



FOUR SEASONS HOTEL
San Francisco

757 Market Street San Francisco, CA 94103 (415) 633-3000 Fax (415) 633-3009

BEO #: 45741

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Printed: 4/12/2015
3:19PM

9070

Account: Democracy Alliance
Event: Democracy Alliance Spring 2015 Conference
Post As: Reception Only
Contact: Mr. Ryan Rodriguez
On-Site: Ms. Patricia Anderson
Address: 1575 I Street NW
Suite 425
Washington, DC 20005-1107

Event Date: Monday, April 13, 2015
Catering Manager: Joyce Abrigo
Booked By: Serra Skadden
Payment Method: IPO Charges
Bill To: Master Account
Food & Beverage Minimum: \$ 130,000.00
Service Type:
Handled By: Banquets

Date	Time	Room	Function	Rental	AGR	EXP	GTD	SET
Mon, 4/13/15	5:45 PM - 7:00 PM	Veranda Terrace	Reception		200	200		

Menu

Reception

5:45 PM

Mix and Mingle Spring 2015 (4 options)

- D.F. 400 Grilled Shrimp, Chroizo Stuffed Date @ \$9.50
- 200 Cage Free Deviled Egg, Charred Jalapeño, Pickled Basil Seeds @ \$9.50
- 400 Kobe Beef, White Cheddar, Smoked Tomoato Remoulade @ \$9.50
- 200 Vegetable Crudites with Hummus @ \$9.50

Beverage

5:45 PM

Reception

Deluxe Bar Selection

- Deluxe Cocktails @ \$15.00 per drink
- Deluxe Brand Martinis @ \$17.00 each
- Domestic Beer @ \$10.00 each
- Imported/ Micro Beer @ \$11.00 each
- Stone Barn Chardonnay-Manteca, @ \$48.00
- California Hahn Winery, Cabernet Sauvignon @ \$52.00 per bottle
- Soledad, California
- Evian Still and Pellegrino @ \$21.00 per bottle
- Sparkling Water, Large bottles @ \$8.00 each
- Soft Drinks @ \$8.00 each

charge on consumption

****Passed Wines (White & Red), Sparkling Water, and Specialty Cocktail-Vodka Based. Upon Arrival of Guests.**

Specialty Cocktail:
Pomegranate Martini
(Vodka, Pomegranate Juice, Liqueur)

Setup/Special Instructions

Reception

5:45 PM

*****SET UP*****

Reception in Terrace (West Side)

A 19.5% service charge is added to all food and beverage functions for payment to service employees engaged in the service event. An administrative fee of 1.5% is added to all food and beverage functions to defer overhead costs. No part of this administrative fee is provided to service employees. An administrative surcharge of 21% will be added to room rental. For functions where no food and beverage is served, occupancy tax of 14% will apply on room rental. An 8.75% sales tax will be added to your total bill. Guarantees are due to the Catering Office 72 hours prior to the event. If guarantees are not received, the expected guest count above will serve as guarantee.

Signature of Engager

Date

Joyce Abrigo

Date

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