

**CMS-163 (Special Salary Request)**



<b>Agency:</b> Illinois Department of Employment Security									
<b>Position Title:</b> Senior Public Service Administrator, 4D3 X9000									
<b>Candidate Name (CMS-100 Attached):</b> Anne Szkatulski					<b>Social Security Number:</b> 361-80-6885				
<b>Minimum Training / Education Required:</b> Requires knowledge, skill and mental development equivalent to completion of four years of college.					<b>Candidate's Training / Education:</b> The candidate has a Bachelor's Degree Miami University in Diplomacy and Foreign Affairs. The candidate also has a Law Degree from Chicago-Kent, College of Law.				
<b>Minimum Experience Required:</b> Requires four years of highly responsible managerial experience in business or governmental functions.					<b>Candidate's Experience:</b> Candidate worked for the Illinois Attorney General's Office for 2 years as the Deputy Director of Legislative Affairs/ Asst. Attorney General. She was also the Assistant Counsel to the Speaker of the Illinois House of Representatives for 1.5 years.				
<b>Monthly Base Salary Requested:</b> \$5553.00			<b>Pay Step:</b>	<b>Candidate's Current or Most Recent Monthly Base Salary:</b> \$4688.00			<b>Percent (%) Increase:</b> 19% 20.88% bro		
<b>Salary Adjustment Relation (Check one Below):</b>									
<b>Entrance Salary</b>	<b>Reinstatement</b>	<b>Promotion</b>	<b>Transfer</b>	<b>Interim Assignment</b>	<b>Temporary Assignment</b>	<b>Best Interest</b>	<b>Additional Duties &amp; Responsibilities</b>	<b>Agency Error or Oversight</b>	<b>Other</b>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Justification for Request:</b> The Agency is requesting approval to offer the above referenced candidate an entrance base salary offer of 19% over her most current salary. The candidate has directly-related education and professional experience. This position is crucial to the effective operation of the Agency. The Agency is currently without a principal policy advisor to the Director. The candidate will deal with all matters of judgment and action associated with the policy formulation, planning, direction, coordination, installation and control of the agency's mandated programmatic mission. <span style="float:right">exempt apt</span>									
<b>Desired Effective Date (not required):</b> April 1, 2014					<b>ePAR #:</b> 68620				
<b>Agency Head Approval Signature:</b> 10									
<b>Director of Central Management Services' Approval Signature:</b> 						<b>Effective Date (to be completed by CMS):</b> 3/11/14 or later			

Send Request To: **2**  
 Department of Central Management Services  
 Bureau of Personnel  
 Room 505 Stratton Bldg.  
 401 S. Spring Street  
 Springfield, IL 62706

rwd 3/11/14  
bro