

Hart, Lydia

From: Failor, Debra L
Sent: Tuesday, January 29, 2008 2:38 PM
To: Hart, Lydia
Subject: FW: Kathy McGinty's ground transportation service

-----Original Message-----

From: Carmen Yip [mailto:cyip@kpcb.com]
Sent: Tuesday, January 29, 2008 12:46 PM
To: Mariette Ames; Failor, Debra L
Cc: McGinty, Kathleen
Subject: RE: Kathy McGinty's ground transportation service

Dear Debbie-

Below are the addresses, you should be able to find their addresses on their website.

Bloom Energy
1252 Orleans Dr
Sunnyvale, CA 94089
(408) 543-1544

Amyris Biotechnologies, Inc.
5980 Horton Street, Ste. 450
Emeryville, CA 94608
(510) 450-0761

Ausra Inc
2585 E Bayshore Rd
Palo Alto, CA 94303
(650) 424-9300

Thanks and let me know if you need further info.

Best,
Carmen

-----Original Message-----

From: Mariette Ames [mailto:Mariette.Ames@casto.com]
Sent: Tuesday, January 29, 2008 8:59 AM
To: Failor, Debra L
Cc: Carmen Yip
Subject: RE: Kathy McGinty's ground transportation service

Thank you Debbie, I will contact Carmen about company addresses. No, I do not need the address for the San Francisco Airport.

-----Original Message-----

From: Failor, Debra L [mailto:dfailor@state.pa.us]
Sent: Tuesday, January 29, 2008 6:56 AM
To: Mariette Ames; Carmen Yip
Cc: Hart, Lydia
Subject: RE: Kathy McGinty's ground transportation service

She is staying at the Palace Hotel, 2 New Montgomery Street, San Francisco.

Her first meeting on January 31st is at 2750 Sand Hill Rd., Menlo Park, CA. As noted below her additional meetings that evening will be in Menlo Park, but I will not have those addresses until sometime today.

regards to her meetings on February 1st, I do not have that information. The only information I have is the time and name of the meeting. Carmen will need to supply that information.

please let me know if you need the address for the San Francisco International Airport.

Thanks!

Debbie Failor
Secretary's Office
Department of Environmental Protection
16th Floor, RCSOB
P.O. Box 2063
Harrisburg, PA 17105-2063
717-783-3004

-----Original Message-----

From: Mariette Ames [mailto:Mariette.Ames@casto.com]
Sent: Monday, January 28, 2008 7:09 PM
To: Failor, Debra L
Subject: RE: Kathy McGinty's ground transportation service

Hi Debbie,

Please advise which hotel she is staying at and I also need all the addresses she is going to on Feb 1st. Alternatively, I can reserve the car "as directed" if the passenger will have all the addresses, and advise the driver. Thanks, Mariette

-----Original Message-----

From: Failor, Debra L [mailto:dfailor@state.pa.us]
Sent: Monday, January 28, 2008 1:59 PM
To: Mariette Ames
Cc: Hart, Lydia
Subject: RE: Kathy McGinty's ground transportation service

Good afternoon, Mariette! I apologize for the delay in getting back to you. I was out of the office on Friday. Below is the schedule that I had provided to Carmen.

January 31 - Will need transportation as noted below.

Arriving on United Airlines Flight # 468 at the San Francisco International Airport at 3:13pm.

From San Francisco airport to 2750 Sand Hill Rd., Menlo Park, CA for a 4:30pm meeting w/ John Denniston.

5:30pm - Has another meeting in Menlo Park. I do not yet have the exact location. I expect to receive it tomorrow.

7:00pm - Has another meeting in Menlo Park. I do not yet have the exact location. I expect to receive it tomorrow.

Will need transportation from Menlo Park back to her hotel.

February 1 - Will need transportation to all meetings Carmen scheduled.

February 3 - Will need transportation to the airport.

Departing on United Airlines Flight #100 at the San Francisco International Airport. Flight departs @ 12:45pm.

Please let me know if you need any other information.

Thanks!
Debbie

Debbie Failor
Secretary's Office

Department of Environmental Protection
6th Floor, RCSOB
P.O. Box 2063
Harrisburg, PA 17105-2063
717-783-3004

-----Original Message-----

From: Mariette Ames [mailto:Mariette.Ames@casto.com]
Sent: Friday, January 25, 2008 5:55 PM
To: Failor, Debra L
Cc: Carmen Yip
Subject: RE: Kathy McGinty's ground transportation service

Dear Debbie,
Good to meet you.
Please email the details of Secretary McGinty's travel and I will arrange the ground transportation. Best regards

Mariette Ames
Concierge
Casto Travel
900 Lafayette Street
Suite 105
Santa Clara, CA. 95050
P 408.553..4767 | F 408.984.7007
E mariette.ames@casto.com
www.casto.com

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-----Original Message-----

From: Carmen Yip [mailto:cyip@kpcb.com]
Sent: Friday, January 25, 2008 12:41 PM
To: Failor, Debra L; Mariette Ames
Cc: Hart, Lydia; McGinty, Kathleen
Subject: Kathy McGinty's ground transportation service
Importance: High

Dear Mariette-

Please meet Debbie Failor, she is the assistant for Secretary McGinty. Secretary McGinty will be traveling to bay area to visit KP and a few our of portfolio companies. Can you help Debbie arrange Secretary McGinty's ground transportation with Carey? Debbie's number is (717)783-3004, please contact her directly for further info for Secretary McGinty's business trip

Please bill KP for the following:
From and to the airport (1/31 & 2/3)
1/31 meeting with John Denniston in KPCB
2/1 meetings with portfolio companies, see attachement

Dear Debbie-

Please meet Mariette, she is our travel agent in KP, she will help you arrange Secretary McGinty's ground transpotation.

ing with John Denniston is confirmed on Jan 31 @ 4:30pm PT. Mariette's number is
228-2649.

Thank you, both.

Best,
Carmen