Agency for International Development
Washington, DC



no response rec.

April 29, 2021

Ambassador Samantha Power
Administrator of USAID
U.S. Agency for International Development
1300 Pennsylvania Ave NW
Washington, DC 20004

Dear Administrator Power,

Congratulations on your confirmation as the Administrator of USAID. As you take up your post, I wanted to take a moment to extend a warm welcome and offer of partnership on behalf of the InterAction coalition. This moment—in which the world faces the continued devastation of COVID-19, the existential threat of climate change, a rise in authoritarianism, and the unspeakable human toll of conflicts and looming famines—calls for the exceptional and principled leadership you bring to the Agency.

When a group of our member CEOs met with you in January, you noted that it was only the start of a conversation, and I look forward to continuing that dialogue. In January, we highlighted priority areas we look forward to addressing with you and your team, and I would like to further call your attention to the following issues and ongoing work:

- Conflict and humanitarian crises, including growing displacement, famine risks, and the ongoing review of sanctions policy;
- COVID-19 recovery, including implementation of supplemental funding;
- Climate change, with a focus on adaptation;
- Democracy, human rights, and governance;
- Inclusive development, for example, increasing focus on children and youth, gender, LGBT +, and other marginalized populations; and
- USAID management, including structural reforms and increasing diversity, equity, and inclusion.

InterAction is eager to partner with you on these issues and so many more. Can we arrange a phone call between you and me at your earliest convenience simply to discuss how the InterAction coalition can support you and how we can connect routinely and work together?

Congratulations again, and wishing you success. Best,

- Chair
Carrie Hessler-Radelet
Project Concern International
- Vice Chair
Abby Maxman
Oxfam America
- Treasurer
Carol Jenkins
World Learning
- Ex Officio
Samuel Worthington
InterAction
- Board of Directors
Sharif Aly
Islamic Relief
Amy Coughenour Betancourt
Cadasta Foundation
Dianne Calvi
Village Enterprise
Patrick Fine
FHI 360
Pape Gaye
IntraHealth
Anne Lynam Goddard
ChildFund International
Mohammed Hassan
Mercy Without Limits
Job C. Heintz
Himalayan Cataract Project
Devin Hibbard
Street Business School
Beth Ellen Holimon
Dining for Women
Charles Hooker
Keystone Human Services
Mohamed Idris
American Relief Agency for the
Horn of Africa
James Morgan
Physicians for Peace
Eskinder Negash
US Committee for Refugees
and Immigrants
Michelle Nunn
CARE USA
Michael Nyenhuis
UNICEF USA
Tessie San Martin
Plan International
Kathy Spahn
Helen Keller International
John T. Stephens
BOMA Project
Susan Sygall
Mobility International USA
David Weiss
Global Communities
Jeff Whisenant
ReSurge International



No response needed.

JANEZ LENARČIČ
MEMBER OF THE EUROPEAN COMMISSION

Rue de la Loi, 200
B-1049 Brussels

Tel. (b)(6)

(b)(6)@ec.europa.eu

Brussels,

28. 04. 2021

Dear Ambassador Power, Madam Administrator,

Allow me to congratulate you most warmly on your confirmation as the new Administrator of the United States Agency for International Development. Your appointment sends a strong signal of America's commitment to leadership on global efforts to address the expanding footprint of crises and fragility around the world.

We very much look forward to strengthening further the close cooperation between the European Union and the United States on humanitarian affairs, based on close partnership in the field and a sustained strategic dialogue. Working together will be even more important as we deal with the continued humanitarian impact of the Covid-19 pandemic and the longer-term effects of climate change, as well as the ever more dramatic gap between growing humanitarian needs and the limited resources available globally. We will also be keen to explore how we can link up emergency relief and longer-term development solutions more effectively in protracted crises and fragile states (an issue on which I am notably working closely with my colleague Jutta Urpilainen, who I know is also writing to you separately).

Against this background, we will be particularly keen to join forces with the US to work forcefully for an expansion of the global donor base and a broader effort among the world's leading economies to shoulder the common responsibility to address growing humanitarian needs. In the short term, we also look forward to continuing and deepening our cooperation with USAID in addressing the dramatic humanitarian situation in Yemen and the continuing challenges facing humanitarian actors in Ethiopia, in particular.

H.E. Ambassador Samantha Power
Administrator
US Agency for International Development
Washington, DC
United States



Aid.

Minister for Development Cooperation and Foreign Trade of Finland

Helsinki, 29 April 2021

Administrator Samantha Power
United States Agency for International Development

Dear Administrator,

I would like to extend my warmest congratulations to you on your appointment as Administrator of the United States Agency for International Development.

As you take on new responsibilities, I wish to assure you that Finland looks forward to working with you on the most acute challenges facing us today around the world. Our two nations have a long-standing relationship that builds on the values of democracy, human rights and the rule of law. Pressing questions related to climate change, the COVID-19 and humanitarian crises are high on both of our agendas. We look forward to working with you in the multilateral fora as we at the same time strengthen and support the rules-based international order.

I hope that the European Union and the United States can continue to work together on the global green recovery and build on our strong track record of cooperation on humanitarian aid. It is also important that we continue to support and speed up the implementation of the United Nations 2030 Agenda for Sustainable Development as a matter of joint priority.

USAID and the Government of Finland have discussed possible cooperation in third countries to advance digitalization and ensure secure networks, as more developing countries adopt 5G technology. I would be very happy to take forward our cooperation and to discuss specific joint projects.

I warmly welcome you to Finland. I also look forward to visiting Washington and meeting you in person.

Please accept the assurances of my highest consideration.

Ville Skinnari
Minister for Development Cooperation and Foreign Trade



OFFICE LOCATION
1850 K Street NW, Suite 625
Washington DC, 20006, USA

MAILING ADDRESS
1818 H Street NW, IS6-600
Washington DC, 20433, USA

APRIL 28, 2021

No response req.

The Honorable Samantha Power
USAID Administrator
1300 Pennsylvania Avenue, NW
Washington, DC 20004

Dear Administrator Power:

Congratulations on your appointment as USAID Administrator! The Agency will benefit greatly from your leadership at this challenging time confronting Covid and the impact it has had across so many fronts. The organization I lead, the Global Partnership for Education (GPE), the largest global fund and partnership exclusively dedicated to ensuring all children have access to a quality education, has a long and productive history with USAID. We look forward to continuing that work together under your tenure.

In light of GPE's new five-year strategic plan, over the past few months we have been working closely with the co-hosts of the Global Education Summit, UK Prime Minister Boris Johnson and Kenyan President Uhuru Kenyatta, to prepare for our high-level financing conference in London July 28-29. As you may be aware, the Prime Minister has confirmed that the G7 Leaders' Summit in June will also feature girls' education, which has been among his top priorities. We are working closely with President Kenyatta's team, as he is personally very engaged, and the Ministry of Education to ensure strong participation at leadership levels by our developing country partners.

We look forward to the opportunity presented by the Global Education Summit to bring world leaders' attention to the greatest educational crisis we have witnessed in living history as a result of Covid. Massive school closures resulted in 1.6 billion children out of school at the height of the pandemic. This has further exacerbated inequities for girls, refugees and other marginalized populations losing out on educational opportunities, in turn creating a learning crisis of large-scale proportion. Many fragile and conflict-affected countries that we partner with, including Yemen, Afghanistan, and South Sudan, are uniquely struggling to maintain education programs in light of the pandemic, economic hardship and ongoing conflict. GPE is among the largest funders of Covid response efforts to bolster education

systems with grants to our partner countries totaling more than \$500 million. This support has helped sustain learning for 355 million children in 67 countries.

Given the timing of the upcoming G7 meeting and the Global Education Summit, I would like to meet with you briefly in the coming weeks ahead to more fully bring you up to date regarding GPE, the Global Education Summit and US participation in these.

With warm regards,



Alice P. Albright
Chief Executive Officer
Global Partnership for Education



Embassy
of the Federal Republic of Germany
Washington

w/d reach out
for call
w/ Müller
when time

The Honorable
Samantha Power
Administrator
U.S. Agency for International Development
Washington, DC

Dr. Emily Haber

Ambassador of the Federal Republic of Germany

4645 Reservoir Road NW
Washington, DC 20007

Tel.: (b)(6)

Fax: +1 202 298 4270

E-MAIL: L@wash.diplo.de

@GermanAmbUSA

Internet: www.germany.info

Washington, April 30, 2021

Dear Ambassador Power,

It is my honor to forward to you a letter from Dr. Gerd Müller, Federal Minister for Economic Cooperation and Development.

A translation of the letter is also attached.

Yours sincerely,



**Bundesministerium für
wirtschaftliche Zusammenarbeit
und Entwicklung**

Bundesministerium für wirtschaftliche Zusammenarbeit und Entwicklung
Dienstszentrum Berlin, 11055 Berlin

**Ihrer Exzellenz
Samantha Power
Administratorin der US-Agentur für
internationale Entwicklung
Washington, D.C.**

USA

Dr. Gerd Müller
Bundesminister

Postanschrift und Zugang
Stresemannstr. 94, Europahaus
10963 Berlin

Tel. (b)(6)
Fax +49 30 - 18 10 535 - 5531

(b)(6)@bmz.bund.de

www.bmz.de

Berlin, 28.04.2021

Sehr geehrte Frau Botschafterin Power,

mit großer Freude habe ich von Ihrer Wahl zur Leiterin der US-Agentur für internationale Entwicklung (USAID) erfahren, zu der ich Ihnen ganz herzlich gratuliere.

USAID ist für das Bundesministerium für wirtschaftliche Zusammenarbeit und Entwicklung (BMZ) ein zentraler internationaler Partner. Ich bin mir sehr sicher, dass wir unter Ihrer kompetenten Leitung neue gemeinsame Initiativen entwickeln werden, um unsere entwicklungspolitischen Ziele zusammen zu erreichen. Besonders freut mich, dass mit Ihnen jemand an der Spitze der amerikanischen Entwicklungspolitik steht, der eine reiche persönliche Erfahrung in unseren Partnerländern und in Krisenkontexten mitbringt.

Sie übernehmen diesen verantwortungsvollen Posten in einer schwierigen Zeit großer internationaler Verwerfungen: COVID-19, die Herausforderungen des Klimawandels, eine Erosion liberaler demokratischer Modelle und die Krise des Multilateralismus. Aus eigener Erfahrung weiß ich, dass unser Politikfeld einmalige Möglichkeiten bietet, hier zu nachhaltigen Lösungen beizutragen. Zählen Sie für diese Mission gerne auf mich und Ihre Partner in Deutschland.



Seite 2 von 2

Ich möchte unsere Zusammenarbeit weiter vertiefen und ausbauen.
Sobald es die Pandemieentwicklung zulässt, würde ich mich über ein
persönliches Gespräch sehr freuen.

Mit freundlichen Grüßen

Von Herzen alles Gute und
ich freue mich auf unsere
Zusammenarbeit.

Yours

Genl. Mahr

Courtesy Translation

The Honorable
Samantha Power
Administrator of the U.S. Agency for International Development
Washington, D.C.

Dear Ambassador Power,

It is with great pleasure that I learned you had been picked to head the U.S. Agency for International Development (USAID). I offer you my warm congratulations.

USAID is a key international partner for the Federal Ministry for Economic Cooperation and Development (BMZ). I am very sure that, under your competent leadership, we will develop new joint initiatives with which to achieve our development policy goals together. I am especially pleased that, with you at the helm, American development policy will be headed up by someone who brings to the job a wealth of personal experience in our partner countries and in crisis contexts.

You are taking on this very responsible post at a difficult time of huge international upheaval: COVID-19, the challenges of climate change, an erosion of liberal democratic models and the crisis of multilateralism. I know from my own experience that our field of politics offers unique possibilities to contribute here to sustainable solutions. You can gladly count on me and on your partners in Germany for this mission.

I would like to deepen and expand our cooperation further. As soon as the pandemic situation allows, I would be very pleased to meet with you in person.

Yours sincerely,

[Handwritten:] Warm best wishes and I look forward to working together.

[Signed:] Yours Gerd Müller



The Embassy of Afghanistan
WASHINGTON, DC

Are responses
on time? >
It so, it's
not

January 20th, 2020

Her Excellency Samantha Power
Administrator-nominee of USAID
Ronald Reagan Building
1300 Pennsylvania Avenue NW
Washington, DC 20523

Dear Ambassador Power,

Please accept my warmest congratulations on your appointment to serve as administrator of USAID. I am sure your diplomatic expertise and skilled leadership will be key in steering USAID through these times when global challenges abound.

In Afghanistan, we are in the midst of an unprecedented window of opportunity for peace. The United States' role in our future is critical, and decisions on the future of the US-Afghan partnership are imminent. While I am sure the transition has kept you very busy, I hope that we will have the opportunity to meet soon to discuss pressing issues and USAID's role in Afghanistan under your leadership.

Please let me know when would be most convenient for you to meet. Again, I offer a warm congratulations and wish you all the best.

Sincerely,

Roya Rahmani
Ambassador of the I.R. of Afghanistan to the United States of America



International Rescue Committee
122 East 42ND Street
New York, NY 10168-1289
TEL (b)(6) FAX +1 212 551 3179
(b)(6) @Rescue.org
Rescue.org

*Ten -
what of this
can we
consider doing/
pushing?*

29 April 2021

The Honorable Samantha Power
Administrator
USAID
1300 Pennsylvania Ave. NW
Washington, D.C. 20523

Dear Administrator Power,

Congratulations on your confirmation as Administrator of USAID. We at the International Rescue Committee greatly appreciate your longstanding commitment to the humanitarian cause, and are looking forward to working with you during this period of great global challenge. After four years of US retreat from a position of humanitarian leadership – from refugee policy to support for women and girls – we are eager for your voice, ideas and drive to inject new momentum into what is frankly an under-powered humanitarian effort.

IRC has an invaluable, longstanding and committed partnership with USAID. We want it to be better as well as bigger. The purpose of this letter is to ask that you make the reform of the aid system, above all in the crisis hotspots of war zones, refugee-hosting states and IDP settlements, the beating heart of your term of office. America cannot reform the aid system alone, but without American leadership it is clear that reform will not happen – and until it does, tens of millions of the most in need (and brave) people in the world will not get the life chances they deserve.

The need for reform is summed up by the fact that even the limited commitments made at the World Humanitarian Summit in 2016 have not been realized. We want to work with you every day to put that right, and respectfully suggest the following priorities.

First, the response to COVID-19 shows what needs to change. The global response has been too slow, too rigid, too siloed and too short-term. For example, the funding funneled through the UN system has not reached large numbers of people in fragile and conflict contexts. Yet a consortium of trusted NGOs has illustrated how to overcome this bottleneck. I have enclosed a proposal for your consideration.

Second, we need to make aid go further by backing what works. I was delighted to see in your testimony the belief that the U.S. should invest more in evidence-based solutions to ensure aid dollars have maximum impact. There are four programmatic areas with evidence-driven innovations ripe for investment by USAID that could significantly increase reach, scale and impact of humanitarian assistance (especially if backed by multiyear, humanitarian awards):

1. Health. Malnutrition is the leading risk factor for death in children globally, accounting for 45% of all child deaths, yet 80% of acutely malnourished under-fives are not reached by the aid system. IRC has piloted a simplified protocol for testing and treating malnutrition, delivered by Community Health Workers. This could increase impact and scale of provision.



International Rescue Committee
122 East 42ND Street
New York, NY 10168-1289
TEL +1 212 551 3002 | FAX +1 212 551 3179
David.Miliband@Rescue.org
Rescue.org

Enclosed is an invitation to an upcoming private roundtable on this topic, which I hope you can join.

2. **Education.** Even before the pandemic, 250 million school-aged children and youth were out of school worldwide and refugee children were five times more likely to be out of school than their peers. Girls were even more at risk and now estimates suggest more than half of all refugee girls may not return to school this year. Expanding context-specific nonformal education and early childhood development solutions, like IRC's Ahlan Simsim program with Sesame Workshop, in crisis settings could get millions of kids back on track.
3. **Livelihoods.** The global economic crisis spurred by COVID-19 is expected to push up to 115 million people into poverty and to lead to 195 million lost jobs – with women who work in the informal sector hit hardest. Humanitarian cash transfers are a proven and effective way to support food security and basic needs, and IRC has shown that for every \$1 spent on cash assistance, another \$2 can be generated for the local economy. A cash-first approach and increase in early, multiyear-cash assistance interventions could mitigate famine and extreme poverty while improving women's economic empowerment.
4. **Women and girls.** Experts have warned that an additional 15 million cases of gender-based violence will occur every three months that pandemic-induced lockdowns continue. Shockingly, industry-standard solutions like adequate lighting and locks in latrines are still not the norm in humanitarian response. The Biden-Harris administration has already made strong commitments to preventing and responding to GBV domestically; USAID should lead on a renewed commitment on the international stage by ensuring fidelity among its partners to these common-sense approaches.

Third, USAID is well-positioned to lead on engaging UN agency partners to help drive sector reforms. On average, roughly two thirds of humanitarian financing goes to UN agencies every year. In the COVID-19 response, 80 percent of funding towards the response plan has gone to UN agencies. Yet reforms are badly needed. For example, funding from UN partners remains too short-term: this year 22 of 25 humanitarian response plans are for humanitarian crises lasting five years or more, but IRC's humanitarian awards from UN agencies average just one year. Further, there is too little financial transparency and a lack of accountability for a common set of outcomes across UN agencies, hindering coordinated responses and risking gaps and duplication.

One of the biggest challenges is that there is no public reporting of flow-through of funding from donors to UN agencies to implementing partners. We encourage USAID to work with the Department of State to jointly develop a shared reporting framework for all UN partners. The framework should measure key areas of reform: length of grants to implementing partners, the proportion of funds allocated to international, national and community-based NGOs, the time between receipt of donor funds and disbursement to implementing partners. This would set an important example for other donor governments to follow. I have enclosed a vision of this framework, again for your consideration.



International Rescue Committee
122 East 42ND Street
New York, NY 10168-1289
TEL +1 212 551 3002 | FAX +1 212 551 3179
David.Miliband@Rescue.org
Rescue.org

I must also mention strong member state support for UN officials to speak plainly and bluntly about abuse of international humanitarian law – including denying access to humanitarian aid – by conflict actors. As you know, I have written and spoken about an “Age of Impunity”. Your record and values put you in a strong position to argue for a new standard for accountability for non-state and state actors. This is a massive task for the incoming head of OCHA to role-model, but she or he will only do so if governments committed to humanitarian principles, human rights and the rule of law speak up – and speak up loudly – to urge them to do so, and to defend them when they are attacked.

I look forward to speaking with you. My scheduling assistant, Denise Felloni, stands ready to work with your team. She can be reached directly at (b)(6) or at (b)(6)@rescue.org to coordinate timing and organize details for a virtual meeting.

Thank you for your consideration.

Yours Sincerely,

DAVID MILIBAND



pls draft
response
if/as
appropriate

(Translation)

April 30th, 2021

Dear Ambassador Power,

I would like to convey my heartfelt congratulations on your assumption of the post of the Administrator of the United States Agency for International Development (USAID) after the confirmation with overwhelming support by the U.S. Senate.

It is very encouraging that USAID, the world's largest development agency which plays a key role in your country's bilateral aid, will have you at the helm, with your outstanding expertise from such experiences as teaching at the John F. Kennedy School of Government, my alma mater, and successively serving key senior positions in the fields of diplomacy and humanitarian affairs, including the U.S. Permanent Representative to the United Nations.

The international community is currently facing global challenges, including COVID-19 and climate change, and therefore it is crucial for each country to work together more closely in addressing these challenges in the spirit of multilateralism. It is my belief that Japan and the United States

should lead the international community in close coordination for tackling global issues and for development cooperation, to realize a “free and open Indo-Pacific”.

Please accept my warmest wishes for your good health and further success.

Sincerely yours,

/s/

MOTEGI Toshimitsu
Minister for Foreign Affairs of Japan

The Honorable Ambassador Samantha J. Power
Administrator of the United States Agency
for International Development



David Malpass
President

April 29, 2021

*Should mark
out for
my
as soon as
Schedule allow -
on MFBs
& websites
@clm*

The Honorable Samantha Power
Administrator
U.S. Agency for International Development
1300 Pennsylvania Avenue, NW
Washington, DC 20004

Dear Ms. Power,

I'd like to extend my warm congratulations to you on your confirmation as Administrator of USAID.

The United States is a critical leader in global development. The World Bank Group is already working closely with the Biden Administration on key shared priorities, including fostering a green, inclusive, and resilient recovery to the global pandemic, supporting vulnerable populations, especially in fragile and conflict-affected states, and addressing climate change.

The situation in fragile low-income states is particularly concerning, where the fallout from the pandemic could deepen fragility and worsen prolonged crises. We are providing support to refugees and forcibly displaced populations, working closely with governments to strengthen their capacity to respond to the crisis, and increasing our focus on preventative measures.

We look forward to working with you on these global challenges and would welcome a future discussion with you and your team. Again, my sincere congratulations.

Sincerely,

A handwritten signature in cursive script that reads "David Malpass".

David Malpass

cc: Ms. Evangelia M. Bouzis, Executive Director for the United States, The World Bank Group



re-appoint?

EMBASSY OF THE REPUBLIC OF KENYA WASHINGTON, D.C.

April 30, 2021

Ambassador Samantha Power,

I have the honor to warmly congratulate you and convey best wishes from the Government of Kenya following your meritorious appointment and confirmation as Administrator of the United States Agency for International Development (USAID).

Your confirmation comes at an opportune time when Kenya and the U.S are actively re-engaging on diverse areas of cooperation under the Bilateral Strategic Partnership. USAID continues to be a key partner in Kenya's attainment of the Sustainable Development Goals (SDGs) and the alleviation of poverty for her citizens. I am therefore confident that your wealth of experience will greatly enrich the work of USAID and enhance international development assistance between our countries, especially during this COVID-19 period.

The Government of Kenya assures you of its support and cooperation during your tenure and also in enhancing the cordial and mutually beneficial bilateral relations that exist between our two countries.

Accept, Ambassador, the assurances of my highest consideration.

Lazarus O. Amayo
AMBASSADOR

Amb. Samantha Power
Administrator
United States Agency for International Development (USAID)
WASHINGTON DC

INTERNATIONAL ORGANIZATION FOR MIGRATION
The UN Migration Agency

meeting with
approp-
time

THE DIRECTOR GENERAL

GENEVA, SWITZERLAND

29 April 2021

Dear Administrator Power,

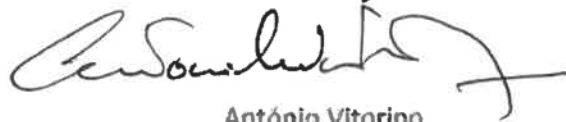
On behalf of the International Organization for Migration (IOM), I want to congratulate you on your recent confirmation as Administrator of the United States Agency for International Development (USAID).

The United States, as a founding Member State of IOM, has been instrumental in guiding and fulfilling the mission of the Organization to help ensure the orderly and humane management of migration, to promote international cooperation on migration issues, to assist in the search for practical solutions to migration challenges, and to provide humanitarian assistance to migrants and other vulnerable populations.

IOM and USAID have a long and robust history of collaboration and coordination on many of the greatest humanitarian and development challenges facing the world. In recent years, IOM's relationship with the Bureau of Humanitarian Assistance and the Bureau of Conflict Prevention and Stabilization has grown substantially and we hope to further strengthen that partnership through ongoing programming and policy engagement. As you may know, IOM has been working closely with USAID to support President Biden's efforts to address the root causes of migration in the Northern Triangle countries. We look forward to continuing that important work, and also hope to expand our collaboration with USAID in a number of key areas, including finding durable solutions for internally displaced persons and preventing and reducing state fragility.

Once you have settled into your new role, I would welcome the opportunity to meet with you virtually to further explore ways for USAID and IOM to advance our shared goals and values. Again, I extend my sincere congratulations and look forward to working with USAID under your leadership and guidance.

Sincerely, 



António Vitorino

The Honorable Samantha Power
Administrator of the United States Agency for International Development
U.S. Agency for International Development
Ronald Reagan Building
Washington, D.C. 20523-1000

Cc: Permanent Mission of the United States of America to the United Nations Office and
other international organizations in Geneva

From: Taryn Kurtanich
Sent: Wed, 12 May 2021 14:25:09 +0000
To: administrator_scheduling_request@usaid.gov
Cc: Salazar-Thompson, Keetah
Subject: Scheduling Request: June 10 Workshop on Sexual Exploitation and Abuse
Attachments: 210506 Event Request Form - Employment Accountability Workshop (2).docx, Tab 1 - Employment Workshop - Invitation Final Edit (1) (1).docx, Tab 2 - Copy of Workshop Invite List.xlsx

Good morning,

Attached is a scheduling request for Administrator Power to deliver remarks at a workshop on preventing sexual exploitation, abuse and harassment.

Please let me know if you have any questions.

Best,
Taryn

--

Taryn Kurtanich, MPH

Program Analyst | Action Alliance for Preventing Sexual Misconduct (AAPSM)

U.S. Agency for International Development Contractor

RRB 6.07-121 | desk: (202) 216-3183 | mobile: (b)(6)

tkurtanich@usaid.gov

PM Consulting LLC

USAID just released its first-ever Protection From Sexual Exploitation and Abuse Policy.

For more information, contact: aapsm@usaid.gov.

U.S. AGENCY FOR INTERNATIONAL DEVELOPMENT

EVENT REQUEST FOR THE Administrator FROM the Action Alliance for Preventing Sexual Misconduct (AAPSM) (A/AID)

- Name of the Event: Workshop on Sexual Exploitation, Abuse and Harassment Community of Practice
- (If External) Host: Co-Hosted by USAID and the Netherlands Ministry of Foreign Affairs.
- Venue [*If outside of the Washington, D.C., area, please indicate city/state/country*]: Virtual
- Date(s) and Time(s) of the Event: June 10, 2021 at 10 AM E.D.T.
- Role of the Principal(s): Keynote Remarks
- B/IO/M Recommendation: Accept
- Possible Alternate Principal(s): Video Remarks/Counselor Milligan

Purpose

- Administrator Power's keynote remarks during the workshop will emphasize USAID's international leadership on preventing sexual exploitation and abuse with other donors. The workshop's "Call to Action" will set urgent priorities and specific recommendations for organizations across the aid sector to tackle the issues around employment accountability and encourage progress on the principles for protections from sexual exploitation and abuse identified by the international community (Tab 1).
- The workshop will be the Administrator's first opportunity to signal that the Biden-Harris administration will continue to prioritize this work to prevent sexual exploitation and abuse.

Speaking Role and Audience

- Is the event open to the public? Yes
- Is the event open to press? No
- Length of Speaking Role: 10 minutes
- Estimated size of the audience: 100 participants
- Will there be a question-and-answer session with the audience? No
- Will the event be recorded or live-streamed? Yes

Participants

- The Netherlands Ministry of Foreign Affairs confirmed its Minister's attendance to provide remarks during the launch in conjunction with USAID leadership.
- See USAID participants from the Office of the General Counsel (GC), Bureaus for Global Health (GH), Policy, Planning and Learning (PPL), and Humanitarian Assistance (BHA) and others in the invitation list (Tab 2). Other participants include other USG agencies, donors, international organizations and implementing partners.

**Send all event, meeting, and video requests to
administrator_scheduling_request@usaid.gov for the Administrator and to
deputy_administrator_scheduling_request@usaid.gov for the Deputy Administrator**

Background

- In 2020, USAID and the Netherlands Ministry of Foreign Affairs launched a virtual community of practice around employment accountability issues, specifically on hiring, referencing, and onboarding processes, to help prevent sexual exploitation, abuse, and harassment in the international aid sector.
- While the international community has made progress on a number of fronts related to sexual exploitation and abuse, issues of employment accountability have proved to be notoriously difficult to address due to a range of factors, including complex legal frameworks, risk aversion, and piecemeal or “check the box” approaches that fail to integrate survivor-centered approaches. Recognizing this gap, USAID developed the initial concept and framing of the community of practice, and then recruited the Netherlands Ministry of Foreign Affairs to co-host the sessions.
- The session designs were informed, in part, by USAID’s efforts to implement a series of employment accountability “checkpoints” across its own hiring, referencing, and onboarding processes for new employees.
- Over the last seven months, the community of practice gathered a broad array of academics, donors, non-governmental organizations (NGOs), development practitioners, and related organizations for a monthly virtual learning series on employment accountability issues. The sessions addressed topics such as improved employment screening, risk management and the adoption of survivor-centered approaches. This culminating workshop will reflect on the community of practice’s key outcomes, which are codified in a new “Employment Accountability Roadmap” (which will be made publicly available on USAID’s website following the event).
- The event will also explore ways to continue advancing innovation and collaboration around employment accountability issues in partnership with our alliance of academics, donors, non-governmental organizations (NGOs), aid practitioners, and related organizations.

Additional Information

- USAID invited the Netherlands’ Ministry of Foreign Affairs to co-host this event.
- No gifts.
- Deadline for acceptance: May 18.

Attachments:

Tab 1 – [Original Invitation](#)

Tab 2 – [List of Invitees](#)

**Send all event, meeting, and video requests to
administrator_scheduling_request@usaid.gov for the Administrator and to
deputy_administrator_scheduling_request@usaid.gov for the Deputy Administrator**

CLEARANCE PAGE FOR EVENT REQUEST

Drafter: AAPSM: Taryn Kurtanich: x6-3183; (b)(6)

Approved: AAPSM: Keetah Salazar-Thompson

Bureau Level Clearances	Clearance Status	Date
GC/EA: JOhlweiler	Clear	5/7/2021
GC: Susan Pascocello	INFO	5/12/2021
A/AID: Anita Menghetti	Clear	5/10/2021
GC: Christos Tsentas	INFO	5/12/2021
PPL/A-DAA: Shereen Faraj	Clear	5/11/2021
PPL/DC: Kim Smith	Clear	5/7/2021
CPS/CVS: <u>Todd Goehler</u>	Clear	5/10/2021
LPA/PE: Justin Prud'homme	Clear	5/12/2021

**Send all event, meeting, and video requests to
administrator_scheduling_request@usaid.gov for the Administrator and to
deputy_administrator_scheduling_request@usaid.gov for the Deputy Administrator**

Dear _____,

On behalf of the U.S. Agency for International Development (USAID) and the Ministry of Foreign Affairs of the Kingdom of The Netherlands, we would like to invite you to join a two-day virtual workshop to pull together seven sessions of our Community of Practice on employment accountability challenges related to sexual exploitation, abuse, and harassment (SEAH).

In 2020, USAID and the Netherlands Ministry of Foreign Affairs initiated this Community of Practice to bring together experts in law, investigations, human resources, capacity-building, organizational culture, and risk-management and built a virtual platform on which to share approaches to prevent and address SEAH. The sessions have addressed key topics such as improved employment screening, risk management and the adoption of survivor-centered approaches. This workshop will reflect on some of the outcomes and explore ways to continue this much needed conversation to incubate innovation. It also aims to galvanize our alliance of academics, donors, non-governmental organizations (NGOs), aid practitioners, and related organizations to ensure accountability towards those we aim to protect.

On June 8th and 10th from 8:00 a.m. – 11:30 a.m. Eastern Daylight Time you are invited for a series of interactive sessions, including panels, presentations, discussion sessions and lightning talks that aim to move us forward by

- Sharing proven models, best practices, and practical solutions for preventing the circulation of perpetrators of SEAH and ensure accountability to survivors.
- Defining a common learning agenda for continued cooperation and learning in this space, including a collective roadmap to realize our collective responsibility to protect those we support in our aid programs.
- Developing a common “Call to Action” that sets urgent priorities and specific recommendations for organizations across the aid sector to spur on progress on the principles identified in the 2018 Safeguarding Summit Commitments and the OECD-DAC Recommendation.

If you, or someone within your organization, is interested in participating, please register via this [short form](#). Please also share with your networks to those that may be interested in participating. We will be in touch with a more detailed agenda and event information.

Sincerely,

Anita Menghetti and Susan Pascoello
Co-Chairs
Action Alliance for Preventing Sexual
Misconduct
U.S. Agency for International Development

Paul Bekkers
Chair
Prevention of Sexual Exploitation,
Abuse and Harassment (SEAH) Task Force
Netherlands Ministry of Foreign Affairs

2021 Employment Screening Workshop - Invitation List

DONORS/MULTILATERAL	
Organization	Name
Netherlands	(b)(6)
Netherlands	
United Kingdom	
United Kingdom	
United Kingdom	
OECD DAC	
OECD DAC	
EU DEVCO	
EC ECHO	
EC ECHO	
Belgium	
World Bank	
World Bank	
World Bank	
World Bank	
Portugal	
UNFPA	
UNESCO	
UNHCR	
UNHCR	
UNHCR	
UNICEF	
UNICEF	
UNICEF	
UNICEF	
UNICEF	
UN Victims Advocate	
OCHA	
ILO	
ILO	
ILO	
IOM	
IOM	
Canada	
Ganada	
Canada	
Australia	
Australia	
Germany (Federal For	

Germany (Federal For	(b)(6)
Italy	
Denmark	
Finland	
Norway	
Spain	
France	
Luxemburg	
Ireland	
Sweden	
New Zealand	
Switzerland	
Netherlands	
Netherlands	
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IMPLEMENTING PARTNERS

Organization	Name
Interaction	POCs identified by group
Interaction	(b)(6)
Interaction	
Interaction	
Interaction	
SID-W	POCs identified by group
SID-W (Chemonics)	(b)(6)
SID-W (Plan USA)	
SID-W (Abt Associate	
PSC CIDC (Kaur Stra	
PSC CIDC (DAI)	
PSC CIDC	POCs
Humentum (RISE)	(b)(6)
Humentum	
Humentum	
Humentum	
INDEP (DAI)	
INDEP	POCs identified by group
Other - CHS Alliance	(b)(6)
Other - PCI	

Other - Oxfam	(b)(6)
Other - Oxfam	
Other - DAI	
Other - Relief Internat	
Other - Save	
Other - Save	
Other - Save	
IMC	
Other - IMC	
Other - Oxfam	
Dutch Ministry of Defe	
Oxfam/NOVIB	
Partos	
Partos	
KUNO	
Core Humanitarian St	
Plan, USA	
Foreign, Commonwea	
CHS	

ACADEMICS

Organization	Name
John Hopkins Univers	(b)(6)
Georgetown University	TBD
George Washington U	(b)(6)
Bridgewater State	
ASU	
Simpson College	
UNC Greensboro	
University of Massach	
Barry University	
The Fletcher School a	
Erasmus University	
Tufts University	
University of Dayton	

EXTERNAL EXPERTS (OTHER)

Organization	Name
RAINN	(b)(6)
RAINN	
Sepler & Associates	
Humanitarian HR	
(Formerly) Unwanted	
Interpol	

SCHR	(b)(6)
IASC	TBD
Humanitarian Women	(b)(6)
U.S Government Interagency	
Organization	Name
State/PRM	(b)(6)
State/PRM	
State/IO	
State/Diplomatic Secu	
DoD/SAPRO	
DoD/SAPRO	
MCC	
MCC	
Peace Corps	
State/GWI	
State/GWI	
NOAA	
NOAA	
NSF	
AAPSM	
Organization	Name
C/AID	Chris Milligan
GC	Susan Pascoello
GC	Christos Tsentas
GC/EA	Alpana Gupta
GC/EA	Jack Ohlweiler
GC/EA	Megan Metcalf
DCHA	Anita Menghetti
DCHA/DRG	Sarah Gesiriech
BHA	Melissa Horn
BHA	Lara Sulzman
BHA	Liz Pender
E&E	Gretchen Birkle
HCTM	Maria Price Detherage
HCTM	Bob Leavitt
HCTM	Rory Donohoe
M/MPBP/COMP	Katie Stohs
M/MPBP/COMP	Lauren Hansen
PPL/DC	Shereen Faraj
PPL/DC	Sarah Weber
AAPSM	Taryn Kurtanich
AAPSM	Keetah Salazar-Thompson

AAPSM	Sharae Sturgies
AAPSM	Emma Thomas
SEC	John Voorhees
SEC	Brian McGill
SEC	Kay Fisher
OFDA	Mark Wallis
OIG	Adam Kaplan
OIG	Shelby Colson
OIG	Curtis Lafferty
GenDev	Chai Shenoy
USAID	Suzanne Berkey
USAID	Scot Montrey
USAID	Christophe Tocco
USAID	Catherine Cozzarelli
USAID	Bridget Sherry Laizer
USAID IG/IO	Nicole Angarella
GLOBAL HEALTH	
Organization	Name
GH	Kerry Pelzman
GH	Jessie Joseph
GH	Patricia Bright
GH	Beverly Johnston
GH	Maury Mendenhall
GH	Gretchen Bachman
GH	Michal Avni
OTHERS	
Cordaid	(b)(6)
Warchild	
ICCO	
Save the Children	
Red Cross	
CBF	
GDN	
SIDA	
Global Communities	
Oxfam	
Food for the Hungry (
UNFPA	
NMFA	

	(b)(6)
Global Communities	
Global Communities	
Chemonics	
Oxfam	
CHS Alliance	
Oxfam	
Sharon Lupton	
Danielle NL mission Geneva	
USAID	Courtney Boiler
FCDO	(b)(6)
USAID	Courtney Boiler
	Veronika Flegar
	Bheki Mbongeni MATHABELA
	Louise Boughen
	Guðný Nielsen
	Antonietta Romano
	Gloria Lombo
	Tabu Grace
	Lena Ngouebeng
	Cecilie Alessandri
	Emmanuel Kouadio
	Patrick Phiri
	Prisca Chisala
	Martha Chiwaya
	Petronella Chipu Mugoni
	Everlyn Milanoi Koiyiet
	Maureen Wangechi
	Jeanique Serradinho
	Shadrack Muthoka

	Esther Phiri Chilala
	Elias Hwenga
	Sarah Nduku
	Edwine Okuta
	Seema Thomas
	Bora Ozbeck

From: Annie Tulann
Sent: Wed, 12 May 2021 14:20:44 +0000
To: Administrator Scheduling Request
Subject: Fwd: Request for HC Grandi meeting with Administrator Power

Can you all task out a meeting request to BHA for this, please? Thank you!

--

Annie Tulann

Acting Director of Scheduling and Advance

Office of the Administrator

U.S. Agency for International Development | USAID Contractor

Desk: (202) 712-1915 | Main Line: (202) 712-4040 | Mobile: (b)(6)

qtulann@usaid.gov

----- Forwarded message -----

From: Gideon Maltz <gmaltz@usaid.gov>

Date: Tue, May 11, 2021 at 4:18 PM

Subject: Re: Request for HC Grandi meeting with Administrator Power

To: Jana Mason (b)(6) <[@unhcr.org](mailto:(b)(6)@unhcr.org)>, Annie Tulann <qtulann@usaid.gov>

Hi Jana, thanks for reaching out! I'm adding my colleague, Annie, to follow up.

On Tue, May 11, 2021 at 4:17 PM Jana Mason (b)(6) <[@unhcr.org](mailto:(b)(6)@unhcr.org)> wrote:

Hello, Gideon. I hope all is well and that you've been settling into your new role. I'm writing because High Commissioner Filippo Grandi will be in DC June 7-9 and would very much like to meet with Administrator Power to discuss some of the current global displacement crises—including those in Ethiopia, Central America, Venezuela, Myanmar, and elsewhere—as well as UNHCR's global COVID response and our efforts to address climate displacement. The HC had a productive working relationship with Administrator Green and looks forward to continuing our strong partnership with USAID in the Biden Administration. While HC Grandi would welcome an in-person meeting, he will also be happy to meet virtually if needed. I can provide a formal request letter if that would be useful; just let me know who should receive it and if any other information is needed.

All the best,

Jana

Jana Mason

Senior External Relations Advisor

Office: +1 202 243 7620 | Mobile:

United Nations High Commissioner for Refugees

1800 Massachusetts Ave NW, Suite 500

Washington, D.C. 20036, USA

www.unhcr.org

[Twitter](#) | [Facebook](#) | [Instagram](#)



From: USAID Service Central Ticketing System
Sent: Wed, 12 May 2021 14:00:52 +0000
To: Administrator_Scheduling_Request@usaid.gov
Subject: General Services GS0030757 has been created

General Services ticket [GS0030757](#) has been created.

Short description:

Fwd: Invitation to Samantha Power to speak at the Dublin Climate Dialogues on 19th May

Description:

Hi all,

Requesting a quick steer from you all today on the below invitation for Administrator Power to speak at the Dublin Climate Dialogues. Her participation would be virtual. Please respond with your guidance for her to accept/defer/decline by *COB today* given that this event is less than a week away.

Thank you!
Sara

On Wed, May 12, 2021 at 8:57 AM Rebecca Wexler <rwexler@usaid.gov> wrote:

> hey there - given kerry, i think she will want to do this. lets get a rec
> ASAP. doesnt need to be a whole sched proposal but just a quick steer would
> be helpful

>

> ----- Forwarded message -----

> From: Eddie O'Connor (b)(6)@mainstreamrp.com>

> Date: Wed, May 12, 2021 at 5:00 AM

> Subject: RE: Invitation to Samantha Power to speak at the Dublin Climate
> Dialogues on 19th May

> To: Rebecca Wexler <rwexler@usaid.gov>

>

>

> Hi Becca,

>

>

>

>

> Today we got the great news that Special Envoy John Kerry will be speaking
> at the first political session of our Dublin Climate Dialogues.

>

>

>

> The session at we hope and pray that Samantha will speak live at now
> includes Dr. Satyendra Prasad, Fiji Ambassador to the UN. As you are aware
> Damilola Ogunbiyi, (Nigerian) and Sinead Walsh (Irish but current EU
> Ambassador to South Sudan, and former Irish ambassador to sierra Leone and
> Liberia) are already speaking. This is a mission critical session for the
> whole COP process. The main cost of global warming will fall on the those
> poorer countries in Africa, the shallow islands, an many maritime abutting
> lands. This is right up the alley of where USAid will be operating and
> showing global leadership. From my vantage point, and given the strong
> connection Samantha Power has with Dublin and Ireland, it strikes one that
> she would love to participate.

>
> On a personal note, my mother in law, my wife, and my daughter attended
> the same school, Mount Anville, as Samantha did

>
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>

> With kindest personal regards

>
>
>

> Eddie

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>

> *From:* Rebecca Wexler <rwexler@usaid.gov>

> *Sent:* Friday 30 April 2021 15:03

> *To:* (b)(6)

> *Cc:* Eddie O'Connor (b)(6)@mainstreamrp.com>

> *Subject:* Re: Invitation to Samantha Power to speak at the Dublin

> Climate Dialogues on 19th May

>
>
>

> *CAUTION:* This email originated from outside of the organization. Do not
> click links or open attachments unless you recognize the sender and know
> the content is safe.

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>

> Thanks Eddie,

>

>
>
> As discussed, I will be back in touch as soon as I'm able as we work
> through the schedule for the Ambassador's first few weeks!
>
>
>
> Appreciate your patience as we work to get you an answer.
>
>
>
> Becca
>
>
>
> On Fri, Apr 30, 2021 at 9:58 AM Power, Samantha <
> (b)(6) > wrote:
>
> Thank you. I'm not in the job yet but adding Becca who will shepherd the
> invite. Thank you!
>
>
>
> On Apr 30, 2021, at 9:56 AM, Eddie O'Connor <
> (b)(6)@mainstreamrp.com> wrote:
>
>
>
>
>
> Dear Ambassador Samantha,
>
>
>
> Heartiest congratulations on getting through the Senate hearings
> successfully. Our conference organisers were delighted with this.
>
> I sent the email below to your new co-workers at USAID. In it we give all
> the details of your section of the event.
>
> Let me reiterate again that we would be delighted to have your great
> presence at our event
>
> Looking forward to your hopefully positive reply
>
>

>

> Eddie

>

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>

> *From:* Eddie O'Connor

> *Sent:* Thursday 29 April 2021 12:41

> *To:* Rebecca Wexler <rwexler@usaid.gov>; Annie Tulann <qtulann@usaid.gov>

> *Subject:* FW: Invitation to Samantha Power to speak at the Dublin

> Climate Dialogues on 19th May

>

>

>

> Dear Rabbecca, Annie,

>

>

>

> We were delighted to read that Samantha Power was confirmed by the Senate

> as the Head of USAid.

>

>

>

> Samantha indicated that she would like to participate in a pre-COP event

> we are running in Dublin. It will take place on the 19th and 20th May,

> and is entitled the Dublin Climate Dialogues. The session at which

> Samantha will be speaking will be moderated by former President of the

> European Parliament Pat Cox, and include

>

> - Dr. Aidan Farren, Dr Farren will deliver a summary of the ground

> breaking report co-written by him that describes the current cost of global

> warming. He has calculated that the cost in 2019 was \$2.9 trillion, and

> that the human cost was 4.5 million deaths.

> - Sinead Walsh, the EU Ambassador to South Sudan and former Irish

> Ambassador to Sierra Leone and Liberia, and

> - Damilola Ogunbiyi, CEO and special representative of the UN

> Secretary-General for sustainable energy for all, as well as co-Chair of UN

> Energy

>

> It would be great to have Samantha as a live contributor, given her

> brilliance in debate.

>

>

- >
- > The session kicks at 14.45, with an hour's duration
- >
- >
- >
- > Eddie O'Connor
- >
- > Chairman Mainstream Renewable Power, and SuperNode
- >
- >
- >
- >

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*Sara Rubin *(she/her/hers)
Deputy Director for Travel Planning and Strategy
Office of the Administrator
U.S. Agency for International Development
Phone: 202.712.1105
Mobile: (b)(6)
srubin@usaid.gov
PM Consulting Group LLC

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Administrator's Scheduling Team
Office of the Administrator
U.S. Agency for International Development
(202) 712-4040

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ethics+unsubscribe@usaid.gov.
To view this discussion on the web visit

(b)(3);6 U.S.C. § 133 (Critical Infrastructure Information Act of 2002)

Ref:MSG31492913

From: Jennifer Nguyen
Sent: Wed, 12 May 2021 14:45:01 +0000
To: Administrator Scheduling Request
Cc: PPL Tasker List; Annie Tulann; A/AID FO Scheduling
Subject: Re: Invitation to a Dinner at the Australian Ambassador Residence on May 17, 2021 to discuss Climate Challenges and Opportunities [SEC=OFFICIAL]

Hi FO Scheduling Team,

Please find attached the meeting request form for A/AID's dinner with the Australian Ambassador on May 17.

This has been cleared by RFS, DDI, GC, LPA, PPL and Asia.

Thank you

On Mon, May 10, 2021 at 3:54 PM Administrator Scheduling Request

<administrator_scheduling_request@usaid.gov> wrote:

Hi PPL colleagues,

Would you be able to pull together a quick meeting request and recommendation for the attached? The sooner we can have it, the better considering the event is a week from today.

Thank you so much!

----- Forwarded message -----

From: Executive Office USA <ExecutiveOffice.USA@dfat.gov.au>

Date: Sat, May 8, 2021 at 12:55 PM

Subject: Invitation to a Dinner at the Australian Ambassador Residence on May 17, 2021 to discuss Climate Challenges and Opportunities [SEC=OFFICIAL]

To: administrator_scheduling_request@usaid.gov

<administrator_scheduling_request@usaid.gov>, ebuckingham@usaid.gov

<ebuckingham@usaid.gov>

OFFICIAL

The Hon. Arthur Sinodinos AO, Australian Ambassador to the United States, would like to invite Ambassador Samantha J. Power, Administrator, United States Agency for International Development, to a dinner at the Ambassador's Residence on Monday, 17 May at 7:00pm to discuss climate challenges and opportunities between the United States and Australia.

Dr Andrew Forrest AO, Founder and Chairman of Fortescue Metals Group, will be the Ambassador's special guest. Dr Forrest is one of Australia's biggest industry and philanthropic leaders and has established Fortescue Future Industries, an Australian renewable energy and resources company with a global footprint. Fortescue Future Industries has significant ambitions in the area of green hydrogen and green ammonia and aims to create bulk green hydrogen to equal the oil and gas super majors.

We continue to observe Covid guidelines and will take temperatures upon arrival, and ask our guests to please remain masked until seated for dinner. Our staff are vaccinated, masked and gloved for meal service for everyone's safety.

We look forward to hosting you at White Oaks.

Kind regards

Kristin

Kristin Shoop

Executive Events Coordinator – Australian Ambassador's Office

Embassy of Australia – Washington Post

t: (b)(6)
1145 17th St NW, Suite GP410
Washington, DC 20036-4707



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Administrator's Scheduling Team
Office of the Administrator
U.S. Agency for International Development

(202) 712-4040



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To view this discussion on the web visit

(b)(3)6 U.S.C. § 133 (Critical Infrastructure Information Act of 2002)

From: Rajesh Panjabi
Sent: Wed, 12 May 2021 20:53:16 +0000
To: Rebecca Wexler; Administrator Scheduling Request
Cc: AID.ES Tasker Mail List (USAID); Annie Tulann; Erica Carr; Jed Meline; Jeremy Bernnton; Kyree Rollins; Sonali Korde
Subject: Re: PMI - Listening Tour Session with Administrator Power
Attachments: Info Memo Draft_ Strategy meeting with Administrator Power.docx, Presentation - Draft PMI Strategy 2021-2026 Review (5).pptx

Dear Becca and team,

Please find attached and linked below the aforementioned info memo and final briefing presentation (also attached) for the "PMI Listening Tour with Administrator Power", scheduled for Tuesday, May 18th, 10:00 - 10:45am. Please let me know if you have any questions or need any additional information.

We're very much looking forward to engaging with Administrator Power. Thank you all for your partnership in this.

Yours,
Raj

On Tue, May 11, 2021 at 7:35 AM Rebecca Wexler <rwexler@usaid.gov> wrote:
Thanks very much Raj.

Unfortunately the Administrator has a HACFO budget hearing on the 26th in the afternoon and therefore won't be able to attend the IAG.

On Mon, May 10, 2021 at 8:43 PM Rajesh Panjabi <rpanjabi@usaid.gov> wrote:
Becca and team —

Thanks again for your collaboration. We plan to have the requested info memo regarding the draft PMI Strategy to you by COB Wednesday, May 12th. We greatly appreciate your efforts in scheduling PMI's listening tour with Administrator Power.

Just to confirm, we have 2 requests into the Administrator:

1. "PMI Listening Tour with Administrator" and Washington based staff to provide a briefing. This will focus on draft PMI Strategy (date/time to be confirmed, but May 18 from 10:00 - 11:00am is what Kyree has discussed with Annie this evening). Formal request and presentation was submitted by me on Friday, May 7.

2. Request to Administrator to deliver 5 mins of opening remarks to PMI Interagency Advisory Group meeting on May 26 . Formal request submitted by Jed Meline on PMI's behalf on May 10th.

I can't imagine the amount of inbound communication you're receiving, so thought we'd put the combined requests in one place for easier tracking.

Gratefully,
Raj

On Mon, May 10, 2021 at 9:35 AM Rajesh Panjabi <rpanjabi@usaid.gov> wrote:
Absolutely, Becca. We can do that.

On Mon, May 10, 2021 at 9:29 AM Rebecca Wexler <rwexler@usaid.gov> wrote:
Thanks Raj,

We can try and schedule PMI's listening tour prior to the 18th, but just as a general matter, Administrator Power really likes to be able to read and process memos and provide initial feedback that way as opposed to starting with oral briefings when trying to get her steer/guidance. Would it be possible to send a memo up to her on the strategy prior to a briefing on this issue?

On Fri, May 7, 2021 at 6:13 PM Rajesh Panjabi <rpanjabi@usaid.gov> wrote:
Thanks very much Annie. I assume you mean a cleared event request for Administrator to speak at the Interagency Advisory Group (IAG) meeting we are scheduling for week of May 24. I will send this first thing Monday.

And to clarify regardless of whether Administrator Power is able to attend the IAG meeting, we would still request the PMI listening tour is scheduled before May 18 so we have sufficient time to get her steer on the strategy and incorporate any feedback she may have ahead of the IAG meeting.

Hope that's clear and if not please let me know if you have questions.

Have a great weekend.

Yours
Raj

On Fri, May 7, 2021 at 5:43 PM Annie Tulann <qtulann@usaid.gov> wrote:
Hi Raj,

Please send a cleared event request to administrator_scheduling_request@usaid.gov. We have an extensive review process in the FO and would need the proposal at least 2 weeks prior to the date of the event. Will circle back on dates for the listening tour as we create her schedule.

Thanks,

--

Annie Tulann

Acting Director of Scheduling and Advance

Office of the Administrator

U.S. Agency for International Development | USAID Contractor

Desk: (202) 712-1915 | Main Line: (202) 712-4040 | Mobile: (b)(6)

qtulann@usaid.gov

On Fri, May 7, 2021 at 5:27 PM Rajesh Panjabi <rpanjabi@usaid.gov> wrote:
Thank you!

On Fri, May 7, 2021 at 5:21 PM Erica Carr <ecarr@usaid.gov> wrote:
Raj,
Received with thanks! I have included Annie for scheduling purposes.

Thanks so much!
Erica

Erica Y. Carr
Deputy Executive Secretary
USAID
Office of the Executive Secretary
1300 Pennsylvania Avenue, NW
RRB 6.08-038
Washington, DC 20523
(202) 712-1225- Office

(b)(6) Work Cell
(b)(6) Personal Cell

(b)(6)

On Fri, May 7, 2021 at 5:00 PM Rajesh Panjabi <rpanjabi@usaid.gov> wrote:

Dear Jeremy and Erica (greetings Sonali and Becca!) --

Thanks to you and Administrator Power for your support of the President's Malaria Initiative (PMI).

Attached please find attached and linked here our briefing presentation for a 'listening tour' presentation for Administrator Power. The key points of our presentation are an overview of our new draft PMI Strategy 2016-2021 which she will need to approve and also an overview of a potential Malaria vaccine.

Our timeline to launch the new strategy is June, **therefore we would like to find a time before May 18**, if possible in order to remain on course for release. If Administrator Power has interest, we would like to invite her to make opening remarks at our Interagency Advisory Group meeting on the PMI strategy later this month (being scheduled the week of May 24).

If you have any questions or would like additional information, please contact me or Jed Meline.

Yours,
Raj

--

Raj Panjabi, MD, MPH (he/his/him)
U.S. Global Malaria Coordinator

Email: rpanjabi@usaid.gov | Phone: (b)(6)

For scheduling requests please contact Sageene Francis (sfrancis@usaid.gov)

PMI | U.S. PRESIDENT'S
MALARIA INITIATIVE

LED BY



--

Raj Panjabi, MD, MPH (he/his/him)
U.S. Global Malaria Coordinator

Email: rpanjabi@usaid.gov | Phone: (b)(6)

For scheduling requests please contact Sageene Francis (sfrancis@usaid.gov)

PMI | U.S. PRESIDENT'S
MALARIA INITIATIVE

LED BY



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Raj Panjabi, MD, MPH (he/his/him)
U.S. Global Malaria Coordinator

Email: rpanjabi@usaid.gov | Phone: (b)(6)

For scheduling requests please contact Sageene Francis (sfrancis@usaid.gov)

PMI | U.S. PRESIDENT'S
MALARIA INITIATIVE

LED BY



--

Raj Panjabi, MD, MPH (he/his/him)
U.S. Global Malaria Coordinator

Email: rpanjabi@usaid.gov | Phone: (b)(6)

For scheduling requests please contact Sageene Francis (sfrancis@usaid.gov)

PMI | U.S. PRESIDENT'S
MALARIA INITIATIVE

LED BY



--

Raj Panjabi, MD, MPH (he/his/him)
U.S. Global Malaria Coordinator

Email: rpanjabi@usaid.gov | Phone: (b)(6)

For scheduling requests please contact Sageene Francis (sfrancis@usaid.gov)

PMI | U.S. PRESIDENT'S
MALARIA INITIATIVE

LED BY



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Raj Panjabi, MD, MPH (he/his/him)
U.S. Global Malaria Coordinator

Email: rpanjabi@usaid.gov | Phone: (b)(6)

For scheduling requests please contact Sageene Francis (sfrancis@usaid.gov)

PMI | U.S. PRESIDENT'S
MALARIA INITIATIVE

LED BY



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Raj Panjabi, MD, MPH (he/his/him)
U.S. Global Malaria Coordinator

Email: rpanjabi@usaid.gov | Phone: (b)(6)

For scheduling requests please contact Sageene Francis (sfrancis@usaid.gov)

PMI | U.S. PRESIDENT'S
MALARIA INITIATIVE

LED BY





INFORMATION MEMO FOR ADMINISTRATOR POWER

Date: May 12, 2021

From: Dr. Raj Panjabi, U.S. Global Malaria Coordinator

Subject: President's Malaria Initiative Draft Strategy 2021-2026 for review

Key Takeaways:

- The Administrator must approve a new Strategy for the President's Malaria Initiative (PMI). The final PMI Strategy will be delivered to Congress in late June 2021 and will serve as a guide for USG malaria investments over the next six years. Input from the Administrator at this stage will help align PMI strategy with Agency priorities and strengthen Agency support.
- The proposed approach is built on PMI successes to date, challenges and opportunities looking ahead, quantitative targets, strategic areas of focus, and a bold opportunity to get back on track to ending malaria - history's deadliest pandemic.

BACKGROUND:

Dramatic progress has been made against malaria over the past two decades, with over 1.5 billion malaria cases averted and 7.6 million lives saved. Started in 2006, PMI has played a critical role in this success. One of the most efficient and effective development programs in history, PMI has partnered with 27 countries in Africa and Asia, investing nearly \$8 billion to deliver 500M insecticide treated nets, over 600M rapid diagnostic tests and 700M antimalarial treatments, and to protect more than 40M pregnant women and 20M children with chemoprevention. As highlighted in its recent 15th Annual Report to Congress, PMI has funded 2M trainings for health workers in clinics and communities and hundreds of disease surveillance sites -- leveraged to respond to COVID-19 and strengthen global health security.

This progress is now under threat. Over 200 million malaria cases were detected in 2019 and over 400,000 people died from this preventable and treatable disease. A child still dies every two minutes from malaria. Much work remains, particularly in addressing inequities and reaching underserved populations. Several challenges threaten to reverse our gains, beginning with the effects of COVID-19 which has disrupted treatment and testing and set back progress by years. Growing resistance to insecticides and medicines require shifts to expensive alternatives and jeopardizes our limited arsenal of tools. Conflict where PMI works has made it more difficult to execute malaria interventions and keep health workers safe. Finally, climate crises, including cyclones and floods, produce new mosquito breeding grounds and the unpredictable rains disrupt malaria campaigns to deliver bednets and preventive medicine to millions.

Despite these challenges, we have opportunities to get back on track and accelerate the end of malaria. The first malaria vaccine is expected to receive WHO approval in October 2021. Although its efficacy is modest compared to other vaccines, it is proven to reduce malaria cases and disease in high burden countries when deployed alongside other interventions. PMI will work with other agencies to develop a USG approach supporting vaccine deployment.

The draft PMI Strategy 2021-2026 addresses the challenges and takes advantage of opportunities to accelerate progress against malaria. We will reduce malaria deaths by 33% and illness by 40% in 19 current high/moderate burden countries. We will help an additional 10 countries to accelerate towards elimination, with at least one country reaching nationwide elimination. Our objectives will be achieved through five strategic focus areas (see attachment for details):

- 1) Achieve, sustain, and tailor deployment and uptake of effective interventions with a focus on delivering quality services at high coverage to the last mile;
- 2) Strengthen community and rural health systems to end malaria and increase resilience against pandemics;
- 3) Improve data use and data-driven decision making at local, national, and global levels;
- 4) Support countries to lead, implement, manage, and fund malaria programs; and
- 5) Lead and innovate to end malaria faster.

Our 2021-26 strategy assumes \$1 billion in PMI funding annually. (Note: \$1B is the baseline investment that was needed for PMI's 2015-20 strategy, though only partially funded.) Now, COVID-19 has set back progress against malaria by years. To get back on track to end malaria we need bold leadership now. With investment totaling \$1.5 to \$2 billion annually, we can save more lives, get back on track to end one of history's deadliest pandemics and strengthen global health security. Specifically, with additional resources PMI can achieve the following milestones:

- 1) Expand to 5-10 new highest burden countries
- 2) Annually deliver 25 million more treatments, provide 17 million more bednets, and train and support 80,000 more frontline and community health workers
- 3) Scale and expand coverage of world's first malaria vaccine in high transmission areas
- 4) Expand coverage of new, more effective insecticides, bednets and drugs
- 5) Establish and/or build capacity at 100 additional sites to prevent parasite and mosquito resistance and detect and respond to the next pandemic
- 6) Eliminate malaria in 2 to 5 additional countries/regions
- 7) Reach the unreached and save more lives in 27 current partner countries

Dramatic steps toward ending the world's oldest and most devastating pandemic will inspire hope and dignity around the world -- hope and dignity that is worth fighting for.

NEXT STEPS:

- An Action Memo will follow for your approval of the PMI Strategy 2021-2026.
- Prior to the final approval request, a meeting is scheduled for May 18 with US Global Malaria Coordinator Dr. Raj Panjabi and the PMI team to seek the Administrator's input.
- Engagement with USG Interagency Advisory Group incl. NSC, OMB, State, DOD, NIH.
- Broader stakeholder engagement is also planned prior to release.

POTENTIAL AREAS OF FRONT OFFICE ENGAGEMENT:

- We look forward to hearing from the Administrator how to further align the PMI strategy with her priorities as we finalize, launch and implement it.

Attachment:

Additional Information - Presentation - Draft PMI Strategy 2021-2026 Review

FOR OFFICIAL USE ONLY

Drafter: GH/ID/Malaria: Meera Venkatesan: (b)(6) (day and after hours phone number)
Approved: Global Malaria Coordinator: Raj Panjabi

<u>Bureau Level Clearances</u>	<u>Clearance Status</u>	<u>Date</u>
GH/A-AA: Kerry Pelzman,	INFO	05/12/21
PMI Coordinator: Raj Panjabi	clear	05/12/21
PMI Dep. Coordinator: Jed Meline	clear (with comments)	05/12/21
PMI Dep. Coordinator: Rick Steketee	clear (with comments)	05/12/21

FOR OFFICIAL USE ONLY

From: Michaela Dreeszen
Sent: Wed, 12 May 2021 17:38:54 +0000
To: Administrator Scheduling Request
Subject: Re: FY2022 global education priorities from 40+ organizations

Hello,

Received for DDI.

Best,
Michaela

On Wed, May 12, 2021 at 1:17 PM Administrator Scheduling Request
<administrator_scheduling_request@usaid.gov> wrote:

Hi DDI colleagues,

Could you put together a meeting request form for the below request from Suzanne Berman and submit it back to this email address by May 26th?

Thank you!

----- Forwarded message -----

From: Annie Tulann <qtulann@usaid.gov>
Date: Wed, May 12, 2021 at 10:27 AM
Subject: Fwd: FY2022 global education priorities from 40+ organizations
To: Administrator Scheduling Request <administrator_scheduling_request@usaid.gov>

Can you all task this out, please? I am not sure if you already have!

--

Annie Tulann

Acting Director of Scheduling and Advance

Office of the Administrator

U.S. Agency for International Development | USAID Contractor

Desk: (202) 712-1915 | Main Line: (202) 712-4040 | Mobile: (b)(6)

qtulann@usaid.gov

----- Forwarded message -----

From: Suzanne Berman (b)(6) <(b)(6)@gce-us.org>
Date: Mon, May 10, 2021 at 9:56 PM
Subject: Re: FY2022 global education priorities from 40+ organizations
To: Annie Tulann <qtulann@usaid.gov>
Cc: Jennifer Rigg (b)(6) <(b)(6)@gce-us.org>, Christa Giesecke (b)(6) <(b)(6)@gce-us.org>

Hi Annie,

I hope you are doing well. I'm following up see if we can get time on the calendars of Administrator Power and the Education office. We were pleased to see the Administrator's confirmation come through, and we look forward to working with her in this important year for international education. Given that key opportunities for U.S. leadership on education are coming up soon (namely the G7 Summit in June and the Global Partnership for Education Summit in July), we would like to meet with key USAID staff as soon as possible.

Please let me know what might work from Administrator Power and the Education office, and I can coordinate with my colleagues.

Thank you for your time and assistance.

Sincerely,

Suzanne

Suzanne Berman | Senior Advisor

Global Campaign for Education-US (GCE-US)

1201 16th St NW, Suite 521 | Washington, DC 20036

Support education for all: <https://bit.ly/gce-us-give>

Direct: (b)(6)

Email: (b)(6)@gce-us.org | Skype (b)(6)

Twitter: @GCE_US

Instagram: @GCE_US

Facebook.com/campaignforeducationusa

From: Annie Tulann <qtulann@usaid.gov>

Sent: Tuesday, April 27, 2021 9:33 AM

To: Suzanne Berman (b)(6)@gce-us.org>

Cc: Jennifer Rigg (b)(6)@gce-us.org>; Christa Giesecke (b)(6)@gce-us.org>

Subject: Re: FY2022 global education priorities from 40+ organizations

Good morning,

I will circle back shortly - thank you!

--

Annie Tulann

Acting Director of Scheduling and Advance

Office of the Administrator

U.S. Agency for International Development | USAID Contractor

Desk: (202) 712-1915 | Main Line: (202) 712-4040 | Mobile: (b)(6)

qtulann@usaid.gov

On Mon, Apr 26, 2021 at 7:24 PM Gloria Steele <gsteele@usaid.gov> wrote:

Thank you, Suzanne. With the upcoming confirmation of Amb Samantha Power, I am beginning to transition out of USAID. I have copied Annie Tulann on this email, so that she can work with you and USAID's Education office to determine who the best person is for you to meet with. Please rest assured that education is a high priority for us at

USAID and we are working to make sure that we get adequate funding for this sector, with a special focus on meeting the needs of the most vulnerable.
I wish you all the best.
Best regards,
Gloria

On Mon, Apr 26, 2021 at 3:24 PM Suzanne Berman <[REDACTED]@gce-us.org> wrote:
Dear Gloria,

Thank you for your leadership at USAID and your support of children and youth around the world. I am writing to share with you an important ask on international basic education. More than 40 organizations have come together to outline our priorities for FY2022 and beyond. These include a FY2022 appropriations request of at least \$1.1 billion for the Basic Education account in the State and Foreign Operations bill, including at least \$150 million for the Global Partnership for Education and at least \$50 million for Education Cannot Wait, as well as other opportunities to renew U.S. global leadership on education.

As the FY2022 budget and planning process progresses, we urge you to include these recommendations in your plans for the coming year. Especially in the midst of the global COVID-19 pandemic, it is vital to ensure that all children, including girls, those with disabilities, and those living in protracted crisis situations or displaced, are provided access to quality, inclusive education. We know that swift and decisive action is needed now to prevent lost generations of learners.

We would like to request a meeting with you to discuss these recommendations. The timing is urgent, with the devastating impacts of COVID-19 on learners around the world, the G7 Summit in June, the Global Education Summit in July, and FY2022 negotiations underway. Please let me know if you have a window of time in the next few weeks, and I can coordinate with members of our community.

Thank you for your consideration, and please let me know if you have any questions.

Sincerely,
Suzanne

Suzanne Berman | Senior Advisor
Global Campaign for Education-US (GCE-US)
1201 16th St NW, Suite 521 | Washington, DC 20036

Support education for all: <https://bit.ly/gce-us-give>

Direct: [REDACTED]
Email: [REDACTED]@gce-us.org | Skype: [REDACTED]
Twitter: @GCE_US
Instagram: @GCE_US

[Facebook.com/campaignforeducationusa](https://www.facebook.com/campaignforeducationusa)

--

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--

Michaela Dreeszen

Special Assistant. DAA Rosen

Bureau for Democracy, Development, and Innovation (DDI)

USAID | Contractor- Zemitek LLC

mdreeszen@usaid.gov | Mobile (b)(6)

From: Annie Tulann
Sent: Wed, 12 May 2021 17:49:25 +0000
To: Administrator Scheduling Request
Subject: Fwd: Center for Strategic and International Studies - Keynote Address Invitation - Administrator Power

Can we task this out for a request, please?

--

Annie Tulann, MPP

Acting Director of Scheduling and Advance

Office of the Administrator

U.S. Agency for International Development | USAID Contractor

Desk: (202) 712-1915 | Main Line: (202) 712-4040 | Mobile: (b)(6)

qtulann@usaid.gov

----- Forwarded message -----

From: **Emma Colbran** <EColbran@csis.org>

Date: Wed, May 12, 2021 at 1:39 PM

Subject: RE: Center for Strategic and International Studies - Keynote Address Invitation - Administrator Power

To: Annie Tulann <qtulann@usaid.gov>

Cc: Andrew Schwartz <(b)(6)@csis.org>, Stephen Morrison <(b)(6)@csis.org>, Ali Corwin <(b)(6)@csis.org>

Dear Ms. Tulann,

Yes, this is for May, apologies for that typo!

Best,

Emma

Emma Colbran

Communications and Program Manager, External Relations

CSIS | Center for Strategic and International Studies

1616 Rhode Island Ave N.W., Washington D.C. 20036

(b)(6) | (b)(6)@csis.org

From: Annie Tulann <qtulann@usaid.gov>
Sent: Wednesday, May 12, 2021 1:41 PM
To: Emma Colbran (b)(6)@csis.org
Cc: Andrew Schwartz (b)(6)@csis.org; Stephen Morrison (b)(6)@csis.org; Ali Corwin (b)(6)@csis.org
Subject: Re: Center for Strategic and International Studies - Keynote Address Invitation - Administrator Power

Thank you! Confirming that this is for May and not March or another month?

--

Annie Tulann, MPP

Acting Director of Scheduling and Advance

Office of the Administrator
U.S. Agency for International Development | USAID Contractor

Desk: (202) 712-1915 | Main Line: (202) 712-4040 | Mobile: (b)(6)

qtulann@usaid.gov

On Wed, May 12, 2021 at 1:28 PM Gideon Maltz <gmaltz@usaid.gov> wrote:

Thanks -- over to my colleague Annie.

On Wed, May 12, 2021 at 1:11 PM Emma Colbran (b)(6)@csis.org wrote:

Dear Mr. Maltz,

I hope this email finds you well.

I am writing on behalf of Andrew Schwartz, Chief Communications Officer at the Center for Strategic and International Studies (CSIS), and Steve Morrison, Senior Vice President and Director of the Global Health Policy Center at CSIS, with a keynote speaking invitation for Administrator Power, below.

Thank you for your consideration.

Dear Administrator Power,

I hope this email invitation finds you well.

I am writing on behalf of Andrew Schwartz, Chief Communications Officer at the Center for Strategic and International Studies (CSIS). Andrew would like to invite you to give keynote remarks at the top of a public, virtual discussion on **Monday, March 24th at 12:00 p.m. ET**. This event is part of CSIS's premier event series, the *Schieffer Series*, and will focus on the Biden Administration's strategy for dealing with Covid-19 globally and the global vaccine gap.

Stephen Morrison, senior vice president and director of the Global Healthy Policy Center at CSIS, Julie Gerberding, executive vice president and chief patient officer for Merck, and Gary Edson, president of the COVID Collaborative, will be the three panelists following the keynote remarks with Andrew Schwartz moderating. We would be honored to have you join and believe our audience would benefit greatly from your incredible experience working in the Biden Administration on the Covid-19 pandemic and your previous experience in the Obama Administration combating the Ebola epidemic, among many others.

For more background on our signature event series, the *Schieffer Series* brings policy makers, senior officials, experts, and journalists together, providing both the public and the policy community nuance, informed expertise, and even-keeled assessments of the critical issues that confront the U.S. and the world. Bob Schieffer, a CSIS board member, used to moderate this

series and we have kept it in his name to honor him. Our last *Schieffer Series* event on Voter Suppression in America in April 2021 had over 1,000 live viewers tuned in watching.

Thank you for considering and we look forward to hearing from you.

Best,

Emma Colbran

Emma Colbran

Communications and Program Manager, External Relations

CSIS | Center for Strategic and International Studies

1616 Rhode Island Ave N.W., Washington D.C. 20036

(b)(6) [\[REDACTED\]@csis.org](mailto: [REDACTED]@csis.org)

From: Areej Taha
Sent: Tue, 11 May 2021 14:49:25 +0000
To: Administrator Scheduling Request
Cc: DDI Correspondence
Subject: Re: Request for Scheduling Proposal - Women's Forum for the Economy & Society

Hello,

Received for DDI.

Best,
Areej

On Tue, May 11, 2021 at 10:47 AM Administrator Scheduling Request
<administrator_scheduling_request@usaid.gov> wrote:
Hi DDI colleagues,

Could you put together a [meeting request form](#) for the attached invitation and submit it back to this email address by May 26th?

Thank you!

--

Administrator's Scheduling Team
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U.S. Agency for International Development
(202) 712-4040



--

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--

Areej Taha

Staff Assistant | Center of Education

Bureau for Democracy, Development, and Innovation (DDI)

USAID | Contractor, Dexis Consulting Group

Email: Artaha@usaid.gov

From: Parrish Fuentes, Adrienne
Sent: Wed, 12 May 2021 19:50:46 +0000
To: Administrator Scheduling Request
Subject: RE: Meeting Request from Thermo Fisher Scientific CEO for incoming Administrator Power
Attachments: USAID Power meeting request letter _4.29.21.pdf

Hi Sara,

Thanks for reaching out! I see from the email string below that you may not have received the actual meeting request letter we sent? I have attached it here just in case. Once you have reviewed it please let me know if you need additional information for your review process? I can then send you something back in the form of specific bullets if that is helpful.

Many thanks,
Adrienne

Adrienne Parrish Fuentes
Director, Global Health Policy

Thermo Fisher Scientific
300 New Jersey Ave. NW Suite 900 | Washington, DC | 20001
Cell: (b)(6)

From: srubin@usaid.gov <srubin@usaid.gov> **On Behalf Of** Administrator Scheduling Request
Sent: Wednesday, May 12, 2021 1:35 PM
To: Parrish Fuentes, Adrienne (b)(6)@thermofisher.com>
Subject: Re: Meeting Request from Thermo Fisher Scientific CEO for incoming Administrator Power

CAUTION: This email originated from outside of Thermo Fisher Scientific. If you believe it to be suspicious, report using the Report Phish button in Outlook or send to SOC@thermofisher.com.

Good afternoon Adrienne,

I received the below meeting request and am reaching out to ask for additional information and context for the meeting. Could you expand on any previous relationship that Thermo Fisher Scientific has had with USAID and the goals of this specific conversation? The topics you provided are quite broad so if you could also provide some specifics if would help us immensely as this request goes through the agency approval process.

Thank you,
Sara

----- Forwarded message -----

From: **Gideon Maltz** <gmaltz@usaid.gov>

Date: Thu, Apr 8, 2021 at 4:39 PM

Subject: Fwd: Meeting Request from Thermo Fisher Scientific CEO for incoming Administrator Power

To: Rebecca Wexler <rwexler@usaid.gov>, Annie Tulann <qtulann@usaid.gov>

----- Forwarded message -----

From: **Parrish Fuentes, Adrienne** (b)(6) <[\[REDACTED\]@thermofisher.com](mailto:[REDACTED]@thermofisher.com)>

Date: Thu, Apr 8, 2021 at 4:04 PM

Subject: Meeting Request from Thermo Fisher Scientific CEO for incoming Administrator Power

To: gmaltz@usaid.gov <gmaltz@usaid.gov>

Dear Gideon,

Chris Milligan and I worked together some years ago at State and he advised that you had recently come on board, so congratulations on your appointment! I recently left USG service after about 20 years with both State and HHS, and was most recently posted in China from October 2016 through February of this year when I transitioned to Thermo Fisher Scientific.

I write to you today to make an initial connection to inquire about the best way to send over a meeting request to incoming Administrator Power from our CEO Marc Casper. He'd very much appreciate the opportunity to have a virtual meeting after she is confirmed to describe how Thermo Fisher Scientific has been supporting the global COVID response over the past year and also how we can continue to advance innovation and impact beyond the pandemic response in health, climate change, food safety and scientific research in lower income and lower middle-income countries.

Thanks very much for your time and I look forward to receiving your advice on how best to proceed with our CEO's request.

Best Regards,
Adrienne

Adrienne Parrish Fuentes
Director, Global Health Policy

Thermo Fisher Scientific
300 New Jersey Ave. NW Suite 900 | Washington, DC | 20001
Cell: (b)(6)

--

Administrator's Scheduling Team
Office of the Administrator
U.S. Agency for International Development
(202) 712-4040

April 29, 2021

The Honorable Samantha Power
Administrator, U.S. Agency for International Development
1300 Pennsylvania Ave, NW
Washington, D.C. 20523

Dear Madame Administrator:

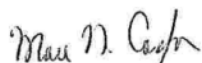
On behalf of Thermo Fisher Scientific, the world leader in serving science, congratulations on your confirmation as Administrator of the U.S. Agency for International Development. I am writing to offer my 80,000 colleagues' support as you lead the efforts of the United States to develop partnerships to create prosperity and self-reliance. I would like to respectfully request a virtual meeting to offer my and Thermo Fisher's partnership in COVID-19 global efforts, as well as describe how we hope to support long term science-based solutions that address global health, food safety and climate challenges.

During this past unprecedented year, Thermo Fisher Scientific has been at the forefront of both domestic and global COVID response efforts. On the domestic front we have been working with federal and state governments, labs and researchers to ensure priority access to test kits, instruments, consumables, safety supplies and other products. And Thermo Fisher is a critical supplier of raw materials to manufacture and deliver the leading coronavirus vaccines.

On the global front, last year at the beginning of the pandemic, Thermo Fisher was the only company prepared and ready to deploy 8.5 million COVID test kits to the WHO, UNICEF, and broader global consortium in support of needs in 90 low- and middle-income countries. We have also been active partners with India and Brazil. As mutations further develop, the necessity for COVID testing and surveillance in these countries will remain as the pandemic further strain health and economic infrastructures. We are now pivoting our demonstrated scale to support other efforts to fight HIV, TB, and Malaria.

Thank you in advance for your kind consideration of this request. We at Thermo Fisher Scientific stand ready to apply our lessons learned in support of the global COVID-19 response and work with USAID and the global community to strengthen health systems and create innovative science-based solutions to address future global challenges. I look forward to meeting with you soon to discuss how we can partner in the future.

Sincerely,



Marc N. Casper
Chairman, President and Chief Executive Officer

From: Administrator Scheduling Request
Sent: Wed, 12 May 2021 19:57:43 +0000
To: Ijeabalim Nnachetta
Cc: GHB CCCs
Subject: Re: Meeting Request from Thermo Fisher Scientific CEO for incoming Administrator Power
Attachments: USAID Power meeting request letter _4.29.21.pdf

Hi Ije,

I received the attached letter in regards to this meeting - hopefully it can help shape the request.

Best,
Sara

On Wed, May 12, 2021 at 2:32 PM Ijeabalim Nnachetta <innachetta@usaid.gov> wrote:
Thank you. Please keep us posted.

Best,
Ije Nnachetta
Program Assistant
USAID Contractor | Bureau for Global Health | Front Office
500 D Street SW Washington, DC, 20547
UA 07.08.0A-01 | 202-916-4243
innachetta@usaid.gov
GHSI-III - Social Solutions International, Inc. prime contractor

On Wed, May 12, 2021 at 2:26 PM Administrator Scheduling Request
<administrator_scheduling_request@usaid.gov> wrote:
Hi Ije,

Unfortunately what I forwarded was everything I have. I was hoping that GH or possibly DDI had some sort of relationship with company that you could build the meeting request around. I'll reach out to the requester and see if they can provide a more fleshed out request and will forward what I receive.

Best,
Sara

On Wed, May 12, 2021 at 2:17 PM Ijeabalim Nnachetta <innachetta@usaid.gov> wrote:
Hi Sara,

There isn't much to go on in the email you forwarded. Was there more correspondence with the requester and did they later send a clearer meeting request? Please advise. Any more context

would help us complete the request form and even determine whether DDI should lead this.
Thanks.

Best,

Ije Nnachetta

Program Assistant

USAID Contractor | Bureau for Global Health | Front Office

500 D Street SW Washington, DC, 20547

UA 07.08.0A-01 | 202-916-4243

innachetta@usaid.gov

GHSI-III - Social Solutions International, Inc. prime contractor

On Wed, May 12, 2021 at 2:08 PM Administrator Scheduling Request

<administrator_scheduling_request@usaid.gov> wrote:

Hi GH Colleagues,

Please complete and submit a meeting request in response to the below meeting request by May 26th. Please make sure that DDI also has a change to provide input/clearance.

Thank you in advance!

----- Forwarded message -----

From: **Gideon Maltz** <gmaltz@usaid.gov>

Date: Thu, Apr 8, 2021 at 4:39 PM

Subject: Fwd: Meeting Request from Thermo Fisher Scientific CEO for incoming Administrator Power

To: Rebecca Wexler <rwexler@usaid.gov>, Annie Tulann <qtulann@usaid.gov>

----- Forwarded message -----

From: **Parrish Fuentes, Adrienne** ^{(b)(6)} <[REDACTED]@thermofisher.com>

Date: Thu, Apr 8, 2021 at 4:04 PM

Subject: Meeting Request from Thermo Fisher Scientific CEO for incoming Administrator Power

To: gmaltz@usaid.gov <gmaltz@usaid.gov>

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Thanks very much for your time and I look forward to receiving your advice on how best to proceed with our CEO's request.

Best Regards,

Adrienne

Adrienne Parrish Fuentes

Director, Global Health Policy

Thermo Fisher Scientific

300 New Jersey Ave. NW Suite 900 | Washington, DC | 20001

Cell (b)(6)

--

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--

Administrator's Scheduling Team
Office of the Administrator
U.S. Agency for International Development
(202) 712-4040



From: Ijeabalim Nnachetta
Sent: Wed, 12 May 2021 20:10:05 +0000
To: Administrator Scheduling Request
Cc: GHB CCCs
Subject: Re: Meeting Request from Thermo Fisher Scientific CEO for incoming Administrator Power

Hi Sara,

This is helpful thanks. This request should be re-tasked to the CTF. GH is happy to provide inputs as needed.

Best,
Ije Nnachetta
Program Assistant
USAID Contractor | Bureau for Global Health | Front Office
500 D Street SW Washington, DC, 20547
UA 07.08.0A-01 | 202-916-4243
innachetta@usaid.gov
GHSI-III - Social Solutions International, Inc. prime contractor

On Wed, May 12, 2021 at 3:58 PM Administrator Scheduling Request <administrator_scheduling_request@usaid.gov> wrote:
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Sara

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USAID Contractor | Bureau for Global Health | Front Office
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Ije Nnachetta
Program Assistant
USAID Contractor | Bureau for Global Health | Front Office
500 D Street SW Washington, DC, 20547
UA 07.08.0A-01 | 202-916-4243
innachetta@usaid.gov
GHSI-III - Social Solutions International, Inc. prime contractor

On Wed, May 12, 2021 at 2:08 PM Administrator Scheduling Request
<administrator_scheduling_request@usaid.gov> wrote:
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Thank you in advance!

----- Forwarded message -----

From: **Gideon Maltz** <gmaltz@usaid.gov>
Date: Thu, Apr 8, 2021 at 4:39 PM
Subject: Fwd: Meeting Request from Thermo Fisher Scientific CEO for incoming Administrator Power
To: Rebecca Wexler <rwexler@usaid.gov>, Annie Tulann <qtulann@usaid.gov>

----- Forwarded message -----

From: **Parrish Fuentes, Adrienne** (b)(6)@thermofisher.com>

Date: Thu, Apr 8, 2021 at 4:04 PM

Subject: Meeting Request from Thermo Fisher Scientific CEO for incoming Administrator Power

To: gmaltz@usaid.gov <gmaltz@usaid.gov>

Dear Gideon,

Chris Milligan and I worked together some years ago at State and he advised that you had recently come on board, so congratulations on your appointment! I recently left USG service after about 20 years with both State and HHS, and was most recently posted in China from October 2016 through February of this year when I transitioned to Thermo Fisher Scientific.

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Thanks very much for your time and I look forward to receiving your advice on how best to proceed with our CEO's request.

Best Regards,

Adrienne

Adrienne Parrish Fuentes

Director, Global Health Policy

Thermo Fisher Scientific

300 New Jersey Ave. NW Suite 900 | Washington, DC | 20001

Cell: (b)(6)

--
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Office of the Administrator
U.S. Agency for International Development
(202) 712-4040



--

Administrator's Scheduling Team
Office of the Administrator
U.S. Agency for International Development
(202) 712-4040



From: Administrator Scheduling Request
Sent: Wed, 12 May 2021 20:19:23 +0000
To: COVID19TF ExecSec
Subject: Fwd: Meeting Request from Thermo Fisher Scientific CEO for incoming Administrator Power
Attachments: USAID Power meeting request letter _4.29.21.pdf

Hi Sam,

Could the CTF please complete and submit a meeting request in response to the below/attached meeting request by May 26th? Please make sure that DDI and GH also have a chance to provide input/clearance.

Thank you in advance!

----- Forwarded message -----

From: Gideon Maltz <gmaltz@usaid.gov>
Date: Thu, Apr 8, 2021 at 4:39 PM
Subject: Fwd: Meeting Request from Thermo Fisher Scientific CEO for incoming Administrator Power
To: Rebecca Wexler <rwexler@usaid.gov>, Annie Tulann <qtulann@usaid.gov>

----- Forwarded message -----

From: Parrish Fuentes, Adrienne (b)(6) <[REDACTED]@thermofisher.com>
Date: Thu, Apr 8, 2021 at 4:04 PM
Subject: Meeting Request from Thermo Fisher Scientific CEO for incoming Administrator Power
To: gmaltz@usaid.gov <gmaltz@usaid.gov>

Dear Gideon,

Chris Milligan and I worked together some years ago at State and he advised that you had recently come on board, so congratulations on your appointment! I recently left USG service after about 20 years with both State and HHS, and was most recently posted in China from October 2016 through February of this year when I transitioned to Thermo Fisher Scientific.

I write to you today to make an initial connection to inquire about the best way to send over a meeting request to incoming Administrator Power from our CEO Marc Casper. He'd very much appreciate the opportunity to have a virtual meeting after she is confirmed to describe how Thermo Fisher Scientific has been supporting the global COVID response over the past year and also how we can continue to advance innovation and impact beyond the pandemic response in health, climate change, food safety and scientific research in lower income and lower middle-income countries.

Thanks very much for your time and I look forward to receiving your advice on how best to proceed with our CEO's request.

Best Regards,

Adrienne

Adrienne Parrish Fuentes

Director, Global Health Policy

Thermo Fisher Scientific

300 New Jersey Ave. NW Suite 900 | Washington, DC | 20001

Cell:

--

Administrator's Scheduling Team
Office of the Administrator
U.S. Agency for International Development
(202) 712-4040



--

Administrator's Scheduling Team
Office of the Administrator
U.S. Agency for International Development
(202) 712-4040



April 29, 2021

The Honorable Samantha Power
Administrator, U.S. Agency for International Development
1300 Pennsylvania Ave, NW
Washington, D.C. 20523

Dear Madame Administrator:

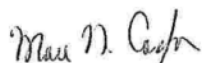
On behalf of Thermo Fisher Scientific, the world leader in serving science, congratulations on your confirmation as Administrator of the U.S. Agency for International Development. I am writing to offer my 80,000 colleagues' support as you lead the efforts of the United States to develop partnerships to create prosperity and self-reliance. I would like to respectfully request a virtual meeting to offer my and Thermo Fisher's partnership in COVID-19 global efforts, as well as describe how we hope to support long term science-based solutions that address global health, food safety and climate challenges.

During this past unprecedented year, Thermo Fisher Scientific has been at the forefront of both domestic and global COVID response efforts. On the domestic front we have been working with federal and state governments, labs and researchers to ensure priority access to test kits, instruments, consumables, safety supplies and other products. And Thermo Fisher is a critical supplier of raw materials to manufacture and deliver the leading coronavirus vaccines.

On the global front, last year at the beginning of the pandemic, Thermo Fisher was the only company prepared and ready to deploy 8.5 million COVID test kits to the WHO, UNICEF, and broader global consortium in support of needs in 90 low- and middle-income countries. We have also been active partners with India and Brazil. As mutations further develop, the necessity for COVID testing and surveillance in these countries will remain as the pandemic further strain health and economic infrastructures. We are now pivoting our demonstrated scale to support other efforts to fight HIV, TB, and Malaria.

Thank you in advance for your kind consideration of this request. We at Thermo Fisher Scientific stand ready to apply our lessons learned in support of the global COVID-19 response and work with USAID and the global community to strengthen health systems and create innovative science-based solutions to address future global challenges. I look forward to meeting with you soon to discuss how we can partner in the future.

Sincerely,



Marc N. Casper
Chairman, President and Chief Executive Officer

From: raevans@usaid.gov
Sent: Thu, 13 May 2021 01:29:25 +0000
To: administrator_scheduling_request@usaid.gov; Presidential Management Fellow
Subject: Invitation: PMF@AID Book Club: The Education of an Idealist @ Thu May 27, 2021 12pm - 1pm (EDT) (administrator_scheduling_request@usaid.gov)
Attachments: invite.ics

You have been invited to the following event.

PMF@AID Book Club: The Education of an Idealist

When

Thu May 27, 2021 12pm – 1pm Eastern Time - New York

Joining info

Join with Google Meet

From: raevans@usaid.gov
Sent: Wed, 12 May 2021 22:36:37 +0000
To: raevans@usaid.gov; raevans@usaid.gov; Presidential Management Fellow; administrator_scheduling_request@usaid.gov
Subject: PMF@AID Book Club: The Education of an Idealist

Please do not edit this section of the description.

This event has a video call.

Join: (b)(5); (b)(6)

(US) (b)(5); (b)(6) PIN: (b)(5); (b)(6)

View more phone numbers (b)(5); (b)(6)

View your event at

(b)(3);6 U.S.C. § 133 (Critical Infrastructure Information Act of 2002)

From: COVID19TF ExecSec
Sent: Wed, 12 May 2021 20:21:51 +0000
To: Administrator Scheduling Request
Subject: Re: Meeting Request from Thermo Fisher Scientific CEO for incoming Administrator Power

Hi Sara,

Sure thing, we'll get to work on this!

On Wed, May 12, 2021 at 4:19 PM Administrator Scheduling Request <administrator_scheduling_request@usaid.gov> wrote:

Hi Sam,

Could the CTF please complete and submit a meeting request in response to the below/attached meeting request by May 26th? Please make sure that DDI and GH also have a chance to provide input/clearance.

Thank you in advance!

----- Forwarded message -----

From: Gideon Maltz <gmaltz@usaid.gov>
Date: Thu, Apr 8, 2021 at 4:39 PM
Subject: Fwd: Meeting Request from Thermo Fisher Scientific CEO for incoming Administrator Power
To: Rebecca Wexler <rwexler@usaid.gov>, Annie Tulann <qtulann@usaid.gov>

----- Forwarded message -----

From: Parrish Fuentes, Adrienne (b)(6) <[\[REDACTED\]@thermofisher.com](mailto:[REDACTED]@thermofisher.com)>
Date: Thu, Apr 8, 2021 at 4:04 PM
Subject: Meeting Request from Thermo Fisher Scientific CEO for incoming Administrator Power
To: gmaltz@usaid.gov <gmaltz@usaid.gov>

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Thanks very much for your time and I look forward to receiving your advice on how best to proceed with our CEO's request.

Best Regards,

Adrienne

Adrienne Parrish Fuentes

Director, Global Health Policy

Thermo Fisher Scientific

300 New Jersey Ave. NW Suite 900 | Washington, DC | 20001

Cell: (b)(6)

--

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Office of the Administrator
U.S. Agency for International Development

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--

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--

Executive Secretariat, COVID-19 Task Force
U.S. Agency for International Development

From: Jed Meline
Sent: Thu, 13 May 2021 20:56:31 +0000
To: Administrator Scheduling Request
Cc: Rajesh Panjabi; Rebecca Wexler; Meera Venkatesan; Kyree Rollins; Sageene Francis
Subject: Re: Speaking Request - May 26

Thanks for letting us know. We will look for another opportunity soon.

Regards,

--Jed

On Thu, May 13, 2021 at 4:36 PM Administrator Scheduling Request <administrator_scheduling_request@usaid.gov> wrote:

Hi Jed,

Unfortunately the Administrator has a conflicting commitment at the same time as this event and cannot accept this request.

On Mon, May 10, 2021 at 5:29 PM Administrator Scheduling Request <administrator_scheduling_request@usaid.gov> wrote:

Received, thank you!


On Mon, May 10, 2021 at 4:48 PM Jed Meline <jmeline@usaid.gov> wrote:
Colleagues,

Please find attached and linked below a request from PMI for the Administrator to make 5 minutes of opening remarks at our upcoming Interagency Advisory Group meeting, May 26. If you have any questions or need additional information, please let me know.

Regards,

--Jed

Jed Meline | Deputy Coordinator | U.S. President's Malaria Initiative (PMI)
jmeline@USAID.gov, Executive Assistant: Kyree Rollins, KRollins@USAID.gov

 **PMI IAG - Event Request Form**

(b)(3):6 U.S.C. § 133 (Critical Infrastructure Information Act of 2002)

--

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Office of the Administrator
U.S. Agency for International Development
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--

Administrator's Scheduling Team
Office of the Administrator
U.S. Agency for International Development
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From: Administrator Scheduling Request
Sent: Thu, 13 May 2021 20:46:52 +0000
To: Jennifer Hurley
Subject: Re: Humanity United Congratulations Letter

Got it

On Thu, May 13, 2021 at 4:46 PM Jennifer Hurley <jhurley@usaid.gov> wrote:
Thank you! We actually did not include it in the book, to avoid confusion, so she has not received a copy.

Thanks!
Jen

On Thu, May 13, 2021 at 2:51 PM Administrator Scheduling Request <administrator_scheduling_request@usaid.gov> wrote:
Received, we hadn't received this one yet, so thank you! I'll add it to our tracker and note that she's already received a copy.

On Thu, May 13, 2021 at 2:47 PM Jennifer Hurley <jhurley@usaid.gov> wrote:
All,

This letter was dropped in the Administrator's book folder, but I wanted to make sure you were tracking it as well, given it's first and foremost a congratulatory letter. Apologies if I'm sending you a duplicate.

Thanks,
Jen

--

Jen Hurley
Executive Secretariat
U.S. Agency for International Development
RRB 6.08-056
Desk: (202) 712-1736
Cell: (b)(6)
Unclass: jhurley@usaid.gov <jhurley@usaid.gov>

(b)(6)

Visit the ES Website <<https://pages.usaid.gov/A/ES>> for templates, samples, and guidance

--

Administrator's Scheduling Team
Office of the Administrator
U.S. Agency for International Development
(202) 712-4040



--

Jen Hurley
Executive Secretariat
U.S. Agency for International Development
RRB 6.08-056
Desk: (202) 712-1736
Cell: (b)(6)
Unclass: jhurley@usaid.gov <jhurley@usaid.gov>

(b)(6)

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--

Administrator's Scheduling Team
Office of the Administrator
U.S. Agency for International Development
(202) 712-4040



From: USAID Service Central Ticketing System
Sent: Thu, 13 May 2021 13:21:39 +0000
To: mzagorski@usaid.gov; Administrator_Scheduling_Request@usaid.gov
Subject: General Services GS0030757 comment added

General Services ticket [GS0030757](#)

Comment added:

05/13/2021 09:21:09 EDT - Matthew Zagorski Additional comments
reply from: mzagorski@usaid.gov

Good morning,

GC/EA clears this speaking engagement for the Administrator.

Sincerely,
Matthew Zagorski
Paralegal Contractor
USAID/GC
202-712-1335
PM Consulting Group LLC

On Wed, May 12, 2021 at 9:56 AM Administrator Scheduling Request <administrator_scheduling_request@usaid.gov> wrote:

> Hi all,
>
> Requesting a quick steer from you all today on the below invitation for
> Administrator Power to speak at the Dublin Climate Dialogues. Her
> participation would be virtual. Please respond with your guidance for her
> to accept/defer/decline by *COB today* given that this event is less than
> a week away.
>
> Thank you!
> Sara
>
> On Wed, May 12, 2021 at 8:57 AM Rebecca Wexler <rwexler@usaid.gov> wrote:
>
>> hey there - given kerry, i think she will want to do this. lets get a rec
>> ASAP. doesnt need to be a whole sched proposal but just a quick steer would
>> be helpful
>>

>> ----- Forwarded message -----
>> From: Eddie O'Connor (b)(6)@mainstreamrp.com>
>> Date: Wed, May 12, 2021 at 5:00 AM
>> Subject: RE: Invitation to Samantha Power to speak at the Dublin Climate
>> Dialogues on 19th May
>> To: Rebecca Wexler <rwexler@usaid.gov>
>>
>>
>> Hi Becca,
>>
>>
>>
>> Today we got the great news that Special Envoy John Kerry will be
>> speaking at the first political session of our Dublin Climate Dialogues.
>>
>>
>>
>> The session at we hope and pray that Samantha will speak live at now
>> includes Dr. Satyendra Prasad, Fiji Ambassador to the UN. As you are aware
>> Damilola Ogunbiyi, (Nigerian) and Sinead Walsh (Irish but current EU
>> Ambassador to South Sudan, and former Irish ambassador to sierra Leone and
>> Liberia) are already speaking. This is a mission critical session for the
>> whole COP process. The main cost of global warming will fall on the those
>> poorer countries in Africa, the shallow islands, an many maritime abutting
>> lands. This is right up the alley of where USAid will be operating and
>> showing global leadership. From my vantage point, and given the strong
>> connection Samantha Power has with Dublin and Ireland, it strikes one that
>> she would love to participate.
>>
>> On a personal note, my mother in law, my wife, and my daughter attended
>> the same school, Mount Anville, as Samantha did
>>
>>
>>
>> With kindest personal regards
>>
>>
>>
>> Eddie
>>
>>
>>
>>
>>
>>

>> *From:* Rebecca Wexler <rwexler@usaid.gov>
>> *Sent:* Friday 30 April 2021 15:03
>> *To:* Power, Samantha (b)(6)
>> *Cc:* Eddie O'Connor (b)(6)@mainstreamrp.com>
>> *Subject:* Re: Invitation to Samantha Power to speak at the Dublin
>> Climate Dialogues on 19th May

>> *CAUTION:* This email originated from outside of the organization. Do
>> not click links or open attachments unless you recognize the sender and
>> know the content is safe.

>> Thanks Eddie,

>> As discussed, I will be back in touch as soon as I'm able as we work
>> through the schedule for the Ambassador's first few weeks!

>> Appreciate your patience as we work to get you an answer.

>> Becca

>> On Fri, Apr 30, 2021 at 9:58 AM Power, Samantha <
>> (b)(6)> wrote:

>> Thank you. I'm not in the job yet but adding Becca who will shepherd the
>> invite. Thank you!

>> On Apr 30, 2021, at 9:56 AM, Eddie O'Connor <
>> (b)(6)@mainstreamrp.com> wrote:

>>
>> Dear Ambassador Samantha,
>>
>>
>>
>> Heartiest congratulations on getting through the Senate hearings
>> successfully. Our conference organisers were delighted with this.
>>
>> I sent the email below to your new co-workers at USAID. In it we give
>> all the details of your section of the event.
>>
>> Let me reiterate again that we would be delighted to have your great
>> presence at our event
>>
>> Looking forward to your hopefully positive reply
>>
>>
>>
>> Eddie
>>
>>
>>
>>
>>
>>
>> *From:* Eddie O'Connor
>> *Sent:* Thursday 29 April 2021 12:41
>> *To:* Rebecca Wexler <rwexler@usaid.gov>; Annie Tulann <qtulann@usaid.gov>
>> >
>> *Subject:* FW: Invitation to Samantha Power to speak at the Dublin
>> Climate Dialogues on 19th May
>>
>>
>>
>> Dear Rabecca, Annie,
>>
>>
>>
>> We were delighted to read that Samantha Power was confirmed by the Senate
>> as the Head of USAid.
>>
>>
>>
>> Samantha indicated that she would like to participate in a pre-COP event
>> we are running in Dublin. It will take place on the 19th and 20th May,

>> and is entitled the Dublin Climate Dialogues. The session at which
>> Samantha will be speaking will be moderated by former President of the
>> European Parliament Pat Cox, and include
>>
>> - Dr. Aidan Farren, Dr Farren will deliver a summary of the ground
>> breaking report co-written by him that describes the current cost of global
>> warming. He has calculated that the cost in 2019 was \$2.9 trillion, and
>> that the human cost was 4.5 million deaths.
>> - Sinead Walsh, the EU Ambassador to South Sudan and former Irish
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>> Secretary-General for sustainable energy for all, as well as co-Chair of UN
>> Energy
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>> It would be great to have Samantha as a live contributor, given her
>> brilliance in debate.
>>
>>
>>
>> The session kicks at 14.45, with an hour's duration
>>
>>
>>
>> Eddie O'Connor
>>
>> Chairman Mainstream Renewable Power, and SuperNode
>>
>>
>>
>>
>
> --
> *Sara Rubin *(she/her/hers)
> Deputy Director for Travel Planning and Strategy
> Office of the Administrator
> U.S. Agency for International Development
> Phone: 202.712.1105
> Mobile: (b)(6)
> srubin@usaid.gov
> PM Consulting Group LLC
>
>
> --
> Administrator's Scheduling Team
> Office of the Administrator
> U.S. Agency for International Development

> (202) 712-4040

>

> --

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> .

>

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Ref:MSG31513869

From: Matthew Zagorski
Sent: Thu, 13 May 2021 13:19:24 +0000
To: Administrator Scheduling Request
Cc: ethics; GCTaskermaillist
Subject: Re: Invitation to Samantha Power to speak at the Dublin Climate Dialogues on 19th May

Good morning,

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Sincerely,
Matthew Zagorski
Paralegal Contractor
USAID/GC
202-712-1335
PM Consulting Group LLC

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----- Forwarded message -----

From: **Eddie O'Connor** (b)(6) <[\[redacted\]@mainstreamrp.com](mailto:[redacted]@mainstreamrp.com)>
Date: Wed, May 12, 2021 at 5:00 AM
Subject: RE: Invitation to Samantha Power to speak at the Dublin Climate Dialogues on 19th May
To: Rebecca Wexler <rwexler@usaid.gov>

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With kindest personal regards

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Chairman Mainstream Renewable Power, and SuperNode

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Sara Rubin (she/her/hers)
Deputy Director for Travel Planning and Strategy
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Phone: 202.712.1105
Mobile: (b)(6)
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From: USAID Service Central Ticketing System
Sent: Thu, 13 May 2021 21:43:22 +0000
To: mzagorski@usaid.gov; Administrator_Scheduling_Request@usaid.gov
Subject: General Services GS0030757 comment added

General Services ticket [GS0030757](#)

Comment added:

05/13/2021 17:43:01 EDT - Rebecca Wexler Additional comments
reply from: rwexler@usaid.gov

yep!

On Thu, May 13, 2021 at 5:39 PM Gabi Chojkier <gchojkier@usaid.gov> wrote:

> Hi
> Can we please ask them to list her as Administrator for the U.S. Agency
> for International Development?
> Thanks!
> Gabi
>
>
>
> Gabi Chojkier
>
> Deputy Assistant Administrator for Public Affairs
>
> <<http://www.usaid.gov>>
>
>
> On Thu, May 13, 2021 at 2:32 PM Rebecca Wexler <rwexler@usaid.gov> wrote:
>
>> thanks! i had asked them to take this down. will follow up :)
>>
>>
>> On Thu, May 13, 2021 at 5:28 PM Cynthia Gill <cgill@usaid.gov> wrote:
>>
>>> Thanks Alex. Rebecca, we now note that the posted schedule now has
>>> Administrator Power listed on a different panel (Toxic Air--see below).
>>> Can you please let us know if we are working on the right briefer, or if we
>>> need to quickly switch tracks? Thank you!
>>>

>>> Cynthia
>>>
>>> Scene-Setter: Toxic Air – The socio-economic impact of fossil fuels
>>>
>>> In this session Damilola Ogunbiyi, Ambassadors Sinead Walsh and Samantha
>>> Power will discuss the destructive socio-economic impacts of fossil fuel
>>> use in some of the world’s most fragile communities. They will reflect on
>>> the conclusions of the report ‘Toxic Air: The Price of Fossil Fuels’
>>> presented by its author, Dr. Aidan Farrow.
>>> Speakers
>>> Dr. Satyendra Prasad
>>> <<https://dublinclimatedialogues.com/speaker/dr-satyendra-prasad/>>
>>> Ambassador/Permanent Representative of Fiji to the United Nations
>>> Damilola Ogunbiyi
>>> <<https://dublinclimatedialogues.com/speaker/damilola-ogunbiyi/>>
>>> Chief Executive Officer and Special Representative of the UN
>>> Secretary-General for Sustainable Energy for All, Co-Chair of UN-Energy
>>> Dr. Aidan Farrow
>>> <<https://dublinclimatedialogues.com/speaker/dr-aidan-farrow/>>
>>> Air Quality Scientist, Greenpeace Research Laboratories, University of
>>> Exeter
>>> Sinéad Walsh <<https://dublinclimatedialogues.com/speaker/sinead-walsh/>>
>>> Climate Envoy for Ireland, Former Irish and EU Ambassador
>>> Samantha Power (invited)
>>> <<https://dublinclimatedialogues.com/speaker/samantha-power/>>
>>> Head of USAid and Former Ambassador to the UNModerator
>>>
>>> Pat Cox, Former President of the European Parliament
>>>
>>> On Thu, May 13, 2021 at 3:01 PM Alexander Lane <alane@usaid.gov> wrote:
>>>
>>>> Rebecca,
>>>>
>>>> We will begin drafting potential points with a wide arc on the role
>>>> USAID plays, notionally linking it to Session 2: How to enable an
>>>> accelerated transition to #netzero.
>>>>
>>>> Best,
>>>>
>>>> Alex
>>>>
>>>>
>>>> Alexander Lane
>>>> Energy Division Lead
>>>> Center for Environment, Energy and Infrastructure
>>>> U. S. Agency for International Development

>>>> 1300 Pennsylvania Ave., NW, Washington, DC 20523

>>>> Phone: +1-202-712-4241

>>>>

>>>>

>>>>

>>>>

>>>> On Thu, May 13, 2021 at 1:42 PM Rebecca Wexler <rwexler@usaid.gov>

>>>> wrote:

>>>>

>>>>> Thanks everyone -

>>>>>

>>>>> And adding a few people to this chain. The plan here is now to do a

>>>>> 5-7 minute pre-recorded video that will play during the climate dialogues.

>>>>> Special Envoy Kerry also provided one.

>>>>>

>>>>> Jeff had some good ideas about what we'd likely want to focus on here

>>>>> (environmental justice etc).

>>>>>

>>>>> Happy to answer any questions folks have.

>>>>>

>>>>> On Wed, May 12, 2021 at 9:56 AM Administrator Scheduling Request <

>>>>> administrator_scheduling_request@usaid.gov> wrote:

>>>>>

>>>>>> Hi all,

>>>>>>

>>>>>> Requesting a quick steer from you all today on the below invitation

>>>>>> for Administrator Power to speak at the Dublin Climate Dialogues. Her

>>>>>> participation would be virtual. Please respond with your guidance for her

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>>>>>>> a rec ASAP. doesnt need to be a whole sched proposal but just a quick steer

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>>>>>>>

>>>>>>> ----- Forwarded message -----

>>>>>>> From: Eddie O'Connor (b)(6)@mainstreamrp.com>

>>>>>>> Date: Wed, May 12, 2021 at 5:00 AM

>>>>>>> Subject: RE: Invitation to Samantha Power to speak at the Dublin

>>>>>>> Climate Dialogues on 19th May

>>>>>> To: Rebecca Wexler <rwexler@usaid.gov>

>>>>>>

>>>>>>

>>>>>> Hi Becca,

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>>>>>> With kindest personal regards

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>>>>>> Eddie

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>>>>>> *From:* Rebecca Wexler <rwexler@usaid.gov>

>>>>>> *Sent:* Friday 30 April 2021 15:03

>>>>>> *To:* Power, Samantha (b)(6)

>>>>>> *Cc:* Eddie O'Connor (b)(6)@mainstreamrp.com>

>>>>>> *Subject:* Re: Invitation to Samantha Power to speak at the Dublin

>>>>>> Climate Dialogues on 19th May

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>>>>>>

>>>>>> *CAUTION:* This email originated from outside of the organization.

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>>>>>> On Fri, Apr 30, 2021 at 9:58 AM Power, Samantha <

>>>>>> (b)(6) wrote:

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>>>>>> (b)(6)@mainstreamrp.com> wrote:

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>>>>>> *From:* Eddie O'Connor
>>>>>> *Sent:* Thursday 29 April 2021 12:41
>>>>>> *To:* Rebecca Wexler <rwexler@usaid.gov>; Annie Tulann <
>>>>>> qtulann@usaid.gov>
>>>>>> *Subject:* FW: Invitation to Samantha Power to speak at the Dublin
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>>>>>> Eddie O'Connor

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>>>>>> Chairman Mainstream Renewable Power, and SuperNode

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>>>>>> --

>>>>>> *Sara Rubin *(she/her/hers)
>>>>>> Deputy Director for Travel Planning and Strategy
>>>>>> Office of the Administrator
>>>>>> U.S. Agency for International Development
>>>>>> Phone: 202.712.1105
>>>>>> Mobile: (b)(6)
>>>>>> srubin@usaid.gov
>>>>>> PM Consulting Group LLC

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>>>>>> --

>>>>>> Administrator's Scheduling Team
>>>>>> Office of the Administrator
>>>>>> U.S. Agency for International Development
>>>>>> (202) 712-4040

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>>>
>>> Cynthia Gill *(she/her)*
>>>
>>> Deputy Director for Natural Environment
>>>
>>> Center for Environment, Energy and Infrastructure
>>>
>>> Bureau for Development, Democracy and Innovation
>>>
>>> US Agency for International Development
>>>
>>> Washington, DC
>>>
>>> 202-712-4177
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You received this message because you are subscribed to the Google Groups "Ethics" group.
To unsubscribe from this group and stop receiving emails from it, send an email to
ethics+unsubscribe@usaid.gov.

To view this discussion on the web visit

(b)(3)6 U.S.C. § 133 (Critical Infrastructure Information Act of 2002)

Ref:MSG31526426

From: Justin Prudhomme
Sent: Thu, 13 May 2021 14:38:19 +0000
To: Administrator Scheduling Request
Cc: Karl Fickenscher; Michele Sumilas; Nikole Burroughs; Christine Gleichert; Annie Tulann; Rebecca Wexler; PPL Tasker List; DDI Correspondence; LPAESTaskers
Subject: Re: Invitation to Samantha Power to speak at the Dublin Climate Dialogues on 19th May

Hi Sara,

LPA DAA Gabi Chojkier and Acting LPA AA Margaret Taylor have both cleared, with the recommendation to accept.

Thanks,

Justin Prud'homme

Strategic Communications Adviser
Office of Public Engagement
USAID Legislative and Public Affairs (LPA)

On Thu, May 13, 2021 at 9:52 AM Administrator Scheduling Request
<administrator_scheduling_request@usaid.gov> wrote:

Hi all,

Following up on this request for your input from yesterday. GC has cleared this speaking engagement from an ethics perspective.

Thank you,
Sara

On Wed, May 12, 2021 at 9:56 AM Administrator Scheduling Request
<administrator_scheduling_request@usaid.gov> wrote:

Hi all,

Requesting a quick steer from you all today on the below invitation for Administrator Power to speak at the Dublin Climate Dialogues. Her participation would be virtual. Please respond with your guidance for her to accept/defer/decline by **COB today** given that this event is less than a week away.

Thank you!

Sara

On Wed, May 12, 2021 at 8:57 AM Rebecca Wexler <rwexler@usaid.gov> wrote:
hey there - given kerry, i think she will want to do this. lets get a rec ASAP. doesnt need to be a whole sched proposal but just a quick steer would be helpful

----- Forwarded message -----

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Date: Wed, May 12, 2021 at 5:00 AM

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To: Rebecca Wexler <rwexler@usaid.gov>

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With kindest personal regards

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Sent: Friday 30 April 2021 15:03
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Chairman Mainstream Renewable Power, and SuperNode

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From: Natalia Castillo
Sent: Tue, 18 May 2021 15:29:08 +0000
To: Administrator Scheduling Request; Isabella Blecha
Subject: Fwd: Message from KM_C658
Attachments: SKM_C65821051811121.pdf

Good Morning,

Please see the Administrator's comments on a recent scheduling request memo.

Best,
Natalia

----- Forwarded message -----

From: <ncastillo@usaid.gov>
Date: Tue, May 18, 2021 at 11:13 AM
Subject: Message from KM_C658
To: <ncastillo@usaid.gov>

--

Natalia Castillo
Program Analyst
Office of the Executive Secretary
U.S. Agency for International Development
Office: 6.08.043
Desk: (202) 712-5640
Cell: (b)(6)
Unclass: ncastillo@usaid.gov
Visit the [ES Website](#) for templates, samples, and guidance



FOR OFFICIAL USE ONLY

*well done
memo.
TKS*

Friday, May 14, 2021, 10:00 AM

Scheduling Memo

NEW EVENTS:

Date: May 18, 19, or 20 6:30-9:30 AM

Name of Event: Asia Pacific DRG Virtual Conference

Role: Opening Remarks (5-15 minutes depending on A/AID preference)

Requested by: ASIA

Location: Virtual

Details: The Asia Bureau has requested you deliver brief remarks at the Asia Pacific DRG Virtual Conference, where the group will share regional policy priorities, discuss the impacts of COVID-19 on Asia Pacific DRG programs, and share lessons learned on effective responses to critical challenges.

The audience will be comprised of the Asia Pacific DRG cadre (both Washington and field staff) and Bureau leadership. Approximately 75 - 100 people will be in attendance. The conference consists of two plenary sessions followed by concurrent sessions on issues of democracy, COVID-19 adaptations, and professional development. Speakers from across Asia Bureau will be featured on topics relating to civic spaces, extremism and peace building, staff resilience and adaptation, and more.

Staff Recommendation: We recommend you defer the invitation to Asia Bureau DAA Anjali Kaur as there will be a global DRG conference later in the year where you can speak.

Accept _____

Decline _____

Defer ✓ _____

Date: May 24, 2021 9-11 AM

Name of Event: Civic Space After COVID-19: A Global Conversation

Role: Framing Remarks (5 mins), co-sponsorship

Requested by: DDI (Invitation from the Swedish International Development Cooperation Agency and the International Center for Nonprofit Law)

Location: Virtual

Details: The Swedish International Development Cooperation Agency and the International Center for Nonprofit Law have invited you to deliver brief remarks at this conference about the challenges to civic space posed

by states' use of emergency powers in response to COVID-19. The goals of the conference are to (a) to deepen participants' understanding of the harms emergency powers are causing to civic space and democratic governance in countries around the world; and (b) to identify strategies and practices that civil society, donors, governments, and key international bodies can use to promote improvements in state use of emergency powers and decrease the likelihood that emergency powers become permanent.

The event will be open to the public and is expected to have 3,500 participants. SIDA and ICNL would like to have this be a joint USAID/SIDA/ICNL event.

Other participants include the UN Special Rapporteur on the promotion and protection of human rights and fundamental freedoms while countering terrorism; Swedish Minister for International Development; the Director General of Sida; Executive Director, Chapter 4 Uganda; the Chairperson for the African Commission on Human and Peoples' Rights; and the President and CEO, International Center for Not-for-Profit Law.

Staff Recommendation: Staff recommends you accept as this is a priority area and your private meeting with activists early on in your tenure on the same subject will serve as an excellent basis to provide inputs for this meeting.

Accept ✓

Decline

Defer

Date: May 27, 2021 at 12 PM EST

Name of Event: PMF@AID Book Club: *The Education of an Idealist*

Role: Opening remarks (10 minute engagement)

Requested by: PMF@AID

Location: Virtual

Details: PMF@AID is an employee resource group (ERG) for USAID's Presidential Management Fellows (PMF) community, comprised of both current fellows and alumni. The PMF@AID Leadership Board hosts monthly events for its members, ranging from panels on technical areas to discussions on career development. For the month of May, PMF@AID is hosting a book club event to read and discuss *The Education of an Idealist*. They have requested you provide opening remarks focused on what it means to be a leader in government, based on your experiences.

Please explain this dynamic to them
- s12 do a Q1A that is biographical at some pt or personal Pan funnel

Staff Recommendation: Staff recommends declining. A comprehensive approach to engaging ERGs is forthcoming. Additionally, we are concerned about some of the optics of seemingly promoting your book.

Accept _____ **Decline** _____ **Defer** _____

and tell them how ~~grateful~~ touched I am that they are ready Education

Date: June 8-9, 2021 (one, 90 minute virtual event per day, time TBD)
Name of Event: Health Security Summit
Role: Speaker (details TBD with organizers)
Requested by: Flagship Pioneering and the Eurasia Group. Noubar Afeyan emailed you about this directly.
Location: Virtual

Details: Flagship Pioneering would like to use this summit as an opportunity to reveal its latest innovations to preempt both COVID-19 variants and future infectious disease pandemics. They will take this opportunity to bring together political leaders and policy makers with the health experts and scientists who are working in these areas to spark dialogue around lessons learned from the COVID-19 pandemic and start examining how to tackle 'slow burn' pandemics such as obesity and chronic disease.

pls check participant list as we get closer.

Invited participants include PM Justin Trudeau and Dr. Anthony Fauci, but they are not yet confirmed.

Staff Recommendation: Staff recommends you defer to Executive Director of the CTF, Jeremy Konyndyk or A-AA/GH Kerry Pelzman.

Accept _____ **Decline** _____ **Defer** _____

Date: June 10, 2021 (flexible w/in week of June 7th)
Name of Event: Swearing in Ceremony for USAID/Timor-Leste Mission Director Zema Semunegus
Role: Provide remarks (3-5 minutes) and administer the oath of office (30 minutes total)
Requested by: Asia Bureau
Location: USAID

Details: This Swearing in Ceremony is an opportunity to highlight USAID's commitment to the success of Timor-Leste as a resilient democracy through promoting economic development and improving governance. This is also an opportunity to highlight your commitment to promoting diverse leadership by recognizing Zema, an African American woman and immigrant to the United States. Zema is a first-time Mission Director and joined the USAID Foreign Service in 2002.

~~How do we do
some of
this~~

Traditionally, the Administrator conducts all swearing in ceremonies except for when there is a significant scheduling conflict. The swearing in ceremonies are an opportunity for you to establish a direct rapport with the new Mission Director, who will be your representative in the field. Under normal circumstances, the Ambassador to the US for the country is invited and there is a celebratory gathering afterward.

Staff Recommendation: Staff recommends you accept.

Accept _____

Decline _____

Defer _____

Date: June 10, 2021 at 10 AM EDT

Name of Event: Workshop on Sexual Exploitation, Abuse, and Harassment Community of Practice

Role: Keynote Remarks (10 minutes)

Requested by: Action Alliance for Preventing Sexual Misconduct (AAPSM)

Location: Virtual

Details: The event is co-hosted by USAID and the Netherlands Ministry of Foreign Affairs and your remarks during the workshop would emphasize USAID’s international leadership on preventing sexual exploitation and abuse with other donors. The workshop’s “Call to Action” will set urgent priorities and specific recommendations for organizations across the aid sector to tackle the issues around employment accountability and encourage progress on the principles for protections from sexual exploitation and abuse identified by the international community.

The workshop will be an opportunity to signal that the Biden-Harris administration will continue to prioritize this work to prevent sexual exploitation and abuse. The event is open to the public but closed to press and the estimated audience size is approximately 100 people.

The Netherlands Ministry of Foreign Affairs confirmed its Minister’s attendance to provide remarks in conjunction with USAID leadership.

In 2020, USAID and the Netherlands Ministry of Foreign Affairs launched a virtual community of practice around employment accountability issues, specifically on hiring, referencing, and onboarding processes, to help prevent sexual exploitation, abuse, and harassment in the international aid sector. Over the last seven months, the community of practice gathered a broad array of academics, donors, non-governmental organizations (NGOs), development practitioners, and related organizations for a monthly virtual learning series on employment accountability issues. The sessions addressed topics such as improved employment screening, risk

please before
accepting let's
discuss the OIG
rept + the
rec domain

in a
small
group

management and the adoption of survivor-centered approaches. This culminating workshop will reflect on the community of practice's key outcomes, which are codified in a new "Employment Accountability Roadmap" (which will be made publicly available on USAID's website following the event).

Staff Recommendation: Staff recommends that you accept.

Accept

Decline

Defer

PREVIOUSLY DISCUSSED BUT NOT PRESENTED TO A/AID:

Date: June 10, 2021, 9:15 AM

Name of Event: USAID 13th Annual Small Business Conference

Role: Provide remarks (2-3 minutes)

Requested by: Teneshia Alston, Office of Small and Disadvantaged Business Utilization (OSDBU)

Location: Virtual (could be live or pre-recorded)

Details: The Office of Small and Disadvantaged Business Utilization (OSDBU) developed the Annual Small Business Conference to address the Agency's need to expand its small business partner base. The conference also serves as an opportunity to acknowledge the contribution of the Agency's acquisition and technical officials during the *Awards Ceremony*. This event will introduce new organizations to the USAID market and provide information vital to their efforts to become our partners. For our existing small business partners, it serves an opportunity to learn more about USAID's priorities for the next 12-18 months.

Each Administrator and Deputy Administrator since 2008 has participated in the Annual Small Business Conference. Most recently, Administrator Mark Green provided welcome remarks to open the 2019 conference. This is a high priority for Congress as well as part of its push on diversity, equity and inclusion in the Executive Branch, including HACFO Chairwoman Lee, who has written to the Agency on this issue. In the past, the following Congressional members participated in the event live or via video:

- Congressman Steve Chabot, (R-OH), 2018
- Congresswoman Karen Bass, (D-CA), 2017
- Congresswoman Barbara Lee, (D-CA), 2015
- Senator Benjamin Cardin (D-MD), 2013
- Congressman Chris Van Hollen, (D-MD), 2012

Staff Recommendation: Staff recommendation is to accept. We recommend pre-recorded remarks to deconflict the timing with the above AAPSM event.

Accept

Decline

Defer

Date: June 16-17, 2021

Name of Event: 52nd Annual Tidewater Meeting

Role: Participant

Requested by: Organisation for Economic Cooperation and Development's (OECD) Development Assistance Committee (DAC) via U.S. Delegate to the DAC

Location: Virtual setting, but chaired from Dublin

Details: For more than 50 years, Tidewater has provided a forum for Development Ministers to have frank discussions about the world's most pressing development challenges and to share views on ways forward for donor countries and the OECD-DAC, under Chatham House rules. The goal of the meeting is to have "honest reflections about the values and relevance of the DAC and what this particular community of countries has to offer global post-COVID recovery efforts, and our shared commitment to the SDGs."

offer foreign attendees

Counselor Chris Milligan participated in the last Tidewater meeting held in 2019. (The Tidewater meeting in 2020 was postponed until 2021 due to COVID-19.) Administrator Mark Green participated in the 2018 Tidewater meeting (the U.S. hosted) and Acting Administrator Wade Warren participated in the 2017 Tidewater meeting.

Bureau Recommendation: LPA recommends that you accept this invitation.

Staff Recommendation: Staff recommends deferring to the Principal Assistant or Counselor as it does not seem to be substantive enough to merit your participation.

Accept

Decline

Defer

Date: June 17, 2021 (AM)

Name of Event: German Marshall's Fund Brussels Forum

Role: Panelist (Panelists are being finalized week of 5/17)

Requested by: Europe and Eurasia Bureau

Location: Virtual

Details: The Brussels Forum is an opportunity to communicate USAID's commitment to support democratic progress across the world, including Europe and Eurasia, and to position USAID as a leader in addressing

democratic backsliding across the world to an audience of European policymakers and thought leaders. It is also an opportunity to reaffirm our partnership with European counterparts to address development challenges around the world. The event would also provide an opportunity for the Administrator to access a large audience of key opinion leaders on foreign policy and development issues globally and in the E&E region.

w/d need to have more than this - will we?

Given that the topic of the Forum this year is 'inclusive democracies,' the Administrator could focus her remarks on how responsive, transparent, and accountable governance that draws on the talents and perspectives of all of its people is crucially important for advancing development goals and tackling global and regional challenges.

so just a convo or speech?

The panel will consist of the Administrator and a European counterpart of appropriate rank for the discussion and a moderator (typically a well known journalist). USAID will have the ability to weigh in on these choices. Confirmed speakers for the forum currently include but are not limited to Chair of the White House Council of Economic Advisers Cecilia Rouse, Executive Director of the WHO Health Emergencies Programme Dr. Michael Ryan, and President of the European Commission Ursula von der Leyen.

Staff Recommendation: Staff recommends to accept and pursue options for virtual pull asides.

Accept _____

Decline _____

Defer _____

NEW MEETING REQUESTS:

Date: May 12-14, 2021 (any time)

Name of Event: Courtesy call with UN Resident Coordinator/Humanitarian Coordinator and Deputy Special Representative to the Secretary General to Somalia Adam Abdelmoula

Requested by: Mr. Abdelmoula

Location: TBD

Details: Mr. Abdelmoula requested this courtesy call while he is in Washington for (virtual) consultations. He worked with the Administrator in various capacities at the United Nations.

Bureau Recommendation: Africa Bureau recommends declining at this time as Mr. Abdelmoula is already scheduled to meet with the Africa Bureau and Bureau of Humanitarian Affairs leadership.

Staff Recommendation: Staff recommends that you decline.

Accept _____

Decline _____ ✓

Defer _____

Date: May 18, 2021 (afternoon)

Name of Event: Meeting with Admiral John C. Aquilino, Commander, U.S. Indo-Pacific Command

Requested by: Admiral Aquilino

Location: TBD

Details: The purpose of this meeting is to introduce Admiral Aquilino to your vision of USAID as a member of the National Security Council and commit to cooperation through our USAID-Department of Defense (DOD) system of senior development advisors and to coordinated planning, training, and development and disaster-relief operations. It will also ensure that Admiral Aquilino understands USAID's interests in key issues in his area of responsibility from China and strategic competition to the crisis in Burma, to COVID-19 response in India and surrounding countries.

Staff Recommendation: Staff recommends that you accept.

Accept

Decline

Defer

Date: May 21, 2021 at 1:30 PM

Name of Event: Meeting with U.S. Ambassador to Armenia Lynne Tracy

Requested by: U.S. Embassy in Armenia

Location: In person or virtual

Details: Ambassador Tracy has been a strong supporter of USAID and has viewed development assistance as a key asset and instrument in advancing broader U.S. foreign policy goals in Armenia and the South Caucasus. This meeting will highlight the democracy building and anti-corruption opportunities in Armenia in light of upcoming June 20th snap parliamentary elections; increased threats of malign Kremlin influence and dependence on Russia; post-conflict stability efforts; and Armenian genocide designation. Ambassador Tracy wishes to brief the Administrator on the state-of-affairs following the 2020 fighting over disputed Nagorno-Karabakh territories and opportunities for competing with growing Russian influence. She will also update the Administrator on efforts to support Armenia's democratic and economic reform agenda and make it a model for democratic development in the post-Soviet space. She may advocate for the extension of our current Office of Transition Initiatives (OTI) program in Armenia, which is slated to end early next year. Ambassador Tracy has been a strong proponent of this program which has worked closely with the Government of Armenia on key near-term strategic priorities, such as corruption and judicial reform.

Bureau Recommendation: The Europe and Eurasia Bureau recommends that you accept this invitation.

Staff Recommendation: Staff recommends that you accept but not for next week. We can plan to do this before your commencement address.

Accept

Decline

Defer

Date: Late May/Early June

Name of Event: Meeting with General Stephen J. Townsend, Commander, USAFRICOM

Requested by: USAFRICOM

Location: SVTC

Details: The purpose of this meeting is to Engage General Townsend on his approach to Somalia and West Africa, including in the posture review, address growing concerns on Mozambique and current steps on Ethiopia and Sudan. It would also be an opportunity to continue to strengthen and develop the civilian-military relationship between USAID and USAFRICOM.

USAID has enjoyed a close relationship with USAFRICOM since it became operational in October 2008. USAFRICOM has organized around support to diplomacy and development in Africa since the enduring solutions to Africa's challenges are not military and includes the USAID SDA in the Command team. USAID has five positions assigned to USAFRICOM and one position to Special Operations Command Africa (SOCAFRICA)—a SDA, a Deputy Development Advisor, a Development Advisor for strategy and plans, two Humanitarian Assistance Advisors, and one Conflict and Stabilization Advisor. Most of USAFRICOM's shared objectives and interests with USAID fall within USAID key focus areas of COVID-19, Conflict/CT, Climate, Anti-Corruption and Countering Disinformation and Democratic Backsliding as well as strong cooperation on disaster response.

Staff Recommendation: Staff recommends that you accept for the week of May 24th.

Accept

Decline

Defer

Date: June 8, 2021

Name of Event: Meeting with Ambassador Dorothy C. Shea, U.S. Ambassador to Lebanon

Requested by: Bureau for the Middle East

Location: Ambassador Shea would prefer to meeting in person, but will accept a virtual meeting

Details: Ambassador Shea is a career Foreign Service Officer and has served as Ambassador to Lebanon since February 2020. The purpose of this meeting is to become acquainted and to better understand how the

she's not in Lebanon?

U.S. Embassy and USAID are working together to respond to the complex political, economic, and humanitarian crises in Lebanon. The bureau recommends that staff from the Middle East Bureau and Bureau of Humanitarian Assistance join.

Bureau Recommendation: ME Bureau recommends that you accept.
Staff Recommendation: Staff recommends you defer.

Accept _____

Decline _____

Defer _____

Date: DATE TBD

Name of Event: Meeting with Gilad Erdan, Israel's Ambassador to the United States

Requested by: Israeli Embassy

Location: Virtual or in person

Details: Ambassador Erdan would like to have a discussion with USAID senior leadership on the topic of strategic objectives of programming in the West Bank and Gaza. Ambassador Erdan may want to discuss operationalization of the USAID-MASHAV MOU from August 2019 and ongoing partnership in the Northern Triangle particularly in Guatemala and Honduras, as well as potential opportunities for further cooperation in response to the current humanitarian emergency. He may also voice concerns about USG support for UNRWA. ~~Ambassador Erdan met with Ambassador Thomas-Greenfiled on May 3rd. Former A/AID Mark Green visited Israel in late August 2019 and signed a MOU with Israeli Foreign Minister Katz to strengthen and expand the collaborative relationship with MASHAV, Israel's Agency for International Development Cooperation. The NSC supports you taking this meeting.~~

lets revert after Gaza war (not before)

Staff Recommendation: Staff recommends you accept.

Accept _____ ✓

Decline _____

Defer _____

Date: DATE TBD

Name of Event: Meeting with ONE Campaign Acting CEO Tom Hart

Requested by: ONE

Location: Likely virtual

Details: ONE is a global movement campaigning to end extreme poverty and preventable disease by 2030. Their work includes lobbying, campaigning, advocating, educating and empowering citizens to hold their governments to account. A strong portion of their work is geared toward transparency and accountability. ONE Campaign has regular conversations with G7 and other bilateral donor partners related to COVID-19 financing, including COVAX and the ACT Accelerator, as well as on other topics of priority to the Biden-Harris Administration.

The purpose of this meeting is to gather information on ONE Campaign's recent discussions with bilateral donors related to G7 commitments, COVID-19, the United Kingdom's foreign aid cuts, the upcoming replenishment of the Global Partnership for Education (GPE), and related topics. IT would also be an opportunity to share information on USAID and U.S. Government's (USG) policy priorities and positions on key international issues, including equitable COVID-19 vaccine access, the Pandemic Treaty, democratic backsliding, and GPE.

Staff Recommendation: Staff recommends you accept for early June.

Accept

Decline

Defer

Date: DATE TBD

Name of Event: Meeting with Dr. G. Mahmoud Eboo, Aga Khan Development Network

Requested by: Dr. Eboo via Marc-Andre Blanchard

Location: Virtual

Details: The request is to "help re-connect AKDN and USAID," which aligns with USAID's goal around diplomatic re-engagement. USAID should attempt to develop a clear roadmap for how to classify and effectively work with AKF/AKDN which currently acts as an implementer, a donor, and a foreign embassy interchangeably.

Although the specific "ask" is unclear, DDI believes that the Delegation may wish to discuss cooperation in Afghanistan with the reduction in U.S. forces and potential reduction in development assistance. As background, AKDN has an extensive history of supporting development and education programs for Ismaili communities in a geographical crescent that stretches across Tajikistan, Afghanistan and Pakistan. AKDN also has extensive development and commercial operations in East Africa.

If the meeting was with the Head of Delegation, Mr. Shariff, DDI would recommend A-AID accept the invitation. The invitation equates Representative Eboo with A-AID based on previous meetings with Administrator Rajiv Shah and Deputy Secretary of State Tom Nides, but Mr. Eboo's current role is not clearly at the A-AID level

① who is the right person at A-AID level?
② w/d name as for now meet w/ others...
+ pls share rec'd at.

Bureau Recommendation: DDI recommends that you defer and that DAA Kimberly Rosen and LFT Hub Director Adam Phillips accept an initial meeting on strategic relations with the potential for a subsequent meeting with Head of Delegation Shariff.

Staff Recommendation: Staff recommends you defer to the above individuals with the addition of staff from the Asia Bureau.

Accept _____ Decline _____

Defer

③ I think my have deal \$ to make it So this is a conclusion contact we want to develop (I think) please connect me if in error.

Drafter: Sara Rubin, Front Office Trips: 703 395 9957

Clearances

Becca Wexler, Senior Advisor

Clearance Status

Date

From: Victoria Avis
Sent: Thu, 13 May 2021 17:59:45 +0000
To: Administrator Scheduling Request
Subject: Re: FW: Letters to Dr. Rochelle P. Walensky and Dr. Samantha Power

Great! Glad to know both of these options are available - I'll let our folks know and circle back as needed.

Many thanks,
Victoria

On Thu, May 13, 2021 at 1:55 PM Administrator Scheduling Request <administrator_scheduling_request@usaid.gov> wrote:
Hi Victoria,

I think you have two options here:

1. Submit a proposal that recommends no response because the invitation is OBE.
2. Submit a proposal that recommends a meeting but with a different set of topics to cover.

If you go with option 1, we would defer to AFR on how to handle the issues raised in the spirit of protecting the relationship. Maybe a letter back from the bureau or from Ambassador Power (under cover of a cleared action memo)?

On Thu, May 13, 2021 at 11:11 AM Victoria Avis <vavis@usaid.gov> wrote:
Hi Scheduling Team,

I'm circling back on behalf of our team, who are a bit confused about how to respond to this request as it came in several months ago. They note that quite a bit has happened since the AU Commission requested the meeting -- both general developments with USG policy, COVAX, etc. as well as some specific working level developments between USAID and the AU Commission. Essentially, they feel that this request is now OBE.

So, can they submit a schedule request form that says that?

Best,
Victoria

On Wed, May 12, 2021 at 4:08 PM Victoria Avis <vavis@usaid.gov> wrote:
Received noting the deadline!

Best,
Victoria

On Wed, May 12, 2021 at 4:06 PM Administrator Scheduling Request <administrator_scheduling_request@usaid.gov> wrote:



Dear Laura,

Attached are the letters.

Kind regards,

Haregewein Tadesse

Secretary

Africa CDC

Tel: (b)(6)

Mobile:

E-mail: (b)(6)@africa-union.org

P.O. Box 3243 | Roosevelt Street (Old Airport Area) | W21K19 | Addis Ababa, Ethiopia

www.au.int

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From: USAID Service Central Ticketing System
Sent: Thu, 13 May 2021 17:44:45 +0000
To: mzagorski@usaid.gov; Administrator_Scheduling_Request@usaid.gov
Subject: General Services GS0030757 comment added

General Services ticket [GS0030757](#)

Comment added:

05/13/2021 13:43:51 EDT - Rebecca Wexler Additional comments
reply from: rwexler@usaid.gov

Thanks everyone -

And adding a few people to this chain. The plan here is now to do a 5-7 minute pre-recorded video that will play during the climate dialogues. Special Envoy Kerry also provided one.

Jeff had some good ideas about what we'd likely want to focus on here (environmental justice etc).

Happy to answer any questions folks have.

On Wed, May 12, 2021 at 9:56 AM Administrator Scheduling Request <administrator_scheduling_request@usaid.gov> wrote:

> Hi all,
>
> Requesting a quick steer from you all today on the below invitation for
> Administrator Power to speak at the Dublin Climate Dialogues. Her
> participation would be virtual. Please respond with your guidance for her
> to accept/defer/decline by *COB today* given that this event is less than
> a week away.

>
> Thank you!
> Sara

>
> On Wed, May 12, 2021 at 8:57 AM Rebecca Wexler <rwexler@usaid.gov> wrote:

>
>> hey there - given kerry, i think she will want to do this. lets get a rec
>> ASAP. doesnt need to be a whole sched proposal but just a quick steer would
>> be helpful

>>
>> ----- Forwarded message -----

>> From: Eddie O'Connor [b)(6)]@mainstreamrp.com>
>> Date: Wed, May 12, 2021 at 5:00 AM
>> Subject: RE: Invitation to Samantha Power to speak at the Dublin Climate
>> Dialogues on 19th May
>> To: Rebecca Wexler <rwexler@usaid.gov>

>> Hi Becca,

>> Today we got the great news that Special Envoy John Kerry will be
>> speaking at the first political session of our Dublin Climate Dialogues.

>> The session at we hope and pray that Samantha will speak live at now
>> includes Dr. Satyendra Prasad, Fiji Ambassador to the UN. As you are aware
>> Damilola Ogunbiyi, (Nigerian) and Sinead Walsh (Irish but current EU
>> Ambassador to South Sudan, and former Irish ambassador to sierra Leone and
>> Liberia) are already speaking. This is a mission critical session for the
>> whole COP process. The main cost of global warming will fall on the those
>> poorer countries in Africa, the shallow islands, an many maritime abutting
>> lands. This is right up the alley of where USAid will be operating and
>> showing global leadership. From my vantage point, and given the strong
>> connection Samantha Power has with Dublin and Ireland, it strikes one that
>> she would love to participate.

>> On a personal note, my mother in law, my wife, and my daughter attended
>> the same school, Mount Anville, as Samantha did

>> With kindest personal regards

>> Eddie

>> *From:* Rebecca Wexler <rwexler@usaid.gov>

>> *Sent:* Friday 30 April 2021 15:03
>> *To:* Power, Samantha (b)(6)
>> *Cc:* Eddie O'Connor (b)(6)@mainstreamrp.com>
>> *Subject:* Re: Invitation to Samantha Power to speak at the Dublin
>> Climate Dialogues on 19th May
>>
>>
>>
>> *CAUTION:* This email originated from outside of the organization. Do
>> not click links or open attachments unless you recognize the sender and
>> know the content is safe.
>>
>>
>>
>> Thanks Eddie,
>>
>>
>>
>> As discussed, I will be back in touch as soon as I'm able as we work
>> through the schedule for the Ambassador's first few weeks!
>>
>>
>>
>> Appreciate your patience as we work to get you an answer.
>>
>>
>>
>> Becca
>>
>>
>>
>> On Fri, Apr 30, 2021 at 9:58 AM Power, Samantha <
>> (b)(6)> wrote:
>>
>> Thank you. I'm not in the job yet but adding Becca who will shepherd the
>> invite. Thank you!
>>
>>
>>
>> On Apr 30, 2021, at 9:56 AM, Eddie O'Connor <
>> (b)(6)@mainstreamrp.com> wrote:
>>
>>
>>
>>
>>

>> Dear Ambassador Samantha,
>>
>>
>>
>> Heartiest congratulations on getting through the Senate hearings
>> successfully. Our conference organisers were delighted with this.
>>
>> I sent the email below to your new co-workers at USAID. In it we give
>> all the details of your section of the event.
>>
>> Let me reiterate again that we would be delighted to have your great
>> presence at our event
>>
>> Looking forward to your hopefully positive reply
>>
>>
>>
>> Eddie
>>
>>
>>
>>
>>
>>
>>
>>
>>
>> *From:* Eddie O'Connor
>> *Sent:* Thursday 29 April 2021 12:41
>> *To:* Rebecca Wexler <rwexler@usaid.gov>; Annie Tulann <qtulann@usaid.gov>
>> >
>> *Subject:* FW: Invitation to Samantha Power to speak at the Dublin
>> Climate Dialogues on 19th May
>>
>>
>>
>>
>> Dear Rabecca, Annie,
>>
>>
>>
>> We were delighted to read that Samantha Power was confirmed by the Senate
>> as the Head of USAid.
>>
>>
>>
>> Samantha indicated that she would like to participate in a pre-COP event
>> we are running in Dublin. It will take place on the 19th and 20th May,
>> and is entitled the Dublin Climate Dialogues. The session at which

>> Samantha will be speaking will be moderated by former President of the
>> European Parliament Pat Cox, and include
>>
>> - Dr. Aidan Farren, Dr Farren will deliver a summary of the ground
>> breaking report co-written by him that describes the current cost of global
>> warming. He has calculated that the cost in 2019 was \$2.9 trillion, and
>> that the human cost was 4.5 million deaths.
>> - Sinead Walsh, the EU Ambassador to South Sudan and former Irish
>> Ambassador to Sierra Leone and Liberia, and
>> - Damilola Ogunbiyi, CEO and special representative of the UN
>> Secretary-General for sustainable energy for all, as well as co-Chair of UN
>> Energy
>>
>> It would be great to have Samantha as a live contributor, given her
>> brilliance in debate.
>>
>>
>>
>> The session kicks at 14.45, with an hour's duration
>>
>>
>>
>> Eddie O'Connor
>>
>> Chairman Mainstream Renewable Power, and SuperNode
>>
>>
>>
>>
>
> --
> *Sara Rubin *(she/her/hers)
> Deputy Director for Travel Planning and Strategy
> Office of the Administrator
> U.S. Agency for International Development
> Phone: 202.712.1105
> Mobile: (b)(6)
> srubin@usaid.gov
> PM Consulting Group LLC
>
>
> --
> Administrator's Scheduling Team
> Office of the Administrator
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> (202) 712-4040

>
>

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To view this discussion on the web visit

(b)(3) 6 U.S.C. § 133 (Critical Infrastructure Information Act of 2002)

Ref:MSG31520875

From: Jonathan Gonzalez
Sent: Thu, 13 May 2021 19:28:19 +0000
To: Annie Tulann; Administrator Scheduling Request; PPL Tasker List; Tony Perez
Cc: Eric Ambrose
Subject: Fwd: USAID DFC lead/GPE reception
Attachments: GPEReception_20May.pdf

Dear Annie and PPL/FO:

Please note the update and request below from the British Embassy regarding the invitation for a UK-Kenyan-GPE hosted GPE reception next Thursday May 20th at the Ambassador's residence -- if A/AID Power is not able to attend this reception, they are inviting AtA Sumilas to attend in her place.

PS: Annie, I know I sent you this invitation previously, but including you for awareness on the update, so we can all be on the same page. Let us know what you find out, thanks!

PPL/FO - Please confirm receipt if possible, thank you!

Best,
Jonathan

----- Forwarded message -----

From: **McKenzie Otus (Sensitive)** <mckenzie.otus@fcdo.gov.uk>
Date: Thu, May 13, 2021 at 2:47 PM
Subject: USAID DFC lead/GPE reception
To: Jonathan Gonzalez <jgonzalez@usaid.gov>
Cc: Tom Kelly (Sensitive) <tom.kelly@fcdo.gov.uk>

Hi Jonathan,

Hope all is well. I had a question and a favour to ask ☺

First, can you let us know who in USAID leads on your relationship with DFC? London had some specific technical questions on USAID-DFC relationship and I was wondering if you have a specific colleague we could connect them with.

Second, I believe Administrator Power should have received the invite attached above on Tuesday for a UK-Kenyan-GPE hosted GPE reception next Thursday May 20th at the Ambassador's residence. We really hope Administrator Power is able to join, but in the event she is busy, we would welcome Michele Sumilas attending on behalf of USAID as well.

Please let me know if you have any questions.

Best,

McKenzie

McKenzie Otus | Development Policy Adviser | British Embassy Washington | *(she/her)*

Email: McKenzie.Otus@fcdo.gov.uk | Mobile/WhatsApp: (b)(6)

Follow us online: www.gov.uk/fcdo

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Kindest regards,

Jonathan Gonzalez, M.P.P.

Bureau for Policy, Planning and Learning / Office of Development Cooperation (PPL/DC)

U.S. AGENCY FOR INTERNATIONAL DEVELOPMENT

RRB 7.10-259, 1300 Pennsylvania Avenue, NW, Washington, DC 20523

T: 202-712-0931 | M: (b)(6) | jgonzalez@usaid.gov | USAID.gov

Need to engage with PPL? Find the right contact here: [\[internal user\]](#)/[\[external user\]](#)





**Dame Karen Pierce DCMG,
The British Ambassador**

in partnership with

Ambassador Lazarus Amayo, The Ambassador of Kenya

and

Alice Albright, Global Partnership for Education CEO

invite you to a reception
in honour of the

Global Education Summit: Financing GPE 2021-2025

Thursday, 20th May

6:30 – 8:00 pm

British Ambassador's Residence at Edgevale Terrace
2934 Edgevale Terrace, NW, Washington, DC 20008

Business attire

Your response is required please by Friday, 14th May
Caitlin.O'Connor@fco.gov.uk

This gathering will be outside and will follow DC and CDC guidance for Covid-19 Safety

The British Embassy is following CDC guidance, which recommends wearing face coverings in all indoor spaces and where social distancing cannot be observed to reduce community-based transmission. Social distancing practices will be observed, and we will stay within the limits and guidelines set out by the Mayor.

To ensure your safety and comfort, we encourage you to use the hand washing facilities and hand sanitiser available.

Recommended food and hygiene safety precautions will be practiced, including regular cleaning of frequently touched surfaces. Our Residence staff will wear face coverings and gloves.

If you are experiencing symptoms of COVID-19 or have felt unwell in the past two weeks, suspect you have recently come into contact with someone who has is unwell or has COVID-19 or have recently travelled to an area experiencing widespread community transmission, please stay home. We want to ensure everyone's safety, and are happy to invite you

From: internalcomms@usaid.gov
Sent: Thu, 13 May 2021 19:27:07 +0000
To: administrator_scheduling_request@usaid.gov
Subject: Invitation: APAEC Presents Netflix's Street Food: Asia for Asian Paci... @ Tue May 18, 2021 11:30am - 12:30pm (EDT) (administrator_scheduling_request@usaid.gov)
Attachments: invite.ics

You have been invited to the following event.

APAEC Presents Netflix's Street Food: Asia for Asian Pacific American Heritage Month

When

Tue May 18, 2021 11:30am – 12:30pm Eastern Time - New York

Where

(b)(3):6 U.S.C. § 133 (Critical Infrastructure Information Act of 2002)

From: internalcomms@usaid.gov
Sent: Thu, 13 May 2021 19:23:26 +0000
To: internalcomms@usaid.gov; administrator_scheduling_request@usaid.gov
Subject: APAEC Presents Netflix's Street Food: Asia for Asian Pacific American Heritage Month
Attachments: Unnamed

Following the great success of HECFAA's event last year, join us for a discussion with the producers of **Netflix's Street Food: Asia**, Ms. Tamara Rosenfeld and Mr. Daniel Milder on the cultural and culinary diversity of Asia, the success stories of local chefs, their impact on global cuisine, as well as the role of Asian voices in our media landscape especially in a time of rising anti-Asian violence. **Tamara Rosenfeld** is a Supervising Producer of the Netflix original series Street Food: Asia and Street Food: Latin America. She produced four episodes of Street Food: Asia (Osaka, Japan, Yogyakarta, Indonesia, Chiayi, Taiwan, and Seoul, Korea), and directed three episodes of Street Food: Latin America (Buenos Aires, Argentina, La Paz in Bolivia, and Lima, Peru). She has story-produced 3 episodes of Netflix's Emmy nominated series Chef's Table and directed the ice climbing episode ('Ice Breakers') from the daytime Emmy winning series Wonder Women. Tamara has produced and directed many documentaries and numerous commercials for major brands including Tropicana, AT&T, Jameson, Chevrolet, and nonprofit Akshaya Patra, among others. Tamara has traveled to the tops of mountains and into some of the most dangerous places on our planet to document incredible peoples' stories. **Daniel Milder** is a director and producer best known for his work on documentary series that use food as a springboard to explore human ingenuity, perseverance, and culture. As part of the acclaimed Netflix series Chef's Table, Salt Fat Acid Heat and now Street Food he has helped define a new wave of premium documentary television that has changed the way the public thinks about food and the people who make it.

Join us via **(b)(3):6 U.S.C. § 133 (Critical Infrastructure Information Act of 2002)**
(b)(3):6 U.S.C. § 133 (Critical Infrastructure Information Act of 2002) Call in: +1
(b)(5); (b)(6)

(b)(3):6 U.S.C. § 133 (Critical Infrastructure Information Act of 2002)
(b)(3):6 U.S.C. § 133 (Critical Infrastructure Information Act of 2002) See Global Numbers
For any questions, please reach out to APAECBoard@usaid.gov. The event will include American Sign Language interpreters. If you require reasonable accommodation, please contact reasonableaccommodations@usaid.gov.

Please do not edit this section of the description.

View your event at
(b)(3):6 U.S.C. § 133 (Critical Infrastructure Information Act of 2002)

From: Administrator Scheduling Request
Sent: Thu, 13 May 2021 20:10:40 +0000
To: Annie Tulann; Rebecca Wexler
Subject: Fwd: Paris Summit on Sudan Logistics

FYI

----- Forwarded message -----

From: **Rachel Grand** <rgrand@usaid.gov>
Date: Thu, May 13, 2021 at 2:45 PM
Subject: Paris Summit on Sudan Logistics
To: Administrator Scheduling Request <administrator_scheduling_request@usaid.gov>
Cc: AFR Taskers <afrtaskers@usaid.gov>

Good afternoon,

Here is some information on the timing for the Summit:

“Session 2 is from 16h55 - 17h50 local (10:55 – 11:50 EST), covering Economic Commitments/Debt Relief. So a target participation from 10:55 to 11:15 would seem to track for Administrator Power. We can also just say that’s the only time she is available if she agrees. Conversely, Session 1 might be of more interest to Administrator Power, titled “The New Sudan” from 15h50 - 16h55 local (9:50 – 10:55 EST).” The overall schedule is below:

Day 1 - May 17 - Sudan

14h55 - 15h25 --> HODs arrive Grand Palais

15h30 - 15h50 --> Opening session/Macron remarks

15h50 - 16h55 --> Session 1 - The New Sudan

16h55 - 17h50 --> Session 2 - Economic Commitments/Debt Relief

17h50 - 18h00 --> Closing session/Macron and IMF Head Georgieva remarks

18h00 – 18h30 → Joint press conference with Macron, Burhan, and Hamdok

There are a few questions regarding logistics around Ambassador Power's participation:

- It would be very helpful to have a list of names + titles for anyone who will accompany Administrator Power on the link. The deadline to provide this information for both summits is tomorrow (Friday). French are hoping to keep delegations smallish, so P+2ish. Also a technician POC to test and manage the VTC connection.

- Is there someone to manage AMB Power’s connection from home? We will need to provide a POC for the tech folks on this end for both a test and the actual event.

Please get back to me as soon as you can with this information. Once we have it, we will get information on the platform and meeting link from the French.

Best,

Rachel

--

Rachel Grand

Special Assistant

USAID | Bureau for Africa

202-717-3011

rgrand@usaid.gov

--

Administrator's Scheduling Team

Office of the Administrator

U.S. Agency for International Development

(202) 712-4040



From: Administrator Scheduling Request
Sent: Thu, 13 May 2021 20:28:28 +0000
To: Rachel Grand
Cc: AFR Taskers; Richard Montpelier
Subject: Re: Paris Virtual Summit Schedule Request

Hi Rachel,

Confirming that the Administrator accepted this opportunity through another channel and we are holding the time on her calendar.

Thanks!

On Thu, May 13, 2021 at 9:51 AM Rachel Grand <rgrand@usaid.gov> wrote:
Correct.

Best,

Rachel

On Thu, May 13, 2021 at 9:49 AM Administrator Scheduling Request <administrator_scheduling_request@usaid.gov> wrote:
Hi Rachel,

Received. This is an update to a previous scheduling request, correct?

On Thu, May 13, 2021 at 8:25 AM Rachel Grand <rgrand@usaid.gov> wrote:
Good morning,

Please see this [Scheduling Request](#) for the Administrator's virtual attendance for the Paris Summit on Sudan.

Best,

Rachel

--

Rachel Grand
Special Assistant
USAID | Bureau for Africa
202-717-3011
rgrand@usaid.gov

--

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Office of the Administrator
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(202) 712-4040



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Rachel Grand
Special Assistant
USAID | Bureau for Africa
202-717-3011
rgrand@usaid.gov

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From: Summer Cio-Keller
Sent: Fri, 14 May 2021 17:24:40 +0000
To: Administrator Scheduling Request
Cc: bha.fomit
Subject: Re: Frontline humanitarian Negotiation - Keynote Address

Hi Sara,

Received for BHA.

Best,

Summer Cio-Keller

Program Assistant | Front Office

USAID | Bureau for Humanitarian Assistance (BHA)

Macfadden is now part of PAE

555 12th Street, NW | Suite 800 | Washington, DC 20004

sciokeller@usaid.gov | w. (b)(6)

On Fri, May 14, 2021 at 1:21 PM Administrator Scheduling Request
<administrator_scheduling_request@usaid.gov> wrote:

Hi BHA team,

Please complete and submit a meeting request in response to the below event request by May 26th.

Thank you in advance!

----- Forwarded message -----

From: **Annie Tulann** <qtulann@usaid.gov>

Date: Fri, May 14, 2021 at 9:17 AM

Subject: Fwd: Frontline humanitarian Negotiation - Keynote Address

To: Administrator Scheduling Request <administrator_scheduling_request@usaid.gov>

To task out

--

Annie Tulann, MPP

Deputy Director of Scheduling and Advance

Office of the Administrator

U.S. Agency for International Development | USAID Contractor

Desk: (202) 712-1915 | Main Line: (202) 712-4040 | Mobile: (b)(6)

qtulann@usaid.gov

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From: Peter Maurer (b)(6)@mac.com>

Date: Fri, May 14, 2021 at 1:55 AM

Subject: Frontline humanitarian Negotiation - Keynote Address

To: <spower@usaid.gov>

Cc: <gmaltz@usaid.gov>, <rwexler@usaid.gov>, <qtulann@usaid.gov>, Claude Bruderlein (b)(6)@frontline-negotiations.org>, Peter Maurer (b)(6)@icrc.org>, Annette Slot (b)(6)@icrc.org>

Dear Ambassador, dear Samantha

I am honoured to invite you to provide a keynote address at the opening of the *Donor Forum on Humanitarian Negotiation* to be broadcast on a closed network from Caux, Switzerland, on June 28, 2021, at 14h00 Geneva time.

Building on the *Common Vision* adopted by selected donor governments and agencies in Berlin in November 2019, the ICRC is hosting a closed meeting of donor governments to continue to strengthen the capabilities of humanitarian organisations to negotiate on the frontlines. The *2021 Donor Forum on Humanitarian Negotiation* will take place in the context of the *World Summit on Frontline Humanitarian Negotiation* gathering over 600 experienced humanitarian and peace building professionals to explore collaborative approaches to humanitarian action.

Given your current role as Administrator of USAID, I believe you are uniquely positioned to share your vision on the importance of frontline humanitarian engagement and the role of digital communities to address today's global challenges with a particular focus on ensuring safe access to populations affected by armed conflict, climate change and COVID-19. For more details, attached please find a short description of the *Donor Forum* and the *World Summit*.

Considering travel and health restrictions, it is expected that the *Donor Forum* and *World Summit* will take place online. I invite and encourage colleagues from USAID to attend the *Donor Forum* discussion and the *World Summit*.

Please let us know if you have any questions. Claude Bruderlein, Director of the Centre of Competence on Humanitarian Negotiation, is available to provide additional information. He can be reached at (b)(6)@icrc.org.

We thank you in advance, Dear Ambassador, for considering this invitation. I hope you and your USAID colleagues will join us in building the capacity of humanitarian organisations to negotiate on the frontlines.


Warm regards,

Peter Maurer

President

CCHN WORLD SUMMIT ON HUMANITARIAN NEGOTIATION 2021
28 June - 3 July
Broadcast from Caux, Switzerland

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(b)(3):6 U.S.C. § 133 (Critical Infrastructure Information Act of 2002)

From: USAID Service Central Ticketing System
Sent: Thu, 13 May 2021 12:57:57 +0000
To: Administrator_Scheduling_Request@usaid.gov
Subject: Your General Services/Ethic ticket GS0030757 has been assigned to Matthew Zagorski

Your General Services/Ethic ticket GS0030757 has been assigned to Matthew Zagorski

Short description:

Fwd: Invitation to Samantha Power to speak at the Dublin Climate Dialogues on 19th May

Description:

Hi all,

Requesting a quick steer from you all today on the below invitation for Administrator Power to speak at the Dublin Climate Dialogues. Her participation would be virtual. Please respond with your guidance for her to accept/defer/decline by *COB today* given that this event is less than a week away.

Thank you!

Sara

On Wed, May 12, 2021 at 8:57 AM Rebecca Wexler <rwexler@usaid.gov> wrote:

> hey there - given kerry, i think she will want to do this. lets get a rec
> ASAP. doesnt need to be a whole sched proposal but just a quick steer would
> be helpful
>
> ----- Forwarded message -----
> From: Eddie O'Connor (b)(6)@mainstreamrp.com>
> Date: Wed, May 12, 2021 at 5:00 AM
> Subject: RE: Invitation to Samantha Power to speak at the Dublin Climate
> Dialogues on 19th May
> To: Rebecca Wexler <rwexler@usaid.gov>
>
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> Hi Becca,
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> Today we got the great news that Special Envoy John Kerry will be speaking
> at the first political session of our Dublin Climate Dialogues.
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> includes Dr. Satyendra Prasad, Fiji Ambassador to the UN. As you are aware
> Damilola Ogunbiyi, (Nigerian) and Sinead Walsh (Irish but current EU
> Ambassador to South Sudan, and former Irish ambassador to sierra Leone and
> Liberia) are already speaking. This is a mission critical session for the
> whole COP process. The main cost of global warming will fall on the those
> poorer countries in Africa, the shallow islands, an many maritime abutting
> lands. This is right up the alley of where USAid will be operating and
> showing global leadership. From my vantage point, and given the strong
> connection Samantha Power has with Dublin and Ireland, it strikes one that
> she would love to participate.

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> On a personal note, my mother in law, my wife, and my daughter attended
> the same school, Mount Anville, as Samantha did

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>
> With kindest personal regards

> Eddie

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> *From:* Rebecca Wexler <rwexler@usaid.gov>
> *Sent:* Friday 30 April 2021 15:03
> *To:* Power, Samantha (b)(6)
> *Cc:* Eddie O'Conno (b)(6)@mainstreamrp.com>
> *Subject:* Re: Invitation to Samantha Power to speak at the Dublin
> Climate Dialogues on 19th May

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>
> *CAUTION:* This email originated from outside of the organization. Do not
> click links or open attachments unless you recognize the sender and know
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> Thanks Eddie,

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> As discussed, I will be back in touch as soon as I'm able as we work
> through the schedule for the Ambassador's first few weeks!
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> Appreciate your patience as we work to get you an answer.
>
>
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> Becca
>
>
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> On Fri, Apr 30, 2021 at 9:58 AM Power, Samantha <
> (b)(6)> wrote:
>
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> invite. Thank you!
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> On Apr 30, 2021, at 9:56 AM, Eddie O'Connor <
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> Heartiest congratulations on getting through the Senate hearings
> successfully. Our conference organisers were delighted with this.
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> the details of your section of the event.
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> Looking forward to your hopefully positive reply
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> *From:* Eddie O'Connor
> *Sent:* Thursday 29 April 2021 12:41
> *To:* Rebecca Wexler <rwexler@usaid.gov>; Annie Tulann <qtulann@usaid.gov>
> *Subject:* FW: Invitation to Samantha Power to speak at the Dublin
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>

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*Sara Rubin *(she/her/hers)
Deputy Director for Travel Planning and Strategy
Office of the Administrator
U.S. Agency for International Development
Phone: 202.712.1105
Mobile: (b)(6)
srubin@usaid.gov
PM Consulting Group LLC

--
Administrator's Scheduling Team
Office of the Administrator
U.S. Agency for International Development
(202) 712-4040

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Ref:MSG31513404

From: USAID Service Central Ticketing System
Sent: Thu, 13 May 2021 21:30:51 +0000
To: mzagorski@usaid.gov; Administrator_Scheduling_Request@usaid.gov
Subject: General Services GS0030757 comment added

General Services ticket [GS0030757](#)

Comment added:

05/13/2021 17:30:41 EDT - Cynthia Gill Additional comments
reply from: cgill@usaid.gov

Thanks Alex. Rebecca, we now note that the posted schedule now has Administrator Power listed on a different panel (Toxic Air--see below). Can you please let us know if we are working on the right briefer, or if we need to quickly switch tracks? Thank you!

Cynthia

Scene-Setter: Toxic Air – The socio-economic impact of fossil fuels

In this session Damilola Ogunbiyi, Ambassadors Sinead Walsh and Samantha Power will discuss the destructive socio-economic impacts of fossil fuel use in some of the world's most fragile communities. They will reflect on the conclusions of the report 'Toxic Air: The Price of Fossil Fuels' presented by its author, Dr. Aidan Farrow.

Speakers

Dr. Satyendra Prasad

<<https://dublinclimatedialogues.com/speaker/dr-satyendra-prasad/>>
Ambassador/Permanent Representative of Fiji to the United Nations

Damilola Ogunbiyi

<<https://dublinclimatedialogues.com/speaker/damilola-ogunbiyi/>>

Chief Executive Officer and Special Representative of the UN
Secretary-General for Sustainable Energy for All, Co-Chair of UN-Energy
Dr. Aidan Farrow

<<https://dublinclimatedialogues.com/speaker/dr-aidan-farrow/>>

Air Quality Scientist, Greenpeace Research Laboratories, University of
Exeter

Sinéad Walsh <<https://dublinclimatedialogues.com/speaker/sinead-walsh/>>

Climate Envoy for Ireland, Former Irish and EU Ambassador

Samantha Power (invited)

<<https://dublinclimatedialogues.com/speaker/samantha-power/>>

Head of USAid and Former Ambassador to the UNModerator

Pat Cox, Former President of the European Parliament

On Thu, May 13, 2021 at 3:01 PM Alexander Lane <alane@usaid.gov> wrote:

> Rebecca,
>
> We will begin drafting potential points with a wide arc on the role USAID
> plays, notionally linking it to Session 2: How to enable an accelerated
> transition to #netzero.
>
> Best,
>
> Alex
>
>
> Alexander Lane
> Energy Division Lead
> Center for Environment, Energy and Infrastructure
> U. S. Agency for International Development
> 1300 Pennsylvania Ave., NW, Washington, DC 20523
> Phone: +1-202-712-4241

> On Thu, May 13, 2021 at 1:42 PM Rebecca Wexler <rwexler@usaid.gov> wrote:

>> Thanks everyone -
>>
>> And adding a few people to this chain. The plan here is now to do a 5-7
>> minute pre-recorded video that will play during the climate dialogues.
>> Special Envoy Kerry also provided one.
>>
>> Jeff had some good ideas about what we'd likely want to focus on here
>> (environmental justice etc).
>>
>> Happy to answer any questions folks have.

>> On Wed, May 12, 2021 at 9:56 AM Administrator Scheduling Request <
>> administrator_scheduling_request@usaid.gov> wrote:

>>> Hi all,
>>>
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>>> Administrator Power to speak at the Dublin Climate Dialogues. Her
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>>> *Sara Rubin *(she/her/hers)

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>>>
>>>

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Cynthia Gill *(she/her)*

Deputy Director for Natural Environment

Center for Environment, Energy and Infrastructure

Bureau for Development, Democracy and Innovation

US Agency for International Development

Washington, DC

202-712-4177

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Ref:MSG31526196

From: USAID Service Central Ticketing System
Sent: Thu, 13 May 2021 21:03:26 +0000
To: Administrator_Scheduling_Request@usaid.gov
Subject: General Services GS0030927 has been created

General Services ticket [GS0030927](#) has been created.

Short description:

Ethics Steer for Internal Event

Description:

Hi GC colleagues,

Could you review the below event and determine if there's an ethics issue at play? It didn't go through GC since it's not an external event and we're not sure how to proceed.

Date: May 27, 2021 at 12 PM EST

(b)(3):6 U.S.C. § 133 (Critical Infrastructure Information Act of 2002)

Name of Event: PMF@AID Book Club: The Education of an Idealist

Role: Opening remarks (10 minute engagement)

Requested by: PMF@AID

Location: Virtual

Details: PMF@AID is an employee resource group (ERG) for USAID's Presidential Management Fellows (PMF) community, comprised of both current fellows and alumni. The PMF@AID Leadership Board hosts monthly events for its members, ranging from panels on technical areas to discussions on career development. For the month of May, PMF@AID is hosting a book club event to read and discuss Administrator Power's book, The Education of an Idealist. With opening remarks, the Agency could utilize this event to demonstrate its support for up and coming leaders in USAID and reinforce the strong connection between USAID and the PMF program.

The PMF Program is the flagship leadership development program that creates a cadre of future government leaders, providing entry level opportunities for advanced degree candidates through a two-year fellowship that can convert into a full-time position in the civil service. The PMF Program provides an entryway into a career in public service and fosters the growth of young, new leaders in the U.S. Government (USG).

The goal of this event is to hold a dialogue among current USAID employees around what it means to be a leader in government, how to foster an environment of continuous learning, and how to put one's values and ideas into practice based on Administrator Power's own experiences highlighted in her book, *The Education of an Idealist*. We hope Administrator Power will open our discussion with some remarks about her career as well as how she envisions the future of USAID. This event is an opportunity for Administrator Power to connect directly with future leaders within USAID.

Thanks!

--

Administrator's Scheduling Team
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Ref:MSG31525670